THE "SOLID" ROCK

SLIPPERY ROCK UNIVERSITY will act as a community to enhance the personal and academic excellence of all individuals. As members of "THE ROCK," we wish to pursue actively and assertively, the following ideals:

AS A MEMBER OF THIS COMMUNITY, I WILL: RESPECT MYSELF, RESPECT EVERY PERSON'S INDIVIDUALITY, ENCOURAGE AND EMBRACE DIVERSITY, PRACTICE ACADEMIC INTEGRITY, AND TAKE PRIDE IN BEING A RESPONSIBLE MEMBER OF OUR UNIVERSITY AND COMMUNITY.

From this day forward, the SRU community will be dedicated to these ideals, enhancing our lives and the future.
WELCOME TO THE ROCK!

Dear Students:

Welcome to the Rock!

The *Green and White* is designed to be your resource. Use it regularly to learn valuable information and assist you in making responsible decisions as well as planning for your future.

Slippery Rock University, the university with the distinctive name, provides you a distinctive higher education. With resources like the *Green and White*, you can enhance your education to the fullest. Be assertive in learning of opportunities provided you; respect yourself and others and always be aware of your rights and responsibilities.

It is good to have you as part of the SRU family. Go Rock!

Sincerely,

Robert Watson
Vice President for Student Life
Welcome to the best years of your life! College is about having fun, learning about yourself and others, and trying new and exciting things. Slippery Rock University is no different. The Rock will give you the best of every aspect of college: from education, to extracurricular activities, to the extra extracurricular activities everyone seems to be talking about. But to ensure that these are the best years of your life, Slippery Rock University has a set of guidelines called the *Green and White* handbook. This book will explain, in detail, what is expected from you, as a student, to ensure that your experience at The Rock is a truly memorable one.

If you have any questions about the content within this book, or just have general questions about life at Slippery Rock please feel free to contact me directly at the SGA Office (724.738.2656) or e-mail me at *SGA@sru.edu*. You can also feel free to stop in, the SGA Office is located on the second floor of the University Union Building, Room 216-C.

Have a great year, live life to the fullest and I’ll see you around campus!

With Pride,

Jude Butch
President
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HISTORY OF SRU

Slippery Rock University opened its doors on March 26, 1889, as Slippery Rock State Normal School. Its first president was James E. Morrow, grandfather of Anne Morrow Lindbergh. Enrollment for the first session was 168 students. Limited to a singular mission in teacher education, the normal school fulfilled its mandate well, and over the years graduated thousands of teachers qualified to staff public schools in Pennsylvania and the nation.

In 1916, the school was purchased by the commonwealth, and in 1926 became a four-year teachers college, permitted the following year to change its name to State Teachers College at Slippery Rock. The institution continued its tradition of teacher training while offering four-year, bachelor's degrees. Although the curricular preparations were in elementary education and in a number of secondary education subjects, the area of academic focus assigned during that era by the Pennsylvania Department of Education was health and physical education. And it was in that concentration that the institution soon achieved a national reputation for excellence.

Slippery Rock State College was established in 1960 and for the first time could award undergraduate and graduate degrees in the liberal arts and in the professions. Expanded curricular offerings and an increased number of degree programs created an appreciable rise in enrollment. From 1960 to 1970, enrollment climbed from 1,314 to 5,446.

Today, as part of the State System of Higher Education, Slippery Rock University of Pennsylvania enjoys an enrollment of some 7,200 students in more than 100 undergraduate, graduate and doctoral degree programs, including students in its College of Business, Information and Social Sciences, College of Health, Environment and Science, College of Humanities, Fine and Performing Arts, College of Education, and its School of Physical Therapy and School of Business.

Students are currently enrolled from some 30 states and some 70 countries.

As one of the largest campuses in Pennsylvania, SRU is situated on 600+ acres in 49 buildings.

Recent additions to campus include the new, 1,500-seat Jack Critchfield Park baseball complex, made possible through a generous gift from 1955 SRU graduate Dr. Jack Critchfield and his wife, Mary; and the School of Physical Therapy Building opened earlier this year. The multi-million dollar Robert N. Aebersold Student Recreation Center and the ROCK apartments on campus are meeting student demands for modern facilities. A new Science and Technology Building is currently in architectural design and Paul and Carolyn Carruth Rizza Hall (formerly West Hall) is undergoing a historical restoration following a $2.5 million gift from Mrs. Ethel Carruth of Houston, Texas.

To complement on-campus resources, today's students have access to learning facilities at nearby Moraine State Park, Pymatuning State Park, Jennings Environmental Education Center, McKeever Environmental Learning Center and at the Marine Science Laboratory at Wallops Island, Virginia.
Absences
Minor Illness: Students who live in campus residence halls should report illnesses to their resident coordinator.

Major Illnesses
If the student will be out of school for more than one week, (for medical reasons), the student should notify the Student Health Center. The appropriate dean and the student’s professors will be notified.

Academic Advisor
Faculty advisors provide assistance in the class registration process, assessing academic needs, and referring students to other campus resources. 724-738-2009

Academic Calendar
Provides dates on: course withdrawal, drop/add, final exams, graduation, payment deadlines and registration.

Academic Dismissal
A student who has been previously suspended two times and again qualifies for suspension will be dismissed from the university. This student will not normally be readmitted.

Academic Good Standing
Generally a cumulative quality point average of 2.00 or higher is considered academic good standing.

Academic Services
Administers programs to meet the needs of the academically under-prepared student. 724-738-2012

Graduation With Honors
Summa Cum Laude (with highest honor) 3.80-4.000
Magna Cum Laude (with high honor) 3.600-3.799
Cum Laude (with honor) 3.500-3.599

Academic Integrity Policy
The value of a Slippery Rock University education is determined by the quality and character of its students and graduates. Therefore students and student organizations are expected to uphold academic integrity. For more on this policy see the SRU undergraduate catalog.

Academic Records And Summer School
Assists students with registration and withdrawal from courses, transcript requests, academic waivers, major declaration, teacher certification forms and much more. 724-738-2010

Academic Standards Policy
This policy states the minimal requirements that a student must meet to remain enrolled in the university and the consequences when those requirements are not met (refer to Academic Affairs).

Address Change
File a change of address form in the Office of Academic Records.
Admission To Teacher Education And Certification
Student must have achieved a 3.00 QPA, 42-48 credits and take the PRAXIS basic skills test.

Admissions-Undergraduate
SRU "rolling admissions" means a decision will be made within a few weeks of application. An applicant must submit a completed application form, transcript of high school record and SAT or ACT scores. 724-738-2015

Advising And Testing Services
SRU's Academic Services coordinates academic advising and administers the ACT Assessment.

Alcohol Policy
Alcohol usage is prohibited on the SRU campus (exceptions are listed in the alcohol regulations section).

Alumni Affairs
Sponsors homecoming and alumni weekend as well as a variety of scholarships. Visit Alumni Affairs in the Russell Wright Alumni House adjacent to West Gym. 724-738-2018

Athletics
Intercollegiate athletics, club sports and intramural sports are coordinated in this administrative area. 724-738-2021

ATM Machine
There are two ATM machines available on campus. One is located at the University Union, the other is located outside of Weisenfluh Dining Hall. The machines allow 24-hour access to cash.

Audit Policy
Students desiring to audit courses (no credit awarded) must receive approval from their academic advisor. Audit course fees and credit course fees are the same. After the second week of the semester, students may not change from audit status to graded status or visa versa.

Banks
First National Bank of Slippery Rock
100 South Main Street
724-794-2210

Citizens National Bank of Evans City
121 South Main Street
724-794-5070

Bicycles
Bicycle racks are located on campus for student convenience. Secure all bikes with the appropriate locks.

Blue-Light Emergency Phones
These special telephone boxes are located throughout SRU's campus. When the box is opened and the receiver picked up, a call is automatically made to University Police Dispatch regardless of whether the caller speaks. A police officer will be sent to the location.
Bookstore
The Student Government Association Bookstore services include: academic regalia, book buy back, computer equipment, fax service, phone cards, class rings, fraternity/sorority paraphernalia, Western Union, books and supplies. 724-738-2104

Borough Police
Slippery Rock Borough Police enforce state laws and local ordinances regarding parking and traffic regulations, disorderly conduct, illegal use of alcohol and other criminal activity. The police station and local magistrate’s office are located in the borough building at 306 E. Water Street.

Bus Schedule
The SRU Student Government Association distributes the campus shuttle bus schedule. Other public transportation information may be obtained at the Office of Student Organizations & Leadership in the University Union.

Campus Film Policy For Recognized Organizations
Permission and/or a permit must be obtained from the company that distributes the film before showing the film at an event.

Campus Maps
Maps of the university are available at the Office of Admissions, North Hall Welcome Center.

Career Services
Freshmen and upperclassmen refer to this section for important information about the various services designed especially for you. 724-738-2028

Catalog (SRU Undergraduate)
Contains valuable in-depth information about academic majors, procedures and other academic policies.

Change Of Major
To change a major students must complete a change of major form at the Office of Academic Records, 107 Old Main.

Check Cashing
The SGA Bookstore offers a check cashing service for 25-cents per check. Consult the Bookstore for full details.

Child Care Center
The Pre-School and Child Care Center is a service of the Slippery Rock University Student Government Association. The National Association for the Education of Young Children accredits the center. Hours of operation are 7:45 a.m. to 5:00 p.m. The center is located in room 007 McKay Education Building. For more information including rates contact: 724-738-2102.

Commencement
Commencement is held at the end of the fall (December) and spring (May) semesters. August graduates have the option of participating in the May ceremony or the following December ceremony.

Computer Labs
There are 25 computer labs available on campus at SRU. All eight residence halls have their own labs that are available 24 hours a day. There are four academic labs that can be used by university students throughout the academic year. In addition there are 12 labs available for specific
departments and majors that are restricted for major use only. There is a new lab available in the University Union 1st floor for student use. Each lab offers independent hours of operation. Additional information is available at:

**Continuing Education**
Credit courses, workshops, and seminars are regularly scheduled for the convenience of the part-time student. Classes are regularly offered in Cranberry Township. For those seeking professional development, but not needing college credit Slippery Rock University awards continuing education units. For more information call 724-738-2633.

**Counseling Center**
The Counseling Center is located in Old Main, Room 008. The Counseling Center offers counseling and testing services to help students with problems they may encounter. In addition to office hours, a counselor is available round the clock to assist students with any emergency. 724-738-2034

**Course Descriptions**
Refer to the SRU Undergraduate Catalog for complete course descriptions.

**Course Repeats**
Students may improve their quality point average by repeating courses. The last grade earned is used in calculating the QPA, even if an earlier grade was higher. However, all grades will appear on transcripts.

