These rules and regulations have been established by University officials to inform students of their responsibilities of the residence halls and adjacent areas. These rules and regulations are designed to promote and maintain an atmosphere conducive to community living. All residents are responsible for knowing and adhering to these rules and regulations. Violations will result in appropriate disciplinary action. Refer to the University of Florida Student Guide for the complete Code of Student Conduct, including disciplinary procedures and potential sanctions.

Residents are strongly encouraged to check with a staff member regarding any questions or perceived exceptions or interpretations that residents might have concerning these rules. Additionally, this web page is primarily designed to inform students of their responsibilities. For more detailed information about all of these rules as well as general guidance for living in the residence halls, read the Residence Hall Community Standards Handbook.

Throughout this web page the use of the term “Room” refers to the resident’s entire living area. A student’s room would also include her/his entire apartment or multi-room suite depending on the layout and location. The term “Guest” is a person who is in an area where they would not normally have access without assistance from a resident of that general, all non-UF students are considered guests.

The University of Florida does not discriminate on the basis of age, race, color, national or ethnic origin, disability, or gender in the administration of educational policies or any other University programs. Grievance procedures related to discrimination may be found in the University of Florida Student Guide <http://oss.ufl.edu/STG/>.

For information regarding the content of this document, please contact the Coordinator of Residential Programs at (352) 392-2171 extension 141.

>> Read about the Rules & Regulations annual review process
>> Read Additional Information about DHNet Security, FileSharing on DHNet, and Copyright Laws

Students are reminded that Department of Housing and Residence Education Rules and Regulations are part of the University of Florida Student Conduct Code. As such, violations of Housing and Residence Education Rules and Regulations are violations of the Student Conduct Code and are treated accordingly. For more information about the Student Conduct Code and Students Rights and Responsibilities in general, students should visit the Student Guide at the Dean of Students Website. The section listed as Student Rights and Responsibilities has most of the information relevant to this topic.

<< QUICK LINKS >>
Alcohol | Bicycles | Decoration | Disorderly Conduct | Drugs | Elevators
Failure to Comply | Firearms/Fireworks/Weapons | Furniture | Fire Safety
Intimidation | Invasion | Kitchen Responsibility | Locks | Lofts/ Waterbeds
Motorcycles/Mopeds | Noise | Objects from Windows/Balconies/Ledges/Landings | Pets
Pest Control | Posting Signs | Property Damage/Tampering | Security | Recreational Wheeled Devices
Smoking | Solicitation | Telephone/Data Networks/CableTV | Theft | Transfer (Room)
Visitation | Windows/Balconies/Ledges/Landings | Windows & Window Screens

I.01. NOISE >> Each resident is responsible for keeping noise levels to a minimum at all times inside the residence and on adjacent property outside the residence halls. Certain specialized floors may further restrict noise levels. N
levels should be low enough so as not to disturb others. Concurrent with this policy...

**Courtesy Hours**

Courtesy hours are in effect at all times. Noise originating anywhere on one floor/section/house should not be audible within another floor/section/house, within the building or outside. During courtesy hours a resident may ask another resident to reduce the noise. Compliance is necessary to maintain community standards and to ensure an environment for academic success.

**Quiet Hours**

During the established quiet hours, noise (including, but not limited to music, voices, laughter) coming from a student room, lounge or bathroom must not be audible within the rooms of other students or within another floor/section/house building. Students must also keep noise in the hallways to a minimum. Department of Housing and Residence Education staff will confront violations with or without a complaint from another student.

Each residence hall floor/section/house will adhere to the following quiet hours:

**Sunday through Thursday 10:00pm-8:00am**  
**Friday and Saturday 11:59pm-10:00am**

The Noise Policy will be amended to 24-hour quiet hours on the last day of classes through the final exam period. Specific dates will be posted within the residence areas, depending on the academic term.

**Noise Outside The Residence Halls**

Residents and their guests must conduct themselves in the same manner regarding noise inside or outside the residence hall.

This rule does not specify an exact amount of noise that is “too loud” because this amount varies from situation to situation, community-to-community, and person-to-person. Specific “Quiet Hours” and “Courtesy Hours” have been established in conjunction with feedback from staff and students about the challenges associated in working with this issue. Try to consider you noise level in terms of those around you. If sounds of your activities can be heard outside of your room, suite, or apartment, there is the possibility that they may be considered to be too loud. Sometimes, staff responds to complaints that they receive about noise. Other times, they initiate contact with potentially noisy situations without receiving complaints.

**1.02. ALCOHOL**

A. In compliance with state law, no person under 21 years of age may possess or consume alcoholic beverages in residence halls or on adjoining property outside the residence halls.

B. Students who display intoxicated behaviors (e.g., glazed eyes, slurred speech, etc.) or students who require staff assistance due to their consumption of alcohol shall be subject to disciplinary action.

C. No person may possess open containers or consume alcoholic beverages outside the residence halls or in public areas inside the residence halls. Persons 21 years of age or older may consume alcoholic beverages in the following places only: in their own room, in a room with an assigned occupant also 21 years of age or older, or in floor lounges.

D. Rooms in which only persons under 21 years of age live are considered “dry” rooms. Alcohol is prohibited in all rooms.

E. No person under 21 years of age may possess alcohol beverage containers in their room (including decorative collections).

F. It is a violation of State Statute for those 21 years of age or older to purchase or provide alcoholic beverages for persons under 21 years of age.

G. Devices designed for the rapid consumption of alcohol (e.g., beer bongs or funnels) are prohibited and subject to confiscation. Kegs, beer balls and other common source containers are prohibited.

**Note:** Each year in Gainesville, there are a number of alcohol related arrests. Offenses range from Driving Under the Influence (DUI) to possession of an open alcoholic beverage. It is your responsibility to know and follow the laws relating to alcohol.
alcohol possession and consumption as it relates to your life as a UF student and a State of Florida resident.

