



Other Policies of the University

General University Policies are available at <http://inside.tufts.edu/policies>. These policies are generally applicable to Arts & Sciences and Engineering students.

POLICIES ON PROMOTION, SOLICITATION, AND GATHERING ON CAMPUS

ADVERTISING

POSTERS, FLYERS, BANNERS

Below are basic guidelines for campus advertising. Students should consult the Office of Student Activities and especially <http://ase.tufts.edu/osa/documents/posterpolicy.pdf> for the complete poster policy.

- > No banners may be posted on the exterior of any university buildings, including residence halls and fraternities and sororities. No banners may be hung or draped on trees, lampposts, or other structures, including stakes in the ground. Banners or placards may be held by those participating in an event, rally or demonstration.
- > Posters and flyers advertising events sponsored by TCU-recognized and university-registered student organizations, including all fraternities and sororities, may be posted only in authorized areas.
- > The name of the sponsoring group must appear on all posters, flyers, or ads, and the content must conform to state law and university policies.
- > No student organization may advertise off campus, except through electronic means, without permission from the Director of the Office of Student Activities.
- > Posters may not be affixed using adhesive-backed material that cannot be removed easily.

AUTHORIZED AREAS

Authorized areas include university bulletin boards installed for this purpose, the walls along the library steps, and the stairway walls between the bookstore and the Mayer Campus Center. Bulletin boards are located throughout most campus buildings as well as at various outdoor locations around campus.

UNAUTHORIZED AREAS

Unauthorized outdoor areas include exteriors of buildings, stairs, walls, fences, trees, pavement, Memorial Steps, the exterior of Curtis Hall, Jumbo II, on stakes in the ground, handrails, light poles, barrels, etc. Postings on glass surfaces (windows, doors, etc.) are prohibited.

RESIDENCE HALLS

Recognized groups wishing to advertise within the residential community may provide the necessary flyers or posters to the Office of Residential Life and Learning for distribution to the residential staff.

MAYER CAMPUS CENTER

The Campus Center maintains three campus events boards, a for sale/for rent board, and an off-campus event board. One poster per event is permitted. No commercial advertising is permitted. Please contact the Office of Student Activities for the complete policy.

CHALKING

The policy on chalking, with the exceptions noted below, allows for the chalking of messages on campus sidewalks.

- > No chalking of any kind on Matriculation Day or Commencement.
- > No profanity or explicit sexual material.
- > No defaming of groups or individuals because of race, ethnicity, religion, sexual orientation, age, gender, veteran status, or disability.
- > No chalking on vertical surfaces, which are less likely to be affected by rain.

TABLE TENT REGULATIONS AND PROCEDURES

Authorization for the use of table tents and tabling in dining facilities is the responsibility of Dining Services. Contact the unit manager of each hall for permission.

OUTSIDE ORGANIZATIONS

Non-recognized, unregistered, or commercial organizations may not post advertising of any kind on campus without prior approval from the Office of Student Activities. Postering by off-campus or non-recognized groups must be limited to a maximum of twenty-five copies of one poster on the Medford/Somerville campus and one per building.

UNAUTHORIZED REMOVAL OF POSTERS, FLYERS, ETC.

Removing or defacing posters, newspapers, magazines, notices, flyers, etc. without authorization may constitute vandalism or censorship and may be subject to disciplinary action.

GUIDELINES FOR SOLICITATION, VENDING, AND DISTRIBUTION

The university, through the Office of Student Activities, regulates and issues permits for all commercial activity and/or solicitation on the campus. These activities include (but are not limited to) fundraising, raffles, distribution of products and promotional materials, political leafleting or solicitation, sales, and solicitation for any purpose. All groups must receive permission from the director of the Office of Student Activities before engaging in the above activities on university property. Permission never includes door-to-door canvassing or sales in the residence halls. Soliciting or selling by telephone to students in residence halls is also strictly prohibited.

Full guidelines and application materials can be obtained from the Associate Director in the Office of Student Activities, or call x7-3212.

DISTRIBUTION OR SOLICITATION BY NON-UNIVERSITY PARTIES

While Tufts students have certain rights to distribute materials on campus (as described above), non-university parties are limited in solicitation or distribution to public walkways and streets. The university cannot intervene if a group is unobtrusively leafleting on a public sidewalk (e.g., in front of the Mayer Campus Center). However, students are encouraged to report such activity to the University Police if:

- > The leafletters are harassing or obstructing passersby in any way.
- > The leafletters are not on public ways, but instead are on university property (such as residence halls or their courtyards, dining halls, or academic areas).
- > Literature is being placed on cars parked on university property.

Organizations may occasionally distribute materials in the Mayer Campus Center lobby as guests of recognized registered student organizations. In order to do so, the student organization must reserve a table space with the Office of Student Activities and be present throughout the “tabling”.

GATHERINGS, DEMONSTRATIONS, AND DISTURBANCES

Tufts believes free inquiry and expression are indispensable in attaining the goals of the university. Toward this end, Tufts encourages members of the university community to develop the ability to exercise critical judgment, and supports the rights of individuals to express their views and opinions. The university respects the rights of members of the Tufts community to peaceful and unobstructive demonstration for the purpose of expressing and discussing ideas and opinions, and seeks to ensure reasonable time, place, and manner for such expression.