**Credit/Examinations**
Under certain conditions it is possible for students to take credit courses by examination in a subject field. A grade of "Pass" or "No Credit" will be recorded on a student's records for coursework taken through credit by examination. A student may take credit by examination only once per course.

**Criteria Governing Continuance At Sru**
For detailed information refer to the section entitled Academic Records and Summer School.

**Cultural Center**
The Office of Minority Student Affairs and Cultural Diversity has a Cultural Center located on the first floor of the University Union. To reserve student organization meeting space, phone the office at 724-738-2700.

**Academic Microcomputer Laboratory Directory**

**Information Technology Managed Labs**
Eisenberg Classroom Building - Room 120
724-738-4488

McKay Education -Room 010
724-738-4491

Spotts World Culture Building - Room 105
724-738-4490

Vincent Science Hall -
Room 129
Other Labs on Campus

Art Department
Room 102 - 724-738-4194

Bailey Library
Room 102 - 724-738-4487

Communication Department Eisenberg Classroom Bldg.
Room 217 - 724-738-2281

Computer Science Department - Maltby
Room 104 - 724-738-6032

College of Education McKay Education Bldg.
Room 123 - 724-738-2892

Modern Languages Spotts World Cultures Bldg.
Room 203 - 724-738-6158

English Department
Writing Center
Spotts World Culture Bldg.
Room 301 - 724-738-2654

College of Humanities, Fine and Performing Arts Vincent Science Hall Room 119 - 724-738-2709

College of Health, Environment, and Sciences West Gym Building
Room 013 - 724-738-6899

University Union
Lobby

Cultural Library
The Cultural Library is located in the Cultural Center in the University Union. Staff is available to sign out books to students who would like to expand their knowledge about cultural diversity. 724-738-2700

Dining Services
Food service is available in Weisenfluh and Boozel dining halls and Rocky's Grille. The daily menu may be obtained by calling 724-738-2844.

Diplomas
All diplomas are sent via mail after completion of degree requirements.

Directory Assistance
Directory assistance may be reached on-campus between the hours of 8:00a.m. and 4:30 p.m. on Monday through Friday by dialing "0". The off-campus number is 724-738-9000.

Disability Student Services
The Office for Students with Disabilities handles services for students with disabilities. The office is located in 122 Bailey Library. 724-738-2203

Elevators
Elevators are located in all class buildings and residence halls. Those requesting a key for medical reasons may contact the Office for Students with Disabilities, 122 Bailey Library, 724-738-2203.
Escort Service
The university provides an escort service through the campus safety office that is available around the clock. For more information contact University Police at 724-738-3333.

Evacuation Procedures
Evacuation procedures are provided in the hallways of each campus building.

Exams
Exams are administered at the faculty member's discretion. Rules and regulations for exams are also developed at the faculty member's discretion.

Exit Exams
Some students are required to take specific standardized examinations in liberal studies and/or major area of study before a degree will be conferred.

Family Connection Services
Family Connection Services provides families with a variety of services and resources in an effort to connect them with the Slippery Rock University campus community. 724-738-2082

Family Day
Family Day is held during the fall semester of each year. A variety of activities are designed specifically for parents and alumni to interact with students, faculty and staff. 724-738-2082

Family Educational Rights And Privacy Act Of 1974
Refer to the general information section to review this policy.

Final Examinations
At the end of each semester, all final examinations are administered during the time stipulated in the examination schedule, printed in the Master Schedule of Course Offerings, by the Office of Academic Records and Summer School.

Financial Aid Office
The Office of Financial Aid is located at Room 107, Maltby. 724-738-2044

Frederick Douglass Institute
The Frederick Douglass Institute for Academic Achievement and Human Development is a collaborative effort between Academic Affairs and Student Affairs. Principles developed by Frederick Douglass serve as the foundation for the development of academic and human development programs. For more information contact Dwight Greer at 724-738-2615.

Full-Time Status
Students must register for 12 credits to be considered a full-time student.

Grade Appeal Policy
Refer to the SRU Undergraduate Catalog for details.

Grades And Quality Points
Refer to the undergraduate catalog for details.

Grade Point Average
Refer to the undergraduate catalog for details.
Graduate Student Programs
Graduate student information may be found in the SRU Graduate Studies catalog. 724-738-2051

Hazing Policy
No student or organization, fraternity or sorority shall permit its pledges or members to submit or take part in hazing or vulgar or indecent practices, or any practices that involve hazard or danger. The criteria for hazing includes public display, physical abuse, moral indignity and scholastic interference.

Health Services
Health services are provided by the McLachlan Student Health Center. All students are provided with confidential health care. Specific services include traditional medical care by certified physicians and nurse practitioners, walk-in care by registered nurses around the clock during the academic year, in-patient care for short-term illness, health education resources and outreach programs. 724-738-2052

Help Desk
The SRU HELP Desk is located at A11 Bailey Library. Operating hours are Monday-Friday, 8:00 a.m.-4:30 p.m. unless otherwise posted. The HELP Desk is the first point of contact for all work requests or problems concerning technology at SRU. The HELP Desk can be reached at 724-738-HELP (4357)

Homecoming
Homecoming is a chance for alumni to return to SRU to recapture the memories of their time at the university. Events include a homecoming parade, football game and the crowning of the homecoming king and queen.

Housing/Residence Education
All students are welcome to live in the various residence halls. Freshmen are required to live in the residence halls. All residence halls have kitchen, cable, microwaves, computer rooms, personal voice mail and individual computer internet access. 724-738-2082

ID Cards
Identification cards are necessary for all students at Slippery Rock University. ID cards may be used to purchase meals and use university facilities. Students who damage or misplace ID cards must pay a fee to have them replaced an ID card when they arrive at SRU. 724-738-2100

Incompletes
Incomplete grades are given at the discretion of the individual faculty member and are given when extenuating circumstances prevent a student from completing course requirements during any given semester. Any student receiving an incomplete has 12 months to complete coursework and receive a final grade. If a student is unable to complete work in this time period, regardless of the circumstances, the grade is automatically changed to an "F."

Individual Course Withdrawal
See the SRU Undergraduate Catalog for further information.

Information Desk
The Student Information Desk is located in the University Union. Information is available on events, programs, student organizations and more. 724-738-2644
Information Technology
Telecommunications and Networking is located in A9A Bailey Library. The campus telephone system, computer network, HELP desk and academic labs are all managed and supported by this office. Telephone repair orders can be placed at ext. 6800. The department office can be reached at 724-738-2800.

Intercultural Programs
The Office of Intercultural Programs is a comprehensive office that serves historically bypassed students and organizations at Slippery Rock University. Location-University Union in Room B102. 724-738-2700

International Initiatives
Slippery Rock University has many opportunities for students to study abroad. Normally offered as semester programs, students can apply to study in countries such as Austria, Bulgaria, England, China, France, Japan, Germany, Korea, Hungary, Ireland, Italy, Mexico, Poland, Russia, Spain, Slovakia, Canada and Wales. Visit the Office of International Initiatives for more information. 724-738-2057

Internships
Internships are normally given to upperclassmen as a way to gain experience within a student’s academic major. Requirements and availability vary by department. Contact your area of interest and meet with your advisor or the department chairperson for information on internships.

Intramural Sports
With one of the most extensive programs in the country for a school of its size, Slippery Rock University’s Intramural Sports gives the student population an opportunity to compete. There are approximately 15 sports offered for both men and women along with co-educational opportunities. Intramurals are an excellent way to interact and compete with other students. 724-738-2874

Language Lab
The Language Lab at SRU is located on the second floor of Carruth-Rizza Hall. The lab gives students the opportunity to enhance their study of the various languages available at SRU.

Late Payment Fee Policy
A late payment fee will be charged after deadlines stated in the individual course withdrawal policy. Late fees are $15 and must be paid to the Office of Academic Records and Summer School. (Refer to the comprehensive review of the policy contained in this publication).

Laundry Facilities
Laundry facilities are available in all residence halls and are open around the clock. In addition, all university laundry facilities accept Rock Dollars for added convenience.

Library
Bailey Library offers a full range of resources and services which supports the university community and constituencies. A collection of more than two million items are available for student’s use. These include 420,000 books, 71,000 bound periodicals and 128 million pieces of microfilm and microfiche. The library offers an interlibrary loan, an Instructional Materials Center and a fully operational computer lab. 724-738-2058
Lost And Found
Contact Slippery Rock University Police for lost items. Take all found items to University Police at 145 Kiester Road. 724-738-3333

Major
A complete description of under-graduate majors is available in the SRU Undergraduate Catalog.

Meal Plans
All students living in university residence halls must sign a meal contract. This contract entitles them to use the food service facilities on campus. A variety of meal plans are available. For additional information, contact Dining Services at 724-738-2038.

National Teachers Exam
NTE is administered by Career Services.

Nondiscriminatory Policy And Affirmative Action Statement
Please consult the section named above for a complete description of the policy.

Operation Id
This is a program used for on-campus computer labs in order to ensure personal access and security. All students create their own ID when they enroll at SRU.

Organizations
There are numerous student organizations available on campus for a variety of interests. Student organizations promote personal growth, fellowship and community service.

Parking Regulations
All students who wish to park on campus are required to register for a parking permit through University Police. "Commuter", "Resident" and "Staff" parking decals are issued. Parking areas are designated by the categories listed above.

Part-Time Status
Any undergraduate taking less than 12 credits in any given semester is considered a part-time student.

Pass-No Credit Grade Policy
For a full description of the Pass-No Credit Grade Policy refer to the Undergraduate Catalog.

Peer Helping Opportunities
Academic Services, Office of Intercultural Programs, Orientation, Health Center, and Residence Halls, are among the departments that hire and train students to assist peers in a variety of programs. (Contact the department for more information and applications).

Pets
No dogs, cats, or other pets are permitted in any institutional facility. This includes private residence of employees who may reside on campus. Excluded are dogs to assist the blind and animals required in connection with laboratory activities.

Policies And Regulations Regarding Student Behavior
Refer to the SRU Student Code of Conduct on page 76.
Post Office
Located at 400 South Main Street Slippery Rock, PA 16057.
724-794-8760

Presentations On Crime Awareness And Prevention
For information contact University Police at 724-738-3333.

Probation
Refer to the section entitled Office of Academic Records and Summer School for information about academic probation.

