

Use of University Property Form

Event Information

Title of Event: **Elena Campaign (Engineering Quad)**

Date(s) of Event: Wednesday, 10/22/2008 to Thursday, 10/23/2008

Alternate Date(s): to

Location of Event: Building/Outdoor Area: Eng Quad North, Room/Location: Eng Quad North
(Alt. Location) ()

Time(s) of Event: 8:00 am to 5:00 pm

Description of the Event: 6 posters of fetal development. Our group will monitor the display to deter vandalism.

Name of Artist (i.e. speaker, band, etc.): The Elena Campaign is a series of 6 posters depicting fetal development.

Setup of Event: 6 stakes evenly spaced along the walkway.

Setup Items: Ground stakes/posts

Mobility Impaired Considerations: n/a

Parking/Traffic Considerations: n/a

Sponsor Information

Sponsor: Cornell Coalition For Life

Account #:

Contact Person: XXXXXXXXXX

Address: 362 A Keeton House

Phone #:

Event Details

Items for sale?	No	Description of Sale Items:	
# of People Expected:	n/a	Vendor Name:	
Admission Charged? (If yes, how much?)	No ()	Will the Cornell Name or Logo be used?	No
How will the proceeds be used?		Describe how the Cornell Name and/or Logo will be used:	
Food served?	No	Amplified Sound?	No
Who is the caterer?		Location of sound:	
Description of food being served:		Will sound be supplied by another group or organization?	
		If yes, who is supplying the sound?	

Alcohol

Will Alcohol be Served? No

Comments

- **Changing Details About Your Event:** If any details of your event are changed, please contact Roxanne Edsall-Beebe immediately (this includes date or location changes, cancellations, change of contact person, etc.). Roxanne can be reached in the Student Activities Office at (607) 255-4169, or via email at rme4@cornell.edu.
- **Stakes and Posts:** You indicated that your event may include ground stakes and/or posts. Please note that you may be required to pay for a land survey in order to determine where the ground stakes/posts may be placed.

To change any details of this event, please contact the Student Activities Office at (607) 255-4169.