PROHIBITED BEHAVIOR

The university has a concurrent obligation to develop policies and procedures that safeguard this freedom of expression while maintaining an atmosphere conducive to the functioning of the university. The university expects its members to be respectful of the corollary rights of fellow students, faculty, staff, and others to perform their duties and participate in the life of the community, free from disruption, interference, or harassment. Examples of behavior that violates university rules include the following:

- > **Interference** with students, faculty, staff, or visitors to the campus who are seeking to perform their various duties. Blocking, directly or by crowding, an entry to a university building and/or creating excessive noise that interferes with sanctioned activities, constitutes disruption.
- > **Intimidation** of students, faculty, staff, or visitors to the campus. Examples of intimidation include but are not limited: causing or attempting to cause physical injury; physically preventing or attempting to prevent use of a university facility; or threatening, by words or actions, either of the above. **Picketing outdoors that allows free access to the facility is permitted.**
- > **Destruction** of, damage to, or unauthorized access to property, records, documents, files, etc., of the university or of members of the university community.
- > **Unauthorized entry** to a non-public area, a private office, or a university facility declared closed by the university and/or refusal to leave when asked. Such behavior constitutes trespassing.
- > **Interruption or disturbance** of, or unwelcome participation (including symbolic, verbal, or other activity) at religious services being conducted inside Goddard Chapel or at other facilities.
- > **Failure to identify oneself** when asked by a university official or university police officer or refusing to present proper ID when asked.
- > **Disregarding requests by a university official to disperse** or preventing an official from carrying out his/her responsibilities to enforce university rules.
- > **Aiding and abetting** others in violating any of these rules.

Being considered in violation of this policy is not contingent upon notification by a university official. Any individual who engages in the conduct described above, fails to obey reasonable orders, or otherwise interferes with and disrupts the orderly conduct of university affairs will be subject to the normal university disciplinary procedures, which may include suspension or expulsion and, when civil or criminal statutes are violated, even civil or criminal prosecution, depending on the circumstances, such as the nature of the activity and the location where the activity or behavior took place. The activity or behavior described above may also be the basis of disciplinary action when it occurs off campus.

SPEAKERS AND PROGRAMS

Tufts is an open campus committed to the free exchange of ideas. It is inevitable that some programs and speakers will be offensive to some members of the community. That offensiveness will not be seen as a reason to prevent the program. In fact, the university will strive to uphold the right of a campus organization to invite speakers or hold programs, even controversial ones, and to hold them without interruption.

When planning a program, sponsors should consider whether the nature of the event suggests that disruption is likely, and should discuss the likelihood of this possibility with the director of the Office of Student Activities. A decision about whether special security measures are necessary will be made by the Director of Student Activities and the Director of Public Safety.

Where the event should be held, how widely the event should be advertised, and what other arrangements are necessary will depend upon the nature of the program. For more information, please refer to the section concerning special security needs in “Policies for Events” found at <http://ase.tufts.edu/osa/documents>; click on Roadmap.

POLICY ON THE USE OF METAL DETECTORS AT CAMPUS FUNCTIONS

As is the case on most college campuses today, Tufts requires the use of metal detecting equipment at the entrance to certain campus functions. This requirement will generally apply to all types of events hosted by any campus organization or department where:

- > Advertising and admission is open to non-Tufts attendees**, and,
- > The event is not primarily a performance with a seated audience, or,
- > The nature of the event requires special security arrangements.

****Note:** For events to be considered open to the Tufts community only (and thus generally not require metal detecting equipment), the number of outside invited guests may not exceed twenty-five.

In many cases, the costs associated with the use of metal detecting equipment will be borne by the university. Other costs related to the hosting of the event will remain the responsibility of the hosting organization. Final determination of whether metal detecting equipment will be needed for a particular event will be the responsibility of the Department of Public and Environmental Safety. Decisions regarding the use of metal detectors for an event and the source of funding will be made as part of the event registration process described on the website of the Office of Student Activities.

Please note that all events must be hosted by a recognized Tufts organization or department, although they may be co-sponsored with an outside organization. All guests at open social events must show a current I.D. from a college or university.

Event registration meetings are held every Friday morning. Student organizations interested in hosting an event must attend one of these meetings to seek approval for an event. Make sure you leave at least 2–3 weeks prior to your event when seeking approval. Again, please see the Office of Student Activities website for more information.

OUTSIDE RECRUITMENT POLICY

Tufts facilitates access for students to available employment opportunities in order that they may freely consider and select employment positions compatible with their individual interests. The university provides interview opportunities on an impartial basis to all bona fide employers. Recruiting may be arranged through the Career Services Office at x7-3299.

The university is committed to maintaining a fair and equitable recruitment process, which is consistent with the fundamental principles of academic freedom, equal employment opportunity, and affirmative action. This policy also addresses the requirements of the federal Solomon Amendment, reaffirmed by the Supreme Court in 2006, which requires that universities facilitate recruiting on campus by the armed services, including both ROTC scholarships opportunities and employment recruiting.

In administering the recruitment process, the university will not sanction the infringement of the rights of free assembly and free speech or the intimidation of any person or the interference with persons seeking to perform their duties as administrators, faculty, staff, students, or employers.