Quality Point Average
The quality point average is computed by dividing the quality points earned by the total number of credits attempted exclusive of repeat courses. (A)= 4 quality points, (B)= 3 quality points, (C)= 2 quality points, (D)= 1 quality points, (F)= 0 quality points.

Rape Crisis Information
Contact the McLachlan Student Health Center at 724-738-2052. The Health Center is staffed by registered nurses 7-days-a-week. University counselors are on call 24-hours-a-day for crisis situations. Other points of contact: SRU Counseling Center 724-738-2034, Crime Victim Services 724-282-7273, Volunteers Against Abuse Center 1-800-400-8551.

Recycling
Bins are placed in all buildings for collection.

Refund Policy
Refer to Student Accounts for more information.

Registrar's Office
Located in the Office of Academic Records and Summer School, 107 Old Main.

Registration
Refer to Academic Records and Summer School.

Requirements For Graduation
The majority of the majors require a minimum of 120 credits for graduation. The minimum QPA is 2.00 in most majors. Teacher certification applicants are required to have a 2.60 in their major and all Slippery Rock University course work.

Reserve Officer Training Corps (ROTC)
The Army ROTC program offers men and women the opportunity to learn and practice leadership and managerial techniques; to obtain credits which count toward graduation; and to earn a commission as a second lieutenant in the U.S. Army upon completion of the program.
724-738-2019

Residency Requirements
(Academic)
To qualify for graduation, students must complete the last 36 credits of degree requirements at Slippery Rock University.

Ride Board
Located in the University Union is a "Ride Board" containing information on carpool and travel. 724-738-2092
Rock Talk
Rock Talk is an interactive system that allows students to access services through the convenience of their telephone. Rock Talk lets students register for classes, acquire mid-term and final grades, drop and add classes or find account balances on university fees. Call 724-738-3000 to use Rock Talk.

Scheduling University Union Facilities -
Solicitation Policy
To schedule University Union facilities, groups and organizations must contact the Office of University Union Operations and complete the appropriate paperwork. The Office of University Union Operations is located in Room C-217 of the University Union. 724-738-4985

Scholarships
Scholarship information may be obtained from the Office of Financial Aid. Information is also listed in the Slippery Rock Undergraduate catalog. 724-738-2044

Sexual Harassment Policy Statement And Grievance Procedures
Slippery Rock University’s sexual harassment policy and procedures seek to insure an environment that is free from sexual harassment. Such conduct is costly in human terms and seriously undermines the atmosphere of trust and respect that is essential to work and study for all members of the academic community. For more information contact the Office of Social Equity, located in Room 108 Old Main.

Sports Information
The Sports Information Office is located in 201 Old Main (724-738-2086). The hotline number is 724-738-2962.

Student Activities and Organizations
The Center for Student Leadership is located in Room B-105, University Union. 724-738-2092

Student Life
Refer to the above named section for a complete description. 724-738-2003

Student Telephone Services
Student Telephone Services offers inexpensive long distance access. A variety of billing options are available. For additional information please call 800-947-4787.

Study Abroad Program
The International Initiatives Office is located in 114 Carruth-Rizza Hall. Study abroad information and opportunities are located in the office. 724-738-2057

Support Groups
There are several support groups located throughout campus, refer to Student Affairs personnel for more information.

System For Courses
Undergraduate courses are numbered between the 100 and 400 level. The range of difficulty is based on how high the number is with 100 level courses being freshman/ introductory level and
the 400 level directed at more specialized topics for upperclassmen.

**Telephone Directory**
The University Directory is published annually by the Student Government Association (SGA). In addition to listing names, addresses and telephone numbers of your fellow students, the directory will assist in locating phone numbers for various offices, academic departments, services and businesses throughout the community.

**Transcripts**
Transcripts of students' academic records may be obtained from the Office of Academic Records and Summer School by written request of the student.

**Transfer Coursework**
Courses in which grades of C- or higher are earned are generally acceptable in transfer providing the student meets all regular admission requirements. Courses in which grades of D have been earned as part of an accredited associate degree from a Pennsylvania public community college will be acceptable for transfer.

**Tutoring Services**
Located in Room 106 Bailey Library, Tutoring Services provides peer tutors to meet with students on an individual or small group basis, free of charge. Tutoring is available for most 100- and 200- level courses. To receive peer tutoring, the student must complete a tutor request form and return it to the Tutorial Center. 724-738-2845

**Undergraduate Course Attendance Policy**
Determination of individual class attendance requirements rests with the individual instructor. Students are expected to attend every class session of the courses for which they are registered. Instructors are required to inform students of attendance requirements and of circumstances/conditions under which absence will be excused.

**University Policy on Semester Course Syllabi**
Generally the course syllabus is handed out during the first class meeting. It usually includes the faculty member's office hours, a tentative class schedule, course requirements and expected outcomes.

**University Police**
The University Police Department is located at 145 Keister Road (opposite Morrow Field House). 724-738-3333

**Veterans Affairs**
Located in the Office of Financial Aid 107 Maltby Center. 724-738-2044

**Withdrawal Policy**
(Total University)
Students must complete an official Withdrawal Form obtainable at the Office of Academic Records and Summer School. Regular charges will be assessed until the Office of Student Accounts receives the withdrawal notice.

**Writing Center**
The University Writing Center is located on the third floor of Spotts World Culture Building. The center offers tutorial
instruction on the writing process and the revision of papers.
724-738-2654

**Work Study Program**
Employment based on financial need may be available to eligible students. Students who are awarded work-study monies are eligible to work up to 20 hours per week. Paychecks are distributed bi-weekly and the rate of pay is minimum wage. Job opportunities are advertised by the Office of Career Services.
724-738-2044

**Zip Code**
The local zip code for SRU and Slippery Rock is 16057.
ADMINISTRATION

President...................................................................................................................... Robert M. Smith, Ph.D.

Director of University Public Relations................................................................. Ross C. Feltz, M.B.A.

Director of Internal Audit........................................................................................... Alvin Walters, B.S.

Interim Provost and Vice President for Academic Affairs................................. William Williams, Ph.D.

Dean, College of Business, Information and Social Sciences............................. Bruce Russell, Ph.D.

Dean, College of Education...................................................................................... C. Jay Hertzog, Ed.D.

Dean, College of Health, Environment, and Science............................................ Jane Fulton, Ph.D.

Dean, College of Humanities, Fine and Performing Arts...................................... William McKinney, Ph.D.

Interim Associate Provost for Enrollment Services.............................................. Amanda Yale, Ed.D.

Dean, Lifelong Learning .......................................................................................... James Kushner, Ed.D.

Executive Director of Corporate Partnerships.......................................................... Patrick Gerity, Ph.D.

Executive Director of Academic Records and Summer School......................... Eliott Baker, M.Ed.

Director of Administrative Information Systems..................................................... Carl Miller, B.S

Director of Undergraduate Admissions.................................................................... Vacant

Director of Alumni Affairs ....................................................................................... Michael Saraka, M.A.
Director of Career Services .................................................................Vacant

Associate Director of Career Services ..............................................Tony Linnan, M.Ed.

Associate Director of Career Services ...........................................John F. Snyder, M.Ed.

Director of Community Service Learning Institute ......................Alice Kaiser-Drobney, M.S.

Director of Continuing Education and Off-Campus Programs .......Richard Comings, MPA

Director of Financial Aid ..................................................................Patty Hladio, M.S

Director of Graduate Studies ............................................................Duncan Sargent, Ph.D.

Director of Grants .............................................................................Nancy Cruikshank, B.S.

Director of Honors Program .............................................................Steve Strain, Ph.D.

Director of Institutional Research ....................................................Carrie Birckbichler, B.S.

Director of International Initiatives .................................................Donald Kerchis, Ph.D.

Director of Library Services ............................................................Philip Tramdack, M.A., M.L.S.

Director of McKeever Environmental Learning Center ................Fran Bires, M.S.

Director of Orientation ....................................................................April Longwell, M.S.

Assistant to Associate Provost/Director of Retention Services ......Carla Hradisky-Coffelt, M.Ed.
Vice President for Finance and Administrative Affairs ........................................... Charles Curry, Ed.D.

Assistant Vice President of Finance ....................................................................... Edward Hess, M.B.A.

Director of Accounting Services ........................................................................... Timothy Harlan, B.S.

Assistant Director of Accounting Services ......................................................... Linda Moore, B.S.

Director of Budget and Fiscal Planning ............................................................... Robert Konnen, B.S.

Director of Contracts Administration .................................................................. James Revesz, B.S.

Director of Purchasing ........................................................................................... Mark Combine, B.S.

Assistant Vice President of Facilities Services ..................................................... Herbert Carlson, M.A.

Director of Campus Services ................................................................................. Michael Kukawa, B.S.

Director of Design and Construction ................................................................. Andrew Wilson, B.S.

Director of Environmental Health and Safety ..................................................... William Rudloff, M.S.

Director of Maintenance Services ........................................................................ Timothy Carney, B.S.

Director of Utility Plant ......................................................................................... James Anderson

Assistant Vice President of Human Resources & Diversity ................................. Renay Scales, Ph.D.

Director of Diversity & Equal Opportunity ......................................................... Holly McCoy, J.D.

Assistant Director of Diversity & Employee Training ........................................... Sandra Stevenson, M.A.
Director of Human Resources................................................................. Lynne Motyl, B.S.

Assistant Director of Human Resources......................................................... TBA

Vice President of Student Life ........................................................................... Robert Watson, Ph.D.

Assistant Vice President for Student Services................................................. John Bonando, Ed.D.

Interim Assistant Vice President for Student Development......................... Paula Olivero, Ph.D.

Director of Health Services ............................................................................. Linda Beatty, R.N., C., B.S.N.

Director of Student Activities .......................................................................... TBA

Assistant to the Vice President for Student Life Administration ....................... Debra Pincek, M.A.

Director of Intercultural Programs ................................................................... DaNine Fleming, Ed.S.

Assistant Director Intercultural Programs ...................................................... Robert E Clay, M.S.

Interim Director of Residence Life ................................................................. Roy Baker, Ed.D.

Assistant Director of Residence Life ............................................................... Angela Todaro, M.A.

Assistant Director of Residence Life ............................................................... Kevin Currie, B.S.

Director of Athletics ......................................................................................... Paul Lueken, M.S.

Associate Athletic Director ............................................................................... Robertha Abney, Ph.D.

Assistant to the Director of Athletics ............................................................... Jeff Michaels, M.S.
Interim Director of University Police .............................................................. Robert Christy

Vice President for University Advancement ............................................. Robert Mollenhauer, M.Ed.