I.03. DRUGS >>
A. In compliance with state or federal law, the illegal possession, sale, or use of drugs is prohibited. Inhaling or ingesting substances (e.g., nitrous oxide, glue, paint, etc.) that will alter your mental state is prohibited.

B. Possession of drug related paraphernalia (e.g., bongs, pipes, etc.) is prohibited in the residence halls and such are subject to confiscation.

I.04. SECURITY >>
A. Residents may not climb through windows. Residents may not prop open or allow to be propped open any floor, exit door or building exit door. Residents may not allow people who are not their guests into the building or onto the floor/house/section in which they live. Persons are not permitted to be in a location inside the residence halls without a resident of that location or being escorted by a resident of that location. No person will be permitted to enter a room without the expressed consent of the residents who live in that room. The last part of this section does not prohibit staff members from entering rooms in conjunction with the performance of their duties as covered in the residence agreement (contract).

B. Residents may not borrow keys from each other or loan keys to anyone. Residents must return keys immediately upon check out or reassignment and must report any lost or stolen keys. Loan keys must be returned to the Area Desk within 30 minutes.

Note: The Department of Housing and Residence Education treats all security issues with high levels of attention. Our system of locked doors, 24-hour desks, nighttime security staff, and regulations regarding the use of keys is designed to provide a very high level of security. However, this system can only function at its best with your help. If you prop doors open, let people into your hall who you do not know, and/or loan your keys to others you place not only yourself at risk, but also those around you and the entire residence hall community as well.

I.05. FAILURE TO COMPLY >> Residents and their guests must present proper identification when requested to by identified Housing and Residence Education staff. Students must comply with a University Official's request who official is working within the performance of his or her duties. University Officials include any Housing and Residence Education Staff member regardless of job title. Students are required to schedule and/or maintain appointments with staff members when asked to do so in conjunction with the staff member's duties.

Note: The judicial system would not function properly or fairly without these requirements. Students are required to produce their UF ID card and/or properly identify themselves to staff members (including student staff members) when acting in the performance of their official duties. The back of your Gator One ID Card provides you with additional information. Related to this overall subject, it may be helpful to remember that furnishing false information to the University of Florida (verbally or in writing) is considered to be a very serious violation of the Student Code of Conduct.

I.06. DISORDERLY CONDUCT >> Behavior that is disruptive to orderly community living is prohibited. This includes not limited to, throwing items in the hallways, bouncing balls inside the residence halls, fighting, pranks, or any behavior which may cause physical injury or is potentially dangerous to the health and well being of residents, include threats or acts of self injury (such as attempted suicide) or injury to other residents.

Note: This rule is deliberately written in a broad manner to account for the variety of activities that may be disruptive community

I.07. INTIMIDATION/INVASION OF PRIVACY >> Threatening or abusive behavior will not be tolerated; this includes not limited to, sexual, racial or religious harassment, intimidation, hazing, stalking, prank or unwanted telephone invasion of privacy, or any other behavior that creates a hostile living environment.

Note: The mission of the University and the Department of Housing and Residence Education in conjunction with applicable local, state, or federal laws forms the basis for this rule. Threats of bodily harm and/or death are treated seriously regardless of the intent of the “aggressor.” It is unwise to joke about such things or use certain words that cause others to legitimately fear for their safety regardless of your intended meaning or context. When evaluating situations, strong consideration is given to the perception felt by those on the receiving end of the actions and/or words. You may have felt that you intended no “real” harm with your words and/or actions, but the situation is handled mo
the perceptions of those to whom your words and/or actions are directed.

I.08. OBJECTS FROM WINDOWS, BALCONIES, LEDGES, LANDINGS >> Throwing, pouring, or dropping anything (including keys) from windows, balconies, ledges, or landings is strictly prohibited.

I.09. WINDOWS & WINDOW SCREENS >> Tampering with, opening, or removing screens is prohibited. Residents will be billed if Housing and Residence Education staff must replace the screens. Windows are to be closed and locked at all times in Beaty Towers.

I.10. DESTROYING, DAMAGING OR TAMPERING WITH PROPERTY >> Failure to respect University property or property of any other person is prohibited. Persons may be assessed restitution for damages to University property.

Note: Publicity items created by staff members including, but not limited to bulletin boards, materials on bulletin boards, and signage are included in this category.

Damages

All students are expected to care for buildings and furnishings and to assume responsibility for supervising the building, identifying offenders, and notifying residence hall staff members and/or the University Police Department when malicious damage occurs. When the offender is known, that person will be charged the cost of the damage.

When the offender is unknown:

• Costs of damage in a room will be assessed against each occupant of the room.

• Cost for damage to public areas, including but not limited to, bathrooms, stairways, kitchenettes, laundry areas, and study halls will be assessed against each occupant of the building, wing and/or floor. This includes, but is not limited to TVs, telephones, vending machines, and recreation equipment.

Examples of some forms of damage cost include (but are not limited to):

Desk............................................. $175.00
Dresser......................................... $210.00
Mattress ................................. $56.00
Screen ................................. $56.00
Holes................................. $25.00
Repair Hole in Wall .............. $15.00
Repaint Room............................. $95.00
Smoke Detector......................... $107.00
Windows.............................. $68.00
Custodial............................... $21.00 per hour

I.11. THEFT/UNAUTHORIZED USE OF PROPERTY OR SERVICES >> Theft of any kind or possession of stolen property (including street signs, safety cones, or hazard barriers) is prohibited. This includes unauthorized borrowing of unauthorized use of any service (e.g., reserved/restricted parking zones, phone calling cards or all-in-one identification cards).
I.12. BICYCLES >> Bicycles may not be parked in walkways, hallways, stairways, or entranceways. Illegally parked bicycles will be impounded at the campus police station. Persons may not ride bicycles within the residence halls covered pedestrian walkways.