Executive Director, University Advancement .................................... Edward Bucha, Ph.D.

Director, University Advancement .......................................................... Ruth Purcell, M.P.A.

Assistant Director, University Advancement ......................................... George McDowell, B.A.

Assistant Director, University Advancement ......................................... Amy Bersett, B.A.

Manager, Constituent Relations & Advancement Services ............... Mary Ann Nagel, B.S.
Absence Policy

Minor Illness

1. Students who live in campus residence halls should report illnesses to their resident coordinator.

2. Students who are ill enough to be confined to a bed will be sent to the McLachlan Student Health Center. If a student needs to be hospitalized, the Health Center will notify the Office of Student Affairs.

3. In cases of minor or short-term illnesses, each student is responsible for notifying professors of his/her absence and for making up any missed classwork or tests.

Major or Extended Illness

If a student will be out of school for more than one week (for medical reasons), the student should notify the Student Health Center ext. 2052. That office will notify the appropriate dean and the student’s professors.

Medical Excuses

The Student Health Center will not issue medical excuses for missing class for appointments for minor health problems and suggests that students inform their professors promptly of absences. The Health Center will verify in writing:

1. Any admission for 24 hours or longer to the Health Center or hospital.

2. Confinement to campus residence for medical reasons (24 hours or longer).

3. Confinement to home residence for 24 hours or longer by private physician.

ACADEMIC POLICIES

Academic Complaint

In the event that a student has an academic complaint (e.g., complaint against a professor, grade problems, etc.), the following procedure is to be followed:

1. Contact should be made with the instructor.
2. If the student and the instructor cannot settle the problem, contact should be made with the chairperson of the department.

3. If the problem persists, the student should contact the dean of the college in which the complaint is lodged.

4. The next step in solving the problem, if necessary, should be to contact the Office of Academic Affairs.

**Cheating and Plagiarism**

Academic dishonesty is considered a major violation against the University’s Code of Conduct and an offense against the University. Any student charged with academic dishonesty will be dealt with by either the coordinator of student development or the course instructor. If the instructor handles the matter, the instructor is to inform the departmental chairperson of the problem and its resolution. The departmental chairperson is to forward the information to the appropriate dean who will then inform the vice president for academic affairs. If the instructor decides to refer the matter to the Office of Student Standards, the coordinator of that office may institute disciplinary action.

**Class Attendance**

Slippery Rock University policy on student absence from class is as follows:

1. Determination of individual class attendance requirements rests with the individual instructor.

2. Students are expected to attend every class session of the courses for which they are registered.

3. Attendance may be required for approved classes or field trips outside the regular schedule (students should check course description in the catalog and the course syllabus).

4. Instructors are required to inform students of attendance requirements and of circumstances/conditions under which absence will be excused.

5. Instructors may make some allowances for absence occasioned by illness, by authorized activities for the University, or for religious holidays.

6. Arrangements to make up work because of class absence are the student’s responsibility.

**Filing a Complaint with APSCUF**

The faculty union (APSCUF) has established a system by which anyone may file a complaint against a faculty member. Contact the APSCUF Office, McKay Education Building, for information or procedures Ext. 2834.
Readmission

Students who have been out of school for whatever reason (illness, injury, financial limitation, suspension, etc.) and desire to resume their studies must apply for readmission. If the student has not attended another school since leaving SRU, a request in writing (letter form) should be addressed to the dean of the college in which the student addresses when he/she last attended SRU, at least one month prior to the semester or term. Students who have attended another school since withdrawing should contact the Office of Admissions.

Withdrawal

Students leaving the university must obtain an official withdrawal form from the Office of Academic Records and Summer School (107 Old Main) and complete exit interviews as indicated on that form. Students will continue to be graded and regular charges will be made until the notice of withdrawal is forwarded to the Office of Student Accounts by the Office of Academic Records. Students will be withdrawn from the university on the last day they attended class, resided in university residence halls or used their meal plans, whichever is latest. Veterans must have their withdrawal form signed by an official in the Office of Financial Aid.

NOTE: See the University Catalog for grading and other academic procedures.

GUEST SPEAKER POLICY

When a decision is made by any group (student or departmental) to invite to the campus a prominent guest speaker, notification should be sent to the appropriate dean or vice president, prior to issuing the invitation. On occasion, it may be appropriate for the official invitation to be issued by the president on behalf of the sponsoring group. Such determination will be made by the appropriate dean or vice president.

On the occasion when a prominent individual initiates contact with the university, specifically asking to attend a class or gathering, prior notification may not be possible. In such cases, the appropriate dean or vice president should be informed of this individual’s visit with as much advance notice as possible.

CANCELLATION OF CLASSES

Cancellation Policy

The university and its off-campus locations will remain open in all but the most extreme circumstances. On occasion, due to severe inclement weather or a lack of ability to provide essential services, the university may find it necessary to cancel classes. Cancellation of classes does not imply that the university is closed. Any class cancellations will apply to all university locations unless otherwise specified. Faculty members will be required to make up time for cancelled classes.

During hazardous weather conditions, students, faculty, and staff are urged to use their discretion in deciding whether they can safely commute to work or classes. Any university employee
unable to reach campus is required to report off work and request leave, using established procedures. Faculty should not penalize students who miss class because severe weather conditions. Students should discuss their absence with their professors.

Notification Procedures

Any change to normal university operation will be announced as early as possible through the media. The following radio and television stations will be notified.

**Radio Stations**

<table>
<thead>
<tr>
<th>Station</th>
<th>Frequency</th>
<th>AM/FM</th>
<th>City</th>
</tr>
</thead>
<tbody>
<tr>
<td>WKST</td>
<td>1280</td>
<td>AM</td>
<td>New Castle</td>
</tr>
<tr>
<td></td>
<td>921</td>
<td>FM</td>
<td>New Castle</td>
</tr>
<tr>
<td>WBZY</td>
<td>1200</td>
<td>AM</td>
<td>New Castle</td>
</tr>
<tr>
<td>KDKA</td>
<td>1020</td>
<td>AM</td>
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**TV Stations**

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<td>Youngstown</td>
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Channel 6    Slippery Rock

A voice mail will be distributed to all university telephones and a recorded message will be placed on 724-738-2998. Information also will be posted on our Web Site, [www.SRU.edu](http://www.SRU.edu) and Rock Talk.

The staff at the university's main number 724-738-9000 will be notified so they can respond to inquiries. The main number greeting will inform callers of class cancellations when that number is not staffed.

Should the university be officially closed, essential functions must be maintained and certain personnel may be required to report to work. Provisions will be made to keep the following operations open to provide services for the students:

- Bailey Library
- Recreation Center
- Dining Halls
- Residence Halls
- Health Services
- Switchboard
- Morrow Field House
- University Police
- University Union
The Office of Academic Records and Summer School is located in Room 107, Old Main. The office serves two purposes in helping students while they are enrolled at the University and after they graduate.

As the primary repository for all students' academic records, the Office of Academic Records and Summer School...

- fulfills requests from students and former students to send their official transcripts to other individuals, institutions or employers. The office does not release unofficial transcripts to anyone but university personnel.
- writes letters and completes forms certifying student attendance at the university. These forms are often times sent from loan agencies, local tax collectors, prospective employers, government agencies, credit card companies, insurance companies and many other sources.
- monitors the university's compliance with the Family Educational Rights and Privacy Act, Student Right to Know Act, and the Solomon Amendment.
- performs degree audits on prospective graduates to assure that they will meet all their graduation requirements prior to graduation.
- monitors the university's "Rock Talk" telephone and Web systems.

Processes the following forms:
- All Academic Waivers/Exemptions and Substitutions
- Authorization of Grade Disclosure Forms
- Change of Major Forms
- Class Registration Forms
- Credit by Examination Forms
- Drop/Add Cards
- Excess Hours Forms
- Grade Change Cards
- Grade Option Cards
- Graduation and Diploma Applications
- Minor Declaration Forms
- Name/Address Change Cards
- Second Major Forms
- Student Withdrawal Forms Applications
- Transcript Request Forms
- Transient and Visiting Student Forms
- Withdrawal Cards
- evaluates credits:
  1. transferred to the university from another school while the student was a transient or "visiting" student.
  2. earned through military service (DD214 is required), Advanced Placement (AP) exams, College Level Examination Program (CLEP) -tests, DSST exams, and PEP exams. -the university does not award credit for correspondence courses or work experience.
Academic Dismissal
A student who has been previously suspended two times and again qualifies for suspension will be dismissed from the university. This student will not normally be readmitted.

Academic Probation
If the cumulative quality point average (QPA) for all courses attempted at Slippery Rock University is less than a 2.000, the student will be placed on academic probation. Students may also be placed on probation at the end of any semester in which they earn less than a 1.0 semester QPA and have a cumulative QPA of 2.0 or higher. The student may continue at the university under conditions agreed to by the student and the appropriate academic dean.

Academic Suspension
Academic suspension will occur whenever a student:

1. is deficient 24 quality points during the first semester of attendance.

2. earns, after the first semester, a QPA of less than 1.000 in any semester and has a cumulative QPA of less than 2.0.

3. is on academic probation for two consecutive semesters and does not earn a cumulative QPA of 2.000 by the conclusion of the third semester.

4. earns less than a 2.000 cumulative QPA for two semesters and is deficient 12 or more quality points.

5. earns less than a 2.000 cumulative QPA for three semesters and is deficient six or more quality points.

6. earns less than a 2.000 cumulative QPA for four semesters and is deficient three or more quality points.

7. earns more than 95 credit hours and has a cumulative QPA of less than 2.000.

Ordinarily, a first suspension is for a period of one semester and a second suspension is for a period of two semesters.

Suspension may result whenever a part-time or full-time student earns deficient grades at the conclusion of any semester or summer session.

Continuous Registration Procedure
The courses designated as "Basic Competency" courses are subject to continuous registration. Students will be placed into the appropriate course in each skills area. If the course requirements are satisfactorily met, the students will receive a grade of A, B, or C. If the expectations are not met, the students will receive an "NC" (No Credit) and must repeat the course the following semester. If, on the second attempt of the same course, the student has not met the expectations, a grade of "F" will be posted to the permanent record. Once enrolled, students are not permitted to drop a basic competency course after the first day of classes. Connecting Reading and Writing, College Writing I and II, Developmental Math, Beginning Algebra, and Public Speaking are considered "Basic Competency" courses. Students may not drop or withdraw from a "Basic Competency" course.
Degree Requirements

Application for Graduation

Students must make formal application to the Office of Academic Records and Summer School by the end of the third week of the semester in which they plan to graduate.

A non-refundable diploma fee is payable at that time. Eligible students should apply for a teaching certificate at the time they apply for graduation. A certification fee is payable at the time of application. (Students who expect to teach in Pennsylvania must take a physical examination and a chest X-ray or a tuberculin skin test during their senior year. Arrangements must be made with the University Health Center at the beginning of the last semester of the senior year.) The diploma application and fee are not transferable to another individual or term. Students who meet all graduation requirements in a given term, but fail to apply for graduation and/or pay their graduation fee after the semester ends will be graduated at the end of the semester in which their application is received in the Office of Academic Records and Summer School, not the term they completed their coursework.

Completion of Degree Requirements

It is the responsibility of the student to complete the specific major and to know university requirements for graduation. This is not the responsibility of the student's advisors.

Students must meet all graduation requirements by the official end of the semester in which they have applied to graduate. Failure to do so (incomplete grades in any course or "X" grades in required courses, no application, etc.) will result in the updating of the student’s graduation date to the end of the term/year the work is eventually completed. Final grades for summer internships must be submitted no later than Sept. 30 if students wish to have their graduation date backdated to July.

Exit Examinations

Some students are required to take specific standardized examinations in liberal studies and/or major area of study before their degrees will be conferred.

Minimum Credit Hour and Quality Point Requirements

Except for a few degrees, such as the bachelor of music, the bachelor of music therapy, and the bachelor of fine arts, most degree programs require a minimum of 120 credits. The majority of programs require minimum cumulative and major quality point averages of 2.000; some programs require a higher average. This information is available from the departmental advisor or chairperson. To obtain teaching certification, students must have a 2.500 cumulative average in their major and in all university coursework.

Drop, Add, Withdrawal

Full semester courses may not be added after the first week that the course has met. Courses dropped during the first week of the semester will not be recorded on the students' permanent records unless they withdraw from all their classes, in which case grades of "W" will be awarded. Students may withdraw from classes with a grade of "W" between the second and tenth weeks of the semester. Students will not be permitted to withdraw from classes after the tenth week and will be held accountable and awarded a final grade for all coursework, exams and other work assigned during the final five weeks of the semester. For courses meeting fewer than 15 weeks, the withdrawal deadline is two thirds of the way through the course’s beginning and ending dates. Students taking basic
competency courses, with the exception of physical education/dance activity courses in the liberal studies program, may not drop or withdraw once the semester has started.

Students desiring to add closed sections will have to secure the signatures of the professors of the closed sections.

Students may use yellow drop/add cards anytime after they have registered until the end of the first week of the semester. After the first week of the semester, students must use blue withdrawal cards, which require the signatures of the professors of the courses and the students' advisors.

Students who for exceptional reasons, are permitted to drop, add, or withdraw from classes after the university’s stated deadlines must receive their respective dean’s approval and will be charged $15 for each transaction.

**Residency (Academic)**
To qualify for graduation, students must complete the last 36 credits of degree requirements at Slippery Rock University.

**Incomplete Grades**
The assignment of incomplete grades is the prerogative of the individual faculty member and is granted when extenuating circumstances prevent a student’s completing the course requirements within the regular time period. It is the sole responsibility of the professor to set the deadline for the completion of an incomplete; however, effective with the summer 1993 semester, if an incomplete grade is not changed within 12 months, the grade will automatically convert to an "F," regardless of whether or not the student attends the university.

**Pass/No Credit Grades**
Students may schedule a maximum of 12 credits graded by pass/no credit in the sophomore, junior, and senior years combined. Students must select these courses at registration and cannot change the pass/no credit designations after the first two weeks of the semester. For these 12 credits, only free elective courses may be taken on a pass/no credit basis. Pass/no credit courses may not be used to satisfy major, minor and liberal studies requirements. Some selected courses are not included in the 12-credit limitation. Students may not take more than one pass/no credit course during a semester.

Courses taken under the pass/no credit system are not used in computing the QPA. Credit for such courses is recorded toward meeting the total credit requirements if the course is passed. A grade of "No Credit" (NC) will be recorded if the course is failed.

Pass/no credit is not synonymous with audit. In pass/no credit, all course requirements must be met by the student.
Grading and Quality Point Conversion System
University Grading System

A Excellent 4 quality pts.
B Good 3 quality pts.
C Satisfactory 2 quality pts.
D Poor 1 quality pts.
F Failure 0 quality pts.
I Incomplete 0 quality pts.
P Pass 0 quality pts.
NC No Credit 0 quality pts.
AU Audit 0 quality pts.
W Withdrawal 0 quality pts.
X No Grade Given 0 quality pts.

See Table above: All "WP" and "WF" grades have been removed.

Quality Point Average
Quality points for a single course are calculated by multiplying the quality points assigned the letter grade (as noted above) by the number of credits of the course. Total points are calculated by adding the quality points earned in each course. The quality point average (QPA) is computed by dividing the total quality points earned by the total number of credits attempted, exclusive of repeated courses. Grades earned in courses taken at other colleges for transfer are not computed in the quality point average of Slippery Rock University, unless the courses were taken at SRU's approval as a "visiting student" at another State System of Higher Education university. Further explanation concerning the calculation of the QPA may be directed to the Advisement Center or the Office of Academic Records and Summer School.

Grade Appeal Policy

Procedure for Filing Grade Appeal

1. No later than two calendar weeks into the term (fall or spring semester, NOT summer) following grade receipt, the student may appeal, in writing, to the course instructor, sending a copy of the appeal to the department chairperson (or substitute). The chairperson is to confirm that the instructor is aware of the appeal letter and is to inquire as to the instructor's planned response.

2. If the instructor decides that the grade is correct, he/she must respond, in writing, to the student within 20 business days of receipt of the student's appeal letter. Failure to respond within the allotted time shall move process to Step 3.

3. If the student wishes to appeal further, he/she must appeal, in writing, to the department chairperson (or substitute). This appeal must be within 10 business days of receiving the instructor's response. A copy of this appeal must be forwarded to the appropriate college dean.

4. The department chairperson (or substitute) must respond, in writing, to the student within 10 business days of receiving the student's appeal. His/her response should be copied to the college dean. In each of the above statements, the chairperson of the department's evaluation committee shall substitute for the department chairperson if the department chairperson was the instructor of the course in which the grade is being appealed.
5. If the matter is not resolved at the level of department chairperson, consideration may then be given to referring it to a Grade Appeal Board.

**Composition of Grade Appeal Board**

Three faculty recommended by APSCUF. (One from the academic department in which the course is taught. Not the instructor.)

Two managers selected by the provost. (One to be the dean of the college in which the course was taught.)

One student recommended by the Student Government Association. (A senior major in the department in which the course is taught.)

Normally, each Grade Appeal Board will be appointed to hear one appeal. Those responsible for recommending board members should be sensitive to race and gender composition. The provost will appoint each board within the parameters above.

**Grade Appeal Board Procedures**

Each Grade Appeal Board is to determine its procedures for hearing the grade appeal. Normally, both the student and the instructor will be given an opportunity to state his/her case before the board.

Students who appeal a grade to a Grade Appeal Board are responsible for maintaining ALL written materials relevant to the appeal, such as papers, examinations, and completed assignments. Further, the appeal board must have access to appropriate documentation and academic records pertaining to the course grade in question.

After the appeal process is complete, the only record to be maintained will be the student’s final grade.

Each appeals board will make its recommendation to the university president, who may accept or reject the recommendation.

**Repeat Of Courses**

Students may improve their quality point average by repeating courses. The last grade earned is used in calculating the QPA even if the earlier grade was higher. However, all grades will appear on the transcript. If the repeated grade is "F" or "WF," the credits originally earned will be removed from the student’s record.
Second Baccalaureate Degree
If students desire to earn a second baccalaureate degree at Slippery Rock University, they may do so by:

Taking a minimum of 36 credits at SRU after receiving their first baccalaureate degree; meeting departmental requirements for the degree in respect to the required credits and courses for a major in that department and meeting degree requirements in respect to courses required for the requested degree.

Transcripts
Transcripts of students' academic records may be obtained from the Office of Academic Records and Summer School by written request. Each copy costs $3 and requests should include a check or money order made payable to Slippery Rock University. Transcripts are typically processed in 24 to 48 hours. Students requesting "same day" service are limited to five transcript requests and will be charged $10 per transcript ($12 per transcript if faxed). A complimentary copy of the transcript is sent to each student upon graduation. Transcripts are not released to students who have outstanding financial obligations to the university.

Transient Student Status
Slippery Rock University students who are in good academic standing or who are under academic suspension and who plan to take courses at another institution for transfer back to Slippery Rock University must complete, and have approved by their advisor, chairperson and dean (if suspended), a Transient Student Clearance Form and comply with all regulations cited on that form. Credit will not be awarded for transient courses determined by the director of academic records and summer school to duplicate coursework already posted on student's SRU record. Transient credit will be awarded for courses in which grades of "C-" or better have been earned. Grades earned as a transient student will not be computed in a student's SRU cumulative QPA. Copies of the transient student form are available in department chairpersons' offices or the Office of Academic Records and Summer School. Correspondence courses and credit earned by examination may not be taken by transient students. Other policies governing transient status are available from the Office of Academic Records and Summer School.

Visiting Students
Students desiring to transfer credits and grades earned at other universities in the Pennsylvania State System of Higher Education back to Slippery Rock University may do so as "visiting students." Courses taken under this program are treated the same as courses taken at Slippery Rock University in computing the student's QPA. A special form, with a list of program requirements, is available in the Office of Academic Records and Summer School and must be approved by the student's advisor or chairperson, academic dean, and the director of academic records and summer school.

Writing Intensive Courses
All students who graduate from Slippery Rock University must successfully complete at least two, three-credit writing intensive courses in addition to the freshman composition requirement of demonstrating competence in English 101 and English 103. Each semester/term, these writing intensive courses are indicated by a "#" symbol in the Master Schedule of course offerings for the semester/term.
FINANCIAL AID
107 Maltby Center - 724-738-2044

The Office of Financial Aid is responsible for coordination of sources of financial assistance for undergraduate and graduate students at Slippery Rock University. The majority of financial aid offered through the Office of Financial Aid is based on the overall financial need of applicants. Presently, both state and federal financial aid sources are coordinated through this office.

Financial Aid Programs
Available financial aid at Slippery Rock University includes grant, loan, and employment programs.