I.13. RECREATIONAL WHEELED DEVICES >> The use of recreational wheeled devices (including, but not limited to skateboards, kick scooters, roller skates, or in-line skates) is prohibited anywhere in the residence halls, including stairwell towers. Persons may use these devices on walkways adjacent to the residence halls for transportation only (i.e., no acrobatics) and with due regard for pedestrian rights.

I.14. MOTORCYCLES, MOPEDS AND SCOOTERS >> Motorcycles, mopeds, and scooters must be parked in designated areas, and under no circumstances are they permitted in buildings or on covered pedestrian walkways or patio areas. Illegally parked vehicles will be impounded at the campus police station.

I.15. A TELEPHONE - ANTENNAS - CABLE TV >>
A. Splicing into existing television cables or splitting or splicing into data cables or outlets, wrapping TV cable, or adding to existing cable is prohibited. Tampering with telephone hardware is prohibited. Residents are not permitted to set up outside antenna systems, satellite systems, or other similar systems.

I.15. B DATA HARDWARE >>

1. All users of DHNet must abide by the rules contained in the UF Acceptable Use Policy (AUP) found at: http://www.it.ufl.edu/policies/aupolicy.htm The Department of Housing and Residence Education uses an automated computer program called ICARUS to enforce the terms of the AUP and these rules and regulations.

2. The use of the DHNet Port Service is a privilege that may be revoked at any time for inappropriate behavior. Such behavior would include but not be limited to the use of abusive or otherwise objectionable language and/or materials either public or private messages. All complaints regarding inappropriate behavior will be subject to review by the Coordinator for Residential Judicial Programs.

3. The user is not allowed to share her/his RJ45 Ethernet port with more than one computer/device at the same time prohibition includes any use of hubs, switches, wireless access points, routers, etc. which would permit the user to connect more than one computer/device to the RJ45 Ethernet port and share the port with others or herself/himself. Exceptions to this rule may be granted by DHNet Network Services for the purposes of supporting an academic need, if network availability would not be affected.

4. The primary purpose of this network is to support students’ educational goals, and to build an active, virtual community for our residents. Participating in these activities may result in revocation of DHNet service without refund and possible University judicial action and/or criminal charges. In support of these goals, the following activities are prohibited:

• Allowing unauthorized persons access to DHNet.

• Using DHNet directly for commercial use.

• Operating unauthorized servers (email, FTP, www, game, etc.) or unapproved P2P or Grid applications (just because an application is commercial does not mean it is permitted). Exceptions to this rule may be granted by DHNet Network Services for the purpose of supporting a documentable academic need.

• Copyrighted files and software cannot be shared over DHNet unless you are the direct copyright holder doing so in pursuit of a documentable academic need.

• Attempting to damage or disrupt networking services, or attempting to use security tools to catalog the network or its users.

• Using DHNet, the University’s campus-wide network, or related resources in the commission of a crime.
An Overview of DHNet

DHNet is the Department of Housing and Residence Education Computer Network. Access to the network is provided to residence hall students via an “RJ 45 Ethernet” port in their room. DHNet is designed for academic purposes, although other uses of the network are also possible. In addition to using DHNet for academic purposes, you may also choose to use it for recreational or other personal information purposes much as you did when you lived off-campus.

The Department of Housing and Residence Education enforces its ISP policies very aggressively. The policies have been incorporated into the UF Student Code of Conduct (SCC), which means that a violation of ISP policies (herein referred to as DHNet Regulations) may also be a violation of the UF SCC.

While DHNet staff do not attempt to invade your privacy or attempt to “censor” what you do over the network, very active measures to control how the network is used are employed under the legal authority held by the Department of Housing and Residence Education to maintain the DHNetwork. If you violate a DHNet Regulation, your DHNet access may be restricted to certain parts of campus or your access may be completely terminated until the problem is resolved and/or proper judicial action has been taken.

Servers, Copyright Issues, and The DMCA-In Brief

Generally speaking, if someone can access files on your computer from a remote location or interact directly with your computer or with accessories attached to your computer from a remote location, you are running a server. The operation of a server is against DHNet Regulations.

If your computer contains copyrighted files and others can access these files under any circumstances you are likely violating copyright law since you are essentially distributing these files. A copyright is the sole right to publish, republish, and sell a literary or artistic work. Such works include, but are not limited to, movies, music, television shows, and books. A complete description of copyright issues is beyond the scope of this document. However, http://www.loc.gov/copyright/ is a good choice for various readings relating to this subject.

The DMCA is the Digital Millennium Copyright Act. Essentially, the act outlines prohibitions regarding unauthorized (including distribution) of literary/artistic works in digital form. DHNet staff often receives outside complaints from legal officials indicating that a person using the DHNetwork is violating the copyright on a specific “work.” A complaint contains technical evidence of a download from a location on our network that allows us to identify the user via the public information contained within the download. When DHNet staff receives such a complaint they must work with Department of Housing and Residence Education judicial staff to take immediate action.

DHNet Monitoring and DHNet Service Restriction Process

The DHNetwork is monitored by a variety of methods both automated and manually driven. When a situation on the network is detected that is not in keeping with the DHNet regulations, a user’s access to the network is restricted. Whenever possible, the user will receive a pop-up message on her/his computer that will direct the user to a special website with more information and suggested instructions for correcting the situation. Following these instructions generally will be the quickest way for a user to restore DHNet service. An E-mail message may also be sent to the user’s GatorLink account in keeping with the policy of the use of GatorLink for official UF business.

If your DHNet service is restricted by DHNet staff, the length of time the restriction is in place depends on several variables. The descriptions below are designed to cover over 95% of the circumstances involving DHNet service restriction.