Federal Pell Grant: Pell Grants are federal funds available to under-graduates with the amount of the grant based on cost and financial need.

Federal Supplemental Education Opportunity Grant: FSEOG funds are grant funds available to under-graduate students with a high degree of financial need. Students may be eligible for this grant only if they already qualify for the Federal Pell Grant.

Pennsylvania State Grant: the Pennsylvania Higher Education Assistance Agency provides grant assistance to eligible Pennsylvania residents. PHEAA Grant funds are awarded to under-graduate students on the basis of financial need.

Federal Work Study (FWS): Employment based on financial need may be available to eligible students. FWS is a part-time employment program. Students employed by FWS receive a paycheck on a bi-weekly basis and are paid minimum wage.
FWS job opportunities are located throughout the campus. Available FWS positions are publicized through the Office of Career Services. Community Service positions are available through several areas on campus including SGA Child Care Center, Macoskey Center, Institute for Community, Service and Learning, ARC, and Women's Center. Students must be FWS eligible to be considered for these positions.

**Federal Perkins Loan:** This is a low-interest loan that is offered by SRU through the use of federal funds. Typically, this loan is awarded to under-graduate students who demonstrate a high degree of financial need. Repayment of this loan begins nine months after the student ceases to be enrolled on at least a half-time basis.

**Federal Stafford Loan:** This is a long-term, low-interest loan that students may elect to use to assist them with their educational expenses. The amount and type of loan available is dependent upon the individual student costs, resources, year in school, and financial need.

A student may either qualify for a Subsidized or Unsubsidized Federal Stafford Loan or a combination of both. Subsidized loans are offered to students who demonstrate financial need; these do not require repayment of principal or interest during the student’s enrollment. Unsubsidized loans require either the repayment of the “interest only on a quarterly basis,” during enrollment or the capitalization of interest. The student officially enters repayment of an Unsubsidized or Subsidized Federal Stafford Loan following a grace period after graduation or after the student ceases to be enrolled on at least a half-time basis.

**Parent Loans for Undergraduate Students (PLUS):** Parents of dependent students may borrow up to the “cost of education minus any other financial aid” through the use of this federal loan program.

**The Application Process**
The Free Application for Federal Student Aid (FAFSA) must be completed in order to apply for financial aid available for attendance at Slippery Rock University. Students are able to complete the FAFSA beginning January 1 of the year preceding their enrollment in college. SRU recommends that the application be completed after January 1, but before May 1.

In addition, students interested in receiving assistance from the Federal Stafford Loan must complete a master promissory note. Parents wishing to borrow through the PLUS program must submit an application/promissory note six to eight weeks in advance of the student’s first date of attendance at SRU.

**Eligibility for Financial Aid**
Students qualify for most financial aid based on their eligibility for individual sources of aid and their financial need. A family's or student's financial need is based on a simple formula:

\[
\text{Cost of Attendance} = \text{Expected Family Contribution} - \text{Financial Need}
\]

**Cost of Attendance:** The Office of Financial Aid calculates an average cost of attendance for each student based on their program of study and their in-state or out-of-state status. Typically, the cost of attendance consists of costs for tuition,
fees, room, board, books, travel and other associated educational costs.

**Expected Family Contribution (EFC):** The EFC is calculated through the completion of the Free Application for Federal Student Aid. This figure reflects the federal estimate of what a family and/or student can afford to contribute toward a year of college.

**Financial Need:** The level of financial need determines the amount of eligibility that a student has for financial aid. It is used by the Office of Financial Aid to determine eligibility for specific programs. An award letter listing eligibility for financial aid is sent to each student after the determination of financial need.

Students or families who experience hardship due to disability, death, decrease in income, loss of benefits, etc., should contact the Office of Financial Aid. A review of their eligibility for financial aid may be performed based on their change in status.

**Academic Progress Requirements**

Students are required to meet academic progress requirements in order to continue to receive financial aid. In general, undergraduate federal aid recipients are required to complete 24 new credits each academic year. Under-graduates who have completed the equivalent of two full-time academic years must have at least a 2.0 cumulative GPA at the end of each year. A complete statement of academic progress requirements for graduate and under-graduate students is available from the Office of Financial Aid. An appeal process exists for students who do not meet the academic progress requirements.

The Pennsylvania State Grant Program has established an academic progress policy for its recipients. This policy is communicated to students directly by PHEAA when a student is notified of their state grant eligibility.

**Financial Aid for Summer Term**

Students may be able to quality for financial aid for the summer term depending upon their enrollment status, eligibility for aid, and the availability of financial aid funds. The following sources of financial aid may be available for the summer term: Federal Pell Grant, Pennsylvania State Grant, Federal Work Study, Federal Stafford Loans and PLUS. Students are encouraged to contact the Office of Financial Aid in the early spring regarding application procedures for financial aid for the summer term.

**Study Abroad Programs**

Financial aid eligibility for study abroad programs is reviewed by individual request. The terms and conditions of the study abroad program has a direct impact upon the student’s eligibility for financial aid. Students interested in financial aid for a study abroad program should contact the Office of Financial Aid.

**Statement of Rights and Responsibilities**

**Rights:**

The student has the right to:

1. be considered for financial aid assistance; be notified of the financial aid decision; and if not awarded financial assistance, to be informed as to the reason for denial.
2. appeal financial aid decisions to the provost and vice president of academic affairs.
3. be informed of the financial aid programs available and the required application materials.
Responsibilities:
The student is responsible for:
1. submitting the appropriate application forms within published deadline dates.
2. using all refunds of financial aid funds for expenses related to their education.
3. following the requirements and repayment schedules of educational loan programs.
4. informing the Office of Financial Aid of all grants, scholarships, or other funds received for their educational costs from outside organizations.

OTHER SOURCES OF FINANCIAL ASSISTANCE
Assistance with educational costs is also obtainable from sources other than need-based financial aid. These include employment and scholarship sources. A complete list of all available SRU scholarships appears on the SRU homepage (www.sru.edu/finaid).

The following programs are also available to students:
ROTC Scholarships
Army ROTC at SRU offers scholarships to assist with tuition and related educational costs. The Army ROTC office may be contacted at 724-738-2019.

State Student Employment Program
SRU offers employment opportunities on campus for students who do not qualify for employment with the Federal Work Study Program. The wage and hiring procedures are identical to those of the FWS Program. Information regarding available positions may be obtained through Career Services.

Veterans
The Office of Financial Aid handles all paperwork for veterans and their dependents who apply for Veteran Administration educational benefits. Counseling and information regarding financial aid, extra costs, and tutorial assistance are also available.

Certification of Veterans Benefits
Qualified individuals may apply for Veteran Administration educational benefits at the Financial Aid Office.

Applicants may be required to submit an original application plus one or more of the following original documents (or copies which have been recorded at a courthouse or certified by an authorized VA official): copy #4 of DD214 (Notice of Basic Eligibility), "kicker contract," marriage certificate, children's birth certificates. Students should initiate Veterans Education paperwork at least 60 days prior to the beginning of each semester in order to receive timely payments. Normal application processing time is eight to ten weeks.

Academic Progress for Recipients of Veteran's Benefits
The student will be placed on academic probation if the cumulative QPA for all courses attempted is less than a 2.0. A veteran or dependent receiving benefits who is on probation for more than one semester risks academic suspension and termination of his/her benefits due to unsatisfactory progress.

Overpayment of Veteran's Benefits
The VA must collect all benefits paid for a course for which a grade is not used in computing requirements for graduation. Therefore, if a student drops a course, the money already paid to the student for that course must be repaid unless the student
can prove that there were mitigating circumstances. Students who claim mitigating circumstances must submit evidence to support that claim. Examples of mitigating circumstances include: prolonged illness, severe illness or death in the immediate family, or unscheduled changes in employment or work schedule.

VA Actions on Overpayment
1. Add interest charges and collection fees to your debt.
2. Withhold future benefits and apply them to your debt.
3. Turn your debt over to private collection agency.
4. File suit in federal court to collect the debt.
5. Withhold approval of VA home loan guarantee.
6. Collect the debt from your federal income tax refund.

Regulations, eligibility requirements, etc., are subject to change. For additional information, contact the Office of Financial Aid, 107 Maltby Center, SRU, Slippery Rock, PA 16057-1326; 724-738-2044.

Information Dissemination
In accordance with federal regulations we are providing below a list of information available to Slippery Rock students through the undergraduate catalog, student handbook, or other University material.

ORIENTATION
B106 Bailey Library - 724-738-2067

The Orientation Office works in conjunction with a number of First Year Studies (FYRST) programs and activities that impact and support new student success.

At Orientation, new students are offered information that aids in their successful transition to the University. The programs assist new students in adapting to University life, integrating into the University community and learning about academic requirements, student services and life out of the classroom.

Our goal is to assist you in becoming a member of our more than 40,000 alumni and the first step to enable you to reach that goal is Orientation. All First Year students are required to attend Orientation. We find that students who have participated in an Orientation program adjust more easily to the demands of University life because they have gained essential information that prepares them to make better decisions and, therefore a more successful transition from high school to college.

Orientation gives you and your family in-depth information, answers to questions, a close-up, realistic look at the campus community, and access to people who can assist you in your transition.

Past participants have evaluated the Orientation program as helpful, informative, and FUN!

SRU is committed to helping you prepare for a successful future at THE ROCK.
ACADEMIC SERVICES
106 Bailey Library - 724-738-2012

Academic Services administers a number of programs designed to meet the needs of all students. Some of the department’s programs are meant to provide an educational opportunity for students whose academic performance in high school or college reveals a need for supportive services such as tutoring or in-depth advising in order for them to enter or remain at the University. At least two of the department’s programs may be of interest to the general student body.

The Academic Advisement Center provides individual advising and counseling for the exploratory student. Students are required to meet with their advisors regularly to discuss their academic program, study habits, and personal concerns. Faculty advisors may also provide assistance in the class registration process, assessing academic needs and referring students to other campus resources.

College Skills Workshops conducted by the department’s faculty are offered throughout the semester. The workshops include such topics as "Managing Your Time," "Taking Effective Class Notes," "Finals Preparation," etc. Students interested in these workshops may contact Academic Services for additional information on dates, times, and locations of the workshops.

Tutorial Center, located in 106 Bailey Library, provides peer tutors to meet with students on an individual or small group basis, free of charge. Tutoring is available in most introductory 100- and 200-level courses. To receive peer tutoring, the student needs only to complete a Tutor Request Form (including class schedule) and return it to the Tutorial Center.