However, a user’s individual situation may require steps other than those outlined below. Whenever possible, the restriction will still allow the user to connect to campus services. However, in some situations, various campus services may not be available and a wider restriction or a complete termination of services may be required.

Integrated Computer Application for Recognizing User Services (ICARUS)

THE FIRST TIME a user has an alleged DHNet violation, her/his port will be disabled for no more than 30 minutes.
completing the required steps to confirm knowledge and understanding of the situation and after making the necessary modification to her/his computer. The restriction will be removed automatically and no action is taken with the student's official UF judicial record.

**THE SECOND TIME** the user has an alleged DHNet violation, the restriction will last for 5 days from the same confirmation time period (+/- 30 minutes). The restriction will be removed automatically and no action is taken with the student's official UF judicial record.

**THE THIRD TIME** the user has an alleged DHNet violation; the restriction will be in place until the user meets with a judicial staff member in the Department of Housing and Residence Education. During this meeting, an extended restriction of DHNet services may be assigned based on the resolution of the situation. Other official action may also be taken noted on the user's official UF judicial record including the recording of information about any other DHNet incident.

**NOTE:** The student has to login to the website and acknowledge their violation before the restriction period officially begins.

The above descriptions assume that the alleged violation did not involve a *Digital Millenium Copyright Act (DMCA complaint)*. As DMCA complaints are external complaints involving copyrighted material and are typically attached lawful “cease and desist” order, these situations must be handled in a manner similar to the “third time” incident. Both handling involves a meeting with a staff member where DHNet policies are explained, all future violations of TYPE are also handled in this manner.

**Frequently Asked Questions**

Q. *Why can’t I share files, host web pages, etc., over my DHNet connection?*

A. Even if files you plan to share are not copyrighted, making your computer accessible to others via DHNet creates an unsafe situation for you and thus the DHNetwork. With access to your computer an unscrupulous person can load Trojans, and/or other programs on to your computer and then use your computer to attack other computers virtually anywhere on the Internet. If DHNet staff detect that your computer has been “compromised” in such a manner, it will be necessary to completely shut down your services until you can meet with the appropriate Department of Housing and Residence Education judicial staff member.

Q. *Okay, I understand that I can’t “serve” files to others, but what about downloading? Am I in violation if I’m downloading, but not uploading?*

A. DHNet staff monitor upload and download traffic on DHNet. Even if you are “only downloading,” your download use can exceed permissible levels. While issues involving uploading from DHNet are a top concern, downloading from others still place you in violation of the Student Code of Conduct depending on what you are downloading. DHNet staff advise you not to download files from sources lacking the legal right to distribute these files.

Q. *Wait a minute… aren’t there bands that offer music for download on their websites? What about Apple Computer and its “iTunes Music Store.”*

A. Yes, there are legal places to download various media-related (and other types of) files on the Internet. Users should ensure their source for files has the authority to distribute them.

Q. *My DHNet port has been restricted or shut off. What happens if I plug my computer into my roommate’s another DHNet port?*

A. An automatic port security feature will detect this and will shut down or restrict this port as well as the original port. “Port jumping” is also a violation of DHNet Regulations.

Q. *Can you “see” what files are on my computer?*
A. DHNet staff scans, monitor, and log DHNetwork traffic. When an “anomaly” or apparent violation is discovered, investigate it. In doing so, they may be able to “see” files on your computer especially if you have certain sharing features enabled. Information about those files may be visible. The ability of “outside users” to have this type of access to your computer (and thus DHNet) is a main reason why servers are not permitted on DHNet.

Q. I want to increase my security and keep DHNet staff from “scanning me.” What if I create/install a firewall that prevents a scan from “running on me?”

A. If you configure a firewall in this way, it is likely to interfere with the ability of DHNet staff to monitor and maintain the network. Such actions are considered to be disruptive to network services. Actions that may disrupt the network are allowed as per DHNet Regulations.

Q. I am trying to use program [x], but it won’t work. Are you “blocking” it?

A. DHNet Staff periodically configures DHNet to reduce the effectiveness of certain programs that might damage the network. The effect to specific users varies.

Q. What is the “worst that can happen” if I violate a DHNet Regulation?

A. DHNet Regulations are part of the UF Student Code of Conduct (SCC). Under the SCC students can receive Written Reprimands, Conduct Probation, Suspension, or Expulsion, and/or other educational sanctions. Most first-time violators can expect to have their DHNet service restricted for longer time periods and may have their housing contract cancelled and/or be suspended or expelled from UF.

Q. I have an academic need to use DHNet in a way that seems to be prohibited. Who do I contact to “get an exception” to a DHNet Regulation?

A. Send a description of the application in question, and a justification of why it should be exempted to <exemption_request@housing.ufl.edu>. Please note that this E-mail address is only for these types of requests. Other E-mail sent to this address will not be answered.

I.16. FIREARMS, WEAPONS, FIREWORKS, EXPLOSIVES, AND DANGEROUS CHEMICALS

A. Possession and/or use of fireworks (including sparklers), or explosives of any kind is prohibited in the residence on the adjoining property outside the residence halls.

B. Possession or use of weapons or ammunition is not permitted in the residence halls. This includes but is not limited firearms, rifles, stun guns, BB guns, paint ball guns, bow and arrows, switch blades, knives (except a common pocket knife), nunchucks, martial arts or medieval weapons, and sling shots. No exceptions to this policy are made for participation in special classes (e.g., archery or ROTC). Any weapon or firearm on University property, if permitted, must be registered and stored at the campus police station.

Note: In the case of weapons, the possession of certain items on campus may place you in violation of state laws cause you to be subject to arrest. Projectile weapons and ammunition (including paintball weapons) are of special concern. Especially dangerous are “toy” weapons that look like real ones. If you have a weapon that you feel you legitimate need to have on campus, the University Police Department [392-5447] can provide safe storage and access to your weapon and they can provide you with additional information regarding its permissibility and requirements for transport on campus.

C. Flammable liquids and solvents (gasoline, kerosene, lighter fluid, propane, etc.) may not be stored in resident rc living areas including outside storage closets in the Keys Residential Complex. Residents are permitted to store ch in rooms or living areas, including “presoaked” charcoal.

I.17. FIRE SAFETY >>
A. ARSON, EVACUATION, and FIRE SAFETY EQUIPMENT – Residence Hall Fire Safety is a very serious matter. Violations can be considered a direct threat to the life and overall safety of the residents and emergency personnel and are handled accordingly.

1. Arson or the setting of fire, tampering with fire safety equipment (including automatic door closures, smoke detectors, pull stations, fire extinguishers, sprinkler heads, etc.), falsely pulling fire alarms, or stopping existing alarms are violations of state law and fire codes. Doors designated as fire doors are to be kept in their required “condition” (either open or closed) as indicated.

2. Immediate evacuation when an alarm sounds, and/or emergency flashing lights have been activated and/or instructed to do so by appropriate hall staff is mandatory. Re-entry into a building before receiving confirmation from appropriate hall staff, UPD, fire department, or other emergency personnel is prohibited. Re-entry is not permitted while the alarm is sounding. For safety reasons, using an elevator to evacuate a building is not permitted.

**Note:** Do not tamper with fire alarms or equipment. Do not hang items on sprinkler heads or throw objects in the residence halls.

B. COOKING – Persons should not leave their food items unattended on the stove or in the oven at any time. Persons are responsible for the proper use of approved cooking appliances and attention to food items while using the appliances.

C. COOKING APPLIANCES – Persons are allowed to use the following items in their room or kitchen areas: electric fondue pots, airstream ovens, electric crock pots, coffee pots, hotdog cookers, frying pans, drip coffee makers, toasters (not toaster ovens), bread makers and popcorn poppers. These items are permitted so long as they are single unit sealed heating elements. Convenience items such as blenders, mixers, can openers and juicers are also permitted following items are permitted, but may be used only in kitchen areas: toaster ovens, electric hamburger cookers, w irons, ceramic sealed hot plates, hot plates with exposed coils, deep fryers, and counter-top electric grills without fl (e.g. “George Foreman™” grills).

D. MICROWAVE OVENS – Microwaves will be permitted in resident rooms provided the following guidelines are met:

- Maximum of two microwave ovens are permitted in a student room if each individual unit is .75 cubic feet or less (a microwave oven is permitted if the unit exceeds .75 cubic feet); b) microwave ovens must be UL approved; c) each must not exceed 1500 watts.

E. CANDLES AND INCENSE – Possession or use of all candles and incense for any purpose is prohibited in the residence halls.

F. EXTENSION CORDS/MULTI-PLUG ADAPTORS - For the protection of the residential community, residents are permitted to use extension cords with the following restrictions.

1. Only UL (Underwriters Laboratories) certified three-prong grounded extension cords that are 14 gauge or heavier permitted to be possessed and/or used inside the residence halls.

   **NOTE:** The lower the gauge number, the heavier/thicker the cord is. Cords cannot exceed 10 feet in length. Only one appliance/item may be plugged into an extension cord; only one extension cord may be used per double outlet.

2. Only UL (Underwriters Laboratories) certified multi-plug adapters with circuit breakers are permitted to be posse and/or used inside the residence halls. Air-freshener plug-ins (E.g. Glade™ plug-ins) with a built-in “plug” used only if the outlet (plug) in the air-freshener is not used. Up to three appliances/items may be plugged into one plug adapter per double outlet. Extension cords and multi-plug adapters may not be connected. Items may not be plugged into outlets/plugs contained in other items. The maximum wattage for a double outlet is 1500 watts.

   **Note:** These rules are extremely stringent to ensure the safety of residents. Regulations concerning extension cords multi-plug adapters are written in compliance with State Fire Codes and the engineering specifications of our various buildings.

G. AIR CONDITIONERS/HEATERS – Residents may not install air conditioners or ceiling fans in their rooms.

http://www.housing.ufl.edu/housing/Reslife_Rules.htm
may not plug AC units into any other outlet not designed specifically for the unit. Open coil space heaters are not permitted. Other appliances/items may not be plugged into outlets designed specifically for AC use.

**Note:** State Fire Codes and the engineering specifications of our various buildings form the basis for this rule. Open space heaters are a serious fire hazard. Ceiling fans create a variety of safety hazards in a residence hall environment where space is limited. Portable A/C units can create an undesired electrical load.

**H. RESIDENCE HALL DECORATIONS –** “Live cut” trees (such as Christmas Trees) are prohibited in the residence halls. Strands of lights (commonly called Christmas Lights) may be used but may not be strung together. Other decorations must meet the guidelines established in the publication “Fire Safety and Prevention in the Residence Halls.”

**Note:** Strands of lights (commonly called Christmas Lights) may be used but may not be strung together. Other decorations must meet the guidelines established in the publication “Fire Safety and Prevention in the Residence Halls.”

**I. REFRIGERATORS –** Are permitted in resident rooms provided the following guidelines are met:

- All refrigerators must be UL approved
- Door gaskets must be in good condition
- All refrigerators must be equipped with a (3) three prong grounded plug which must be plugged into the wall
- Unit amperage must not exceed 3.5 amps
- Unit size must not exceed 12 cubic feet
- Students must maintain refrigerators in a safe and sanitary condition.

**J. BARBECUE GRILLS –** Persons are permitted to use barbecue grills at a safe distance (15 feet or more) from all buildings. The use of grills is not permitted under any covered walkways, landings, or balconies.