Writing Center
The University's Writing Center, located on the third floor of Spotts World Culture Building, is an integral part of the academic resources at Slippery Rock University. Under the direction of the department of English, the Writing Center offers full tutorial services for all students of the University. Department of English graduate students, who staff the center, offer students the opportunity for tutorial instruction with any aspect of the writing process from generating ideas, to organizing information, to refining sentence structure, to editing techniques. Diagnostic services are also available for students who want to discover and remedy their writing weaknesses.

The University’s Writing Center is also equipped with 25 personal computers. Twelve printers make student access to print capability easy. In addition to selected writing instruction taught in this facility, tutorial instruction on word processors is also available.

From freshman to graduate students, the University’s Writing Center provides a full range of individualized services without charge.

INTERNATIONAL INITIATIVES
114 Carruth-Rizza Hall - 724-738-2057

International Initiatives at Slippery Rock University are varied with many opportunities for students to increase their knowledge and understanding of the world. Students can apply to study in Austria, Australia, Bulgaria, Canada, China, Costa Rica, England, France, Germany, Hungary, India, Ireland, Italy, Japan, Korea,
Mexico, Poland, Russia, Scotland, Spain, Slovakia, and Wales. Internships and student teaching opportunities overseas in England, Ireland, Mexico and Scotland are also available.

For more information on International Studies Programs, contact the Office of International Initiatives.

**International Students**

**“Home” Away from Home**

Specific regulations and policies pertaining to international students are published in the International Student Handbook, available in the Office of International Initiatives.

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**BAILEY LIBRARY**

724-738-2058

**Services**

Bailey Library is a four level modern facility that constantly upgrades its collection and services to meet the needs of its students. Students are asked to participate by serving on a library forum as well as responding to surveys.

The library covers over 98,000 square feet and seats over 1,000 students. During the academic year, the library is open 87 hours a week. Hours are extended during finals week each semester. Virtual library services, staffed by professional librarians, are available an additional 24 hours a week from 9:00 p.m. to 1:00 a.m. from Sunday through Thursday and until 9:00 p.m. on Friday. There is a reading room for recreational reading materials and newspapers, a lounge with vending machines, and a computer lab with 22 PC’s available.

The library also contains classrooms, small group study rooms, individual carrels, and traditional areas for reference, books, Special Collections and Archives, and Government Documents. In response to the evolving technology, there has been a shift from ownership of print journals to access of electronic journals. Simultaneous access is available to registered students at any time from any location subject to some contractual restrictions.

The library also houses an Instructional Materials Center, which supports the Collection Education’s curriculum, Academic Support Services, and Learning Technology User Services.


Policies

Students are required to present their ID card when borrowing any library material, including periodicals and faculty reserves. The ID card must be activated at the Library Circulation Desk in order to access full text electronic databases from labs, dorms or other non-library sites. An electronic security system is used to detect material which has not been properly charged out.

All library materials should be returned by the due date. Students who fail to return materials by the end of the semester may have their grades and transcripts withheld by the Office of Academic Records and Summer School. Fines are assessed at the rate of $.10 per day for audio-visual materials from the Instructional Materials Center of the library, and $.05 per day for all other materials except for faculty reserves which are $1 per day with a maximum fine of $5 per item.

Students found guilty of the following violations may be subject to disciplinary action and/or restitution:

1. Theft (or attempted theft) or mutilation of any library materials. This includes removing covers or pages from books or periodicals, and removing security tapes, pockets, etc.

2. Illegal use of University ID with regard to library use.

CAREER SERVICES

103 Maltby Center – 724-738-2028

The Office of Career Services is available to help all students, freshmen through graduate students, develop and refine educational and career goals. Whether your concern is choosing a major, selecting a career, finding a graduate school, or organizing a job search, Career Services has the resources and staff to assist you.

We offer:

- A state-of-the-art Technology-Based Career Resource Center featuring 12 computers, 2 high-speed laser printers, and supporting software to assist students in all phases of career development
- DISCOVER, a computerized vocational guidance program
- Individualized career counseling and assistance in development of a personalized career plan
- Administration and interpretation of career assessment inventories
- Coordination of and assistance with identifying on-campus employment
- Coordination of a Job Location Development program to identify off-campus, part-time employment opportunities
- Rock-U-Pations, an online weekly vacancy bulletin listing positions in education, business, health and human services, and government
- On-campus interviews with employers seeking interns and full-time employees
- A Summer Job Fair, Fall and Spring Teacher Job Fair, the West PACCS Regional Job Fair held in March in Monroeville, PA
While Career Services does not guarantee you a job, we do guarantee personal attention to your educational and career concerns. Drop in or call for an appointment.

Hours:
8:00 a.m. to 4:30 p.m.
MWRF
8:00 a.m. to 7:00 p.m.
Tuesdays
Summer:
8:00 a.m. to 4:00 p.m.
M-F

STUDENT ACCOUNTS
104 Old Main - 724-738-2088

Payment Of Fees
Fee statements (basic fee, room, board, general service fee, health service fee, academic enhancement fee and community building fee) are mailed in July and are due back with payment in August for the fall semester. Fee statements are mailed in December and are due back with payment in early January for the spring semester. Any financial aid that has been officially awarded will be deducted from the billing statement. The balance still due after deducting the financial aid may be paid-in-full or by using the SRU Payment Plan. There is a $25 charge per semester for those who elect to pay by the payment plan. Anyone not paying the bill in full by the due date will automatically be charged the $25 payment plan fee. Bills returned after the due date are subject to a $15 late fee. Diploma fees, damages, certification fee, and miscellaneous charges are also paid at this office.

Insufficient Funds Checks
There is a $15 charge for all checks returned by the bank for any reason.

Non-Payment Of Bills
Students may not be permitted to attend classes, obtain meals in a University dining hall, or reside in a University residence hall until all past due accounts are paid.

Also, the University will seal the student's file and will not issue transcripts until the bill is paid. If the bill is not paid the account will be submitted to the Attorney General's Office (in
Harrisburg) for proper action. Collection costs may be incurred and are the student's responsibility. Students are not permitted to register for any subsequent semesters until the bill has been paid. Any student needing assistance may contact the Office of Student Accounts.

Return Of Title IV Funds (Federal Aid):
The Federal government requires SRU to return Financial Aid (Title IV) money to the Title IV programs for any student withdrawing through 60% of the session. Students withdrawing with Title IV aid may owe the University a balance once the aid is returned. Title IV aid must be returned to the Title IV program before any refund can be returned to a student.

Refund Policy Applicability
This policy is applicable to all students (under-graduates, graduates, credit, non-credit) and all terms (regular semester, mini-courses). It applies only to fees paid directly to the University. It does not apply to fees paid to other organizations, such as off-campus housing and insurance.

WITHDRAWAL from the University on or BEFORE the First Day of Class of a Semester: All fees paid for this semester will be refunded, except the following fees: The Advance Enrollment Deposit paid by full-time under-graduate new and transfer students (will be refunded if notified by May 1st for that Fall Semester and if notified by December 1st for that Spring Semester); and the $130 Advance Deposit for room fee, if the student's withdrawal is received by the Friday prior to spring commencement.

A. Withdrawal from the University means that the student is withdrawing from all courses for a semester. When

B. Letter: The student must send a signed letter (not a telephone call) stating that he or she is withdrawing from the University. This letter must be sent by the deadlines in paragraph C.

New and transfer students; send your letter to the Admissions Office. Upper-class students; send your letter to the Retention Services Office.

C. DEADLINE FOR LETTER: The letter from the student must be received in the office listed in B above by the following deadlines:

1. The Friday prior to spring commencement for student desiring a refund of $75 of the $130 Advance Deposit for Room.

2. May 1st for Fall Semester and December 1st for the Spring Semester for a refund of the Advance Enrollment Deposit.

3. The first full day of class for students desiring a refund of refundable fees other than the $130 Advance Deposit for room.

WITHDRAWAL from the University AFTER the First Day of Class of a Semester: The student must complete the official withdrawal procedure. The charge will be computed as follows, and any amount paid beyond that charge will be refunded. Any
portion of a week attended will count as a full week, beginning with the first day of class and ending with the date of withdrawal (excluding recesses). The following fees will not be refunded: Application Fee, Community Building Fee, Payment Plan Fee and Late Payment Fee.

A. Regular Semesters:

1. Residence Hall Rent: Students withdrawing during the first semester will forfeit the $130 Room Deposit paid for the Second semester. For students withdrawing during the second semester the charge will be $130, plus the refund week percentage, listed below in section 3, which applies. Students evicted from the Residence Hall forfeit all Residence Hall Fees.

2. Flex only Meal Plan: There will be $10 administrative fee for the flex only meal plan plus a weekly charge of one-fifteenth of the amount of the flex plan or amount used, whichever is greater. The total will not exceed the full semester charge.

3. Tuition, General Service, Health Service Fee, Academic Enhancement Fee, Residence Hall Rent, Meal Plans A through G and Rec Center Fee:

   a. Voluntary withdrawal: The University will charge the following percentage of fees when the termination is during the weeks shown below for all students except first time students at the University with Title IV aid.

<table>
<thead>
<tr>
<th>Week</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Week</td>
<td>10%</td>
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<tr>
<td>2nd Week</td>
<td>20%</td>
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<tr>
<td>3rd Week</td>
<td>30%</td>
</tr>
<tr>
<td>4th Week</td>
<td>40%</td>
</tr>
<tr>
<td>5th Week</td>
<td>50%</td>
</tr>
<tr>
<td>After 5th Week</td>
<td>100% Charge</td>
</tr>
</tbody>
</table>

b. Withdrawal forced by the illness, disabling injury or death of the student or student’s parent, guardian, spouse or child: Illness or disabling injury must be substantiated by a physician’s written statement. The charge will be only for the number of weeks attended based on a 15 week semester.

c. Suspension or Dismissal from the University other than for reasons of academic standing: No refund will be made to any such student; all money paid will be forfeited.

d. Full refund of tuition shall be granted to students who are military reservists or members of the National Guard and are ordered to active military service by the President of the United States.

Room Deposit Advance: The $130 Advance Deposit for housing is paid in the spring by the students who wish to reserve a room in an on-campus residence hall for the following academic year. The payment is credited to the following spring (not the fall) semester.

A. Refund of this fee will be made to those students who:
1. Are suspended for academic reasons at the end of the spring semester during which they paid the fee, or at the end of the summer session ($130 Refund).
2. Become deceased before the beginning of the spring semester to which the fee is credited ($130 Refund).
3. Notify the University in writing (not the telephone) by the last Friday prior to spring commencement that they are not returned. ($75 Refund, $55 Forfeit).