**K. HALOGEN LAMPS -** All “floor style” halogen lamps are prohibited in residence halls. Halogen lamps specifically designed and marketed as desk lamps that have a bulb that is fully unexposed behind a solid glass casing and is not to be tampered with and is at 50 watts or less are acceptable. Appropriate hall staff shall in consultation with appropriate maintenance staff as needed will decide if a halogen lamp meets qualifications.

**Note:** Halogen lamps tend to have a higher operating temperature than other lamps of the same wattage. These may even with special protective equipment, have been strong factors and, in some cases, the direct causes of residence hall fires. Low wattage (50 or less) halogen desk lamps are allowed.

**I.18. PETS >>**

A. Residents must use the Pet Policy Agreement form, and obtain prior written approval of roommates and residence hall staff in order to keep the following pets within the residence halls: fish, guinea pigs, hamsters, gerbils, turtles, dwarf rabbits, lizards (no iguanas) that are maximum length 6 inches using the Snout to Vent Method, salamanders (certified non-poisonous), frogs (certified non-poisonous), geckos, chinchillas, and non-predatory domesticated birds not to exceed one-half pound. No other type of animal (regardless of similarity to those listed above) is permitted.

B. Residents are responsible for the proper care and cleanliness of their pet. Approved pets must be kept in a cage at all times. All pets will be kept in standard cages made of metal, plastic, or glass, not to exceed 3 ft. in length, 2 ft. in width, and 2 ft. in height. No resident is permitted to have more than two birds, mammals, or reptiles. Abuse of animals is prohibited. Unapproved pets or animals are prohibited regardless of length of stay or visit. Refer to the “Pet Policy” publication available at the area office, for more information.

C. During holiday breaks and intersession periods, all pets must be taken with you. Housing staff requires all students staying for intersession to unplug all items in their room. Housing and Residence Education is not responsible for pets that is left within a room.

**Note:** The Department of Housing and Residence Education and its staff strives to make your stay here comfortable as much like home as possible in a large community environment. One of the ways that we do this is by allowing residents to care for pets in their rooms. Pets can be a source of relaxation, enjoyment, and even friendship. However, because of the limited space in residence hall rooms and the lack of home conveniences, only certain pets are approved. Our students are reinforced with the health, safety, and comfort of all residents in mind. Additionally, we have consulted with many...
animal experts over the years to ensure that our policies are humane for the pets.

Although a limited number of pets are permitted in the residence halls, compared to other institutions our list is rather extensive. Many universities have "no pet" or "fish only" policies. Please help us to maintain a positive community by abiding with all pet policies. We want to continue offering you the privilege of having a variety of approved pets in the residence halls!

**Pets that can be APPROVED in the Residence Halls**

Fish, Guinea Pigs, Lizards, Hamsters, Gerbils, Birds, Geckos, Frogs, Salamanders, Dwarf Rabbits, and Chinchillas.

***Lizards (max. length 6 inches using Snout to Vent method)***

Birds (non-predatory, domesticated, not to exceed one-half pound)

Salamanders (certified non-poisonous)

**Prohibited Pets**

Residents often request pets that are not on our approved pet list. The Office of the Coordinator for Residential Judicial Programs collects these requests and does research to find out the feasibility of having these pets in the residence halls. The level of research that is done depends on the type of pet, how similar it is to pets already on the list, and how similar it is to pets that we have previously decided against. In general, we do not research the feasibility of having a pet in the residence hall or consider it for inclusion in the approved list if it has already been researched and "rejected."

Animals are usually rejected for inclusion on the list because of one or more of the following reasons:

1. It would not be humane to keep the animal within a cage of the specified restrictions and/or the animal needs more exercise than being in the cage would provide.

2. The animal is not a domesticated animal.

3. The animal is very adept at escaping from cages.

4. The animal is more often than not, frightening to people.

5. There are public health concerns related to the animal.

6. Other input from the Vet School or various animal experts that indicate that the animal would not be a good choice for captivity in a residence hall environment.

**The following animals or groups of animals have been previously considered and rejected for one or more above reasons.**

- Exotic Birds
- Cats
- Crabs
- Ferrets
- Hedgehogs
- Iguanas
- Mice
- Monkeys
- Turtles
- Dogs
- Snakes
- Spiders
- Sugar Gliders
- Insects
- Rats
- Prairie Dogs

http://www.housing.ufl.edu/housing/Reslife_Rules.htm
PET POLICY REVIEW

The Rules and Regulations on pets (and all other rules and regulations that pertain to life in the residence halls) are reviewed and evaluated every year in an effort to meet the needs and interests of residents. The Inter-Residence Hall Association (IRHA) gathers feedback on the pets that you, as a resident, would like to see or not see in the residence halls. This feedback process typically takes place every year in the first half of the Fall Semester in order to meet revision timelines for the upcoming academic year. IRHA issues recommendations to the Coordinator of Residential Judicial Programs who also takes feedback from various levels of staff within the Department of Housing and Residence Education. Often the UF College of Veterinary Medicine, are sought out to review recommendations and feedback research sources and methods are also utilized. Additional steps in the decision-making process include the Direct Housing, The Dean of Students Office, and the UF General Counsel’s Office. If a request for a change to the policy has been rejected, justification for the rejection is always provided.

A final note—over the years, abandoned pets are found around the residence halls, especially at the end of the semesters. If you can no longer care for a pet, please find it another owner or contact one of the local animal organizations.

I.19. VISITATION AND ROOM GUESTS

A. Residents and their guests are required to conform to the visitation hours established on the floor, section, house or area in which they live in or are visiting.

B. Residents are responsible for and can be held accountable for the behavior of their guests. Residents must inform guests of Housing and Residence Education and University policies. Residents must escort their guest(s) at all times. Residents of a room may be held responsible for the behavior that takes place inside the room whether or not the residents are present.

C. Only guests of the same gender are permitted to sleep in the residence hall rooms. Co-habitation is prohibited; only the residents assigned to a room may live there. Roommate approval is required for any guest. Appropriate hall staff approval is required for guests of the same gender planning to stay longer than three days; guests of the same gender may be approved to stay up to seven consecutive days.

Note: This rule helps to eliminate potentially uncomfortable day-to-day situations for the larger community and individual roommates. The time limits are provided in conjunction with certain State of Florida requirements governing the residence hall administration. Finally, certain State of Florida laws regarding non-marital living situations may also be applicable depending on specific situations.

D. Each assigned resident is permitted to have no more than two guests visiting in their room or apartment at any one time.

Note: Over the years, we have determined that two guests per resident present is a comfortable limit for guest, noise, and general community issues. In some situations, fire codes relating to occupancy may also be a factor.

E. Residents and/or guests may only use residence hall bathrooms designated for use by their respective gender.

I.20. LOFTS/WATERBEDS

(For more info on lofts CLICK HERE)

A. Lofts may be constructed only after receiving written approval from appropriate hall staff and must meet all appropriate specifications as indicated on the loft approval form. Lofts must be removed by the individuals responsible for the loft to the end of the contract period. A person’s contract period ends if the person cancels her or his contract (also at normal contract endings.)

B. There are no holdovers from previous semesters and no modifications are permitted once the loft is approved. Approval forms which contain specifications and provide instructions for approval are available at area offices. Loft permitted in the Keys, Springs, and Lakeside Residential Complexes, as well as the Honors Residential College at Hall provided that the loft only provides for a raising of the bed off the floor and no other additional space on top of. As indicated on the loft approval form, some restrictions to lofts may apply in certain locations.

http://www.housing.ufl.edu/housing/Reslife_Rules.htm
C. Building codes, fire safety issues, and other safety issues are all factors in this rule. Prior approval is required for liability reasons. Lofts are further restricted in areas due to safety issues and the relative sizes of individual bedrooms within those areas.

D. Waterbeds are prohibited in the residence halls.

I.21. LOCKS >> Tampering with or damaging lock mechanisms is prohibited. Additional locks may not be added to doors or other University property or equipment.

Note: Tampering with door locks (electronic or otherwise) could cause security to be reduced or create a situation where people would not be able to properly evacuate a building in the event of an emergency. In almost all living situations in residence halls, at least three locked doors are between your bedroom and the “outside world.” When properly used creates a very high level of security. Additional locks are not permitted to be added to doors because staff members to be able to gain entry to areas (in accordance with highly specified protocols) should the need to do so arise.

I.22. PEST CONTROL >> Pest control services are periodically performed by appropriate hall staff for insect control purposes. Residents must allow appropriate hall staff to enter rooms for pest control inspection and control purposes unless a prior medical exception has been filed at the area office. It is the responsibility of pet owners to assure the welfare of their animals during pest control services. Information about pest control services is available by contacting main Housing and Residence Education office.

I.23. ROOM, FLOOR/SECTION AND KITCHEN RESPONSIBILITY >> Each resident is responsible for the proper care of his/her room, section, and kitchen including the guidelines for break/holiday periods and check out. All residents using a kitchen are responsible for cleaning the stoves and ovens. Individual residents will pay for any charges assessed for damages in their rooms. All residents are responsible for floor/section/house damages (including but not limited to microwaves, televisions, exit signs, etc.) and will equally pay for charges assessed to the floor/section/house as appropriate.

Respect for fellow residents and Housing and Residence Education (HRE) staff is shown by properly disposing of trash and boxes and by not creating unnecessary messes in hallways, individual student rooms, lounges, kitchens and bathrooms. Personal trash may not be left or disposed in public areas. With reasonable notice, abandoned items of minimal value in kitchens or bathrooms may be disposed of by HRE staff. (See Fire Safety for Cooking Utensils and Locations.)

I.24. FURNITURE >>
A. All furniture assigned to student rooms and apartments must remain in the room, and therefore, no furniture is to be removed by students from rooms. Permission for storage of bed frames and mattresses must be obtained from the appropriate hall staff. If space allows, these items will be removed by appropriate hall staff in response to a request filled out at the area office or on-line if possible. Removal of furniture is not permitted in some locations due to space limitations. No furniture is to be removed from floor lounges or other public areas. Residents may be billed for leaving furniture in hallways.

B. Bed ends may not be inverted. Bedspring brackets may not be removed from any bed end. Beds may not be elevated from the floor by cinder blocks or any means other than bunk bed units provided by maintenance or Housing and Residence Education approved lofts. Bed ends (with the brackets attached) may be removed from the bed frame, provided the student stores the bed ends in his/her room.

I.25. POSTING SIGNS AND INFORMATION IN PUBLIC AREAS >> Access to Message Boxes and Public Access Bulletin Boards is not restricted. The Dept. of Housing and Residence Education reserves the right to limit the number of materials posted per event or organization to ensure equitable access to limited bulletin board space. Posters are not permitted on walls, doors, or windows. Access to Administrative Notices Only Bulletin Boards is restricted to residence hall staff.

I.26. ROOM TRANSFERS >> Residents may not change room assignments without receiving official authorization from their Area Office.

I.27. ROOF, LEDGE, BALCONY, and OTHER RESTRICTED AREAS >> Persons are not permitted at any time to be on roof, ledge or balcony areas or to place objects on these areas. This does not include the Yulee area floor lounge.
balconies or the Jennings Hall lobby balcony. For the purposes of this rule “ledge areas” include any exterior side of any building. Therefore, climbing on any exterior building wall or similar structure is not permitted.