B. There will be no refund or transfer of the $130 Advance Room Deposit to students who:
   1. Notify the University after the last Friday prior to commencement they are not returning.
   2. Return to the University, but do not live in a residence hall, after having signed a residence hall contract for the year.
   3. Do not return for the spring semester except for academic suspension at the end of the previous spring semester or summer session, or who become deceased. Non-return for reasons of illness or academic suspension at the end of the fall semester will not entitle the student to a refund.
   4. Are evicted from the Residence Hall.

**THIS ENTIRE REFUND POLICY IS SUBJECT TO CHANGE WITHOUT NOTICE.**

**Summer Sessions:**

1. Withdrawal on or before the First Day of Class: A student may obtain a full refund if the registration is officially cancelled through the Office of Academic Records and Summer School on or before the first day of class for the summer session.

2. Withdrawal on or after the First Day of Class:
   Voluntary withdrawal: Students withdrawing after the first day of class will have refunds processed based on the following:

   The percentage of tuition and fees charged when withdrawing is printed in the Summer School registration information and/or is available on request from the Office of Student Accounts, Room 104 Old Main, 724-738-2088.

   Each summer session will be treated as a separate enrollment period for refund calculation purposes.

   After the cut-off, no basic tuition and fees will be refunded. Refund of Residence Hall rent and Meal Plan fee will be based on the same percentages used to adjust basic tuition. The Student Community Building Fee is not refundable after the first day of class.

   Charges for withdrawal from an Internship will be calculated on an individual basis. The internship start date, scheduled length of the internship and the date of withdrawal from the internship will determine the charge/refund.

   Refund will be made for withdrawal forced by illness, disabling injury, or death of the student’s parents, spouse or child: A physicians written statement must substantiate illness or disabling injury. The student will
be charged for the number of weeks attended. Any portion of a week will count as a full week.

Overpayment Of Account With The Student Remaining In The University: When the student’s account is overpaid for one of the following reasons, the charge will be computed as follows and any amount paid beyond the charge will be refunded and must be requested in writing.

A. REDUCTION OF THE NUMBER OF CREDIT HOURS WHEN THE STUDENT IS PAYING ON AN HOURLY BASIS: The percentage of the basic fee charged for the hours dropped will be stated under “Regular Semester Voluntary Withdrawals” in the section of this policy concerning withdrawals from the University after the opening date of a regular semester.

B. APPROVED WITHDRAWAL FROM AN ON-CAMPUS RESIDENCE HALL AND/OR DINING HALL (applicable only when withdrawal is pre-approved by the appropriate Vice President or his/her designee): The charges will be computed as stated in Section 3 relating to withdrawal from the University.

EQUITY IN ATHLETICS DISCLOSURE

As set forth by the U.S. Department of Education, a report containing information outlined by the Equity in Athletics Disclosure Act will be available upon request from the Department of Athletics, Academic Records, Admissions or Financial Aid after October 15 of each year.

FRESHMAN COHORT GRADUATE RATE DISCLOSURE

“Student Right to Know”

In compliance with the Student Right to Know Act, 49% of all full-time, first time, degree-seeking undergraduate students entering SRU the Summer/Fall of 1994 graduated within six years.
UNIVERSITY POLICE
145 Keister Road – 724-738-3333

Students and staff are informed that the University Police Department exists to provide a safe and secure environment. All are encouraged to report any incident detrimental to this atmosphere. When such reports are made, University Police conduct a thorough investigation and take appropriate action within the framework of existing laws.

Emergency Stations

These stations are located throughout the campus and are identified by a blue light. Anyone in need of emergency assistance may use these stations. In addition, each residence hall has an emergency telephone keypad at the front outside door.

Fire And Safety

Fire Alarms
All fire alarms, when sounding, should be considered as a fire alert and the building must be evacuated immediately. All occupants must evacuate the building. Failure to do so could result in disciplinary and/or legal action. Also, remember, during evacuation "DO NOT USE ELEVATORS."

Fire Equipment
Fire extinguishers are placed in strategic locations in all buildings. Misuse of, or tampering with, fire equipment is considered a criminal offense. This includes: setting off fire extinguishers or tampering with any part of the extinguisher or fire alarm boxes.

All offenders will be prosecuted to the fullest extent of the law and may be subject to University disciplinary action and/or eviction from campus residence halls.

Fireworks/Lethal Weapons
The use of fireworks (firecrackers, caps and sparklers) is potentially dangerous to oneself and others and is also a disturbance to the living environment. The use or possession of fireworks, explosives, or any other substances which may injure, discomfort, or disturb other individuals is strictly prohibited. Students who violate any of these policies may be subject to disciplinary action and/or eviction from residence halls.

The unauthorized use or possession of dangerous chemicals, explosive materials, dangerous devices capable of casting a projectile (including guns, bottle rockets), or other lethal weapons is also strictly prohibited. Students who violate any of these policies may be subject to disciplinary action and/or eviction from residence halls.

Parking Regulations

PARKING REGULATIONS ARE IN EFFECT 24-HOURS-A-DAY, 365-DAYS-A-YEAR (INCL. HOLIDAYS). Regulations apply to ALL operators of motor vehicles on University property, including faculty/staff, students and visitors.
**Designated Parking Areas**
Strict enforcement of designated parking areas (resident, commuter, staff and visitor areas) will occur between the hours of 8 a.m. and 5 p.m., Mondays through Fridays.

**Visitors**
All vehicles must be registered with the University Police or through the hosting organization. Community members are responsible for seeing that their guests and visitors observe all University regulations. Acquaint yourself with and observe all posted signs concerning parking on University property. Parking is not permitted on University property without a valid permit displayed. (Notes left on car are not special permits and will not prevent issuance of parking tickets.) Parking is not permitted in loading zones, “no parking” areas, by fire hydrants/stand pipes, in reserved/medical spaces, on the grass, and in the roadways. Handicap parking spaces are for use ONLY with a current Handicap Permit.

**Vehicle Registration Required**
All members of the University community operating and parking a vehicle on University property must display a valid University vehicle registration decal.

Payment for decals will be made at the University Police Department located at 145 Keister Road from 8:00 a.m. to 4:00 p.m., Mondays through Fridays.

**Temporary Registration Permits**
Temporary registration permits are available at the University Police Department for any person having obtained a permanent decal who may have reason to use an unregistered vehicle for short period of time.

**15-Minute Parking**
Fifteen-minute parking is permitted in those designated areas - ONLY if vehicle flashers are left on. Persons not utilizing flashers will be ticketed. (In effect 24-hours-a-day.)

**Towing**
Excessive improper parking and parking in such a way as to obstruct exits, entrances, roadways and/or traffic may result in vehicles being towed at the owner's expense.

**Payment for Parking Violations**
Payment is accepted at the University Police Department or at the Accounts Receivable Office (Student Accounts) located in Old Main from 8:00 a.m. to 4:00 p.m., Mondays through Fridays or may be deposited in the ticket payment boxes located around campus and at the University Police Department.

**Booting**
A vehicle boot/immobilizer may be installed on vehicles that have violated certain University parking regulations.

**Unpaid Parking Tickets**
A vehicle boot/immobilizer may be installed on those vehicles which have five (5) unpaid parking violations.

**Appeals**
Appeals regarding tickets must be made within five (5) working days of issuance for maximum benefit. Appeals are to be made IN WRITING to the officer writing the ticket or his/her immediate supervisor.
Special Permits
Contact desk officer at University Police Department.

ALL OTHER QUESTIONS MAY BE DIRECTED TO:
UNIVERSITY POLICE DEPARTMENT, 145 KEISTER ROAD,
OPPOSITE MORROW FIELD HOUSE, OLD FOOTBALL FIELD.

NOTE: COMPLETE PARKING POLICY AVAILABLE AT
UNIVERSITY POLICE OFFICE.

CAMPUS RECREATION
Aebersold Student Recreation Center 724-738-4800

Overview
The Aebersold Student Recreation Center is an 82,000 square feet state-of-the-art facility that includes an aquatic center, climbing wall, fitness center, free weight area, fitness assessment lab, five gymnasia and a 200 meter track. The Campus Recreation Department is responsible for the operation of the building as well as providing programming within the facility. The program and facility have been designed to promote positive physical, mental and spiritual health. The Campus Recreation Department offers a variety of sports and fitness activities that provide exciting opportunities to "Rock & Recreate."

Facility Regulations
Proper Attire and Footwear
For safety purposes, proper athletic and exercise attire and shoes are required in all activity areas.

Proper attire is identified as:
T-shirts, shorts, warm-up suits, sweats, aerobic wear, etc.

Non marking shoes are required on the wood floors.

Swim suits and swim footwear is limited to the pool.

Appropriate footwear must be worn on the climbing wall (no bare feet).

Full-toed athletic shoes are required in the fitness center and weight room (sandals are prohibited).
Muddy/dirty shoes are not permitted in the facility.

**Clothing Storage**
Protect your valuables!!! With the exchange of your ID, free locks are available at the Welcome Center. Patron clothing and travel bags must be stored in the available lockers.

It is recommended that jewelry and valuables be left at home.

**Radios/Multi-Media Equipment**
Radios and headphones are permitted.

Other media is prohibited unless approval is requested and received from the Campus Recreation Office.

**Food/Beverages/Tobacco**
Food and beverages may be consumed in the mall area of the student recreation center, but are prohibited in the activity areas.

Plastic water bottles with a lid or squirt spout may be used in the activity areas.

Tobacco use in any form and alcoholic beverages are prohibited in the facility.

**Pets/Animals**
With the exception of Seeing Eye dogs and companion dogs for individuals who have a physical disability, all pets and animals are prohibited in the student recreation center.

**Aquatic Center**
Aquatic Center activity is permitted only when supervised by an SRU Lifeguard or other certified Aquatic staff person.

Access to the Aquatic Center is through the locker rooms.

Lifeguards have the responsibility to enforce all regulations and the authority to remove anyone for behavior deemed either unsafe or inappropriate.

The Emergency Alert System is three whistle blasts upon which all patrons must exit the pool immediately.

Lap swim is scheduled during open recreation times.

Children under 10 years of age must be directly supervised within the center by their parent/guardian or other adult.

Deep water access by children 10 years of age or younger is permitted once they can demonstrate the ability to swim 20 yards.

Entrance into the shallow end, 5 feet of water and under, must be by feet first.

Young children must wear plastic pants if they are still wearing diapers.

**Climbing Wall**