I.28. SOLICITATION Any personal or commercial solicitation (including door-to-door sales and distribution of advertisements) within the residence halls is prohibited. (Violators should be reported to the area office.) Public an commons areas may be used by residents or registered or sponsored student organizations with approval from appropriate hall staff and the Area Government. Guidelines and approval forms are available at the area office. No door-to-door solicitation is permitted.

I.29. ELEVATORS Persons are not permitted to ride any elevator designated as FREIGHT ONLY. Permission appropriate hall staff must be obtained for special circumstances. Any permission granted is for those people specifically approved by appropriate hall staff. Persons may not tamper with or ride on top of any elevator at any time. Ringing elevator bell in non-emergency situations is prohibited.

Note: Many of our buildings have older style elevators. While they are inspected and maintained in good working order they are not designed to be general use passenger elevators. In fact, state law prohibits them from being used this Riding on top of elevators or tampering with elevator machinery is extremely dangerous to the person(s) involved and others who may use the elevator later. Finally, ringing the bell when an emergency does not exist is similar to activating a fire alarm or contacting 911 without a legitimate need.

I.30. ROOM AND PUBLIC AREA DECORATING POLICY Residents are encouraged to personalize their rooms and decorate public areas within established guidelines and Residents are encouraged to seek the advice of staff members before beginning to personalize their rooms. The use of contact paper and stickers is prohibited in all rooms and public areas. No alcohol signs, cans bottles, any type of n signs, posters, aluminum foil, objects or any other materials may be displayed in or attached to room windows. Additionally, residents are reminded about the following.

- Written approval from staff is required prior to painting.
- The use of contact paper and stickers is prohibited in all rooms and public areas.
- No alcohol signs, cans, or bottles may be displayed in or attached to room windows.
- Rooms with bay windows (e.g. Keys Residential Complex and Murphree Area) may display items on the window shelf in these rooms provided that the items are not alcohol related.
- Door frames and doors may not be painted or decorated. The only exceptions are door nametags, message boards, and any pre-approved programs sponsored by Housing and Residence Education Staff.

Note: UF’s policy is to prohibit the display of alcohol signs, bottles and other paraphernalia in unapproved locations to the “general public.” Written approval is required prior to painting to ensure that the proposed design and paint colors are appropriate and that the paint used is safe. Other parts of this rule are designed to minimize damages and end of the semester cleaning needs. Additionally, the rule assists in promoting fire safety issues and the overall appearance of the residence hall community.

I.31. SMOKING In compliance with state law, smoking tobacco products or any other substance is prohibited in residence hall facilities, including stairwell towers, balconies, landings, and entryways. This policy prohibits smoking 10 feet of any entryway to a residence facility and extends to a 10-foot perimeter around any housing maintained including residence halls.

Note: Pursuant to the Florida Indoor Clean Air Act, smoking is prohibited in the residence halls. The “10-foot” rule designed to accommodate the spirit of the Act by attempting to ensure that those who do not wish to breathe second smoke to do not have to do so in order to enter a building.

UNIVERSITY POLICY, STATE AND FEDERAL LAW

Students are required to abide by all local, state, and federal laws as well as the University of Florida Student Code of Conduct, Residence Hall Rules and Regulations, and university policies. Violations of laws may result in arrest and
referral through the student judicial process. Violations of the Student Code of Conduct, Residence Hall Rules and Regulations, and university policies may result in referral through the student judicial process.

For more information about the judicial process at the University of Florida (including the definition of the above terms) visit the UF Dean of Students Office Website at http://www.dso.ufl.edu/judicial where the complete Student Code of Conduct and related procedures can be found.

SERVICES FOR STUDENTS WITH DISABILITIES

For students with disabilities, this publication is available in alternative formats. Please contact the Office for Student Services, P202 Peabody Hall, 392-1261 or 392-3008 (TDD). For students with hearing or speech impairments use Florida Relay Service at (800) 955-8771(TDD).

ANNUAL REVIEW OF HOUSING RULES AND REGULATIONS

The Department of Housing and Residence Education Rules and Regulations are reviewed each year in order to meet the changing needs of our residents, staff, the entire community of students that live in the residence halls, and the overall University of Florida community. Because of its importance, the review process is a formal one that follows the established University Rulemaking procedure as indicated by the Florida Administrative Code and other related state and University Regulations. Although input is collected year-round, the nature of the process is such that the timeline for each year's revisions is best served by a review process that officially begins early in the fall semester. This type of process allows for input to be met, provides for proper notice as required by various state and university policies, and allows for a logical implementation at the beginning of each academic year with the start of the Summer B semester.

As a member of the residence hall community, you are encouraged to get involved with the review process by voicing your input. One of the best ways to do this is to participate in your local residence hall area government and the Campus Inter-Residence Hall Association (IRHA). These elected student residence hall representatives are the primary source of resident input into the yearly changes to the Department of Housing and Residence Education Rules and Regulations.

You can learn more about your area government and IRHA by contacting the IRHA President at 352-846-4742 or by visiting the IRHA web page at http://grove.ufl.edu/~irha/ Additionally, IRHA holds weekly meetings (whenever classes in session). These meetings are normally held on Mondays at 5:15pm in Room 282 of the J. Wayne Reitz Union. Suggested changes are also discussed by staff in The Department of Housing, The Office of Residence Education reviewed by other university administrators including the University’s General Counsel Office. Final approval for any changes is granted at the “state level.” You can monitor the progress of the rule changes by visiting the website.

http://www.housing.ufl.edu/housing/Reslife_RulesReview.htm

If you have any questions regarding anything you have read in this document, please contact The Office of the Coordinator of Residential Judicial Programs at 392-2171 ext.10141 or http://www.judicial.housing.ufl.edu

[BACK TO TOP]

<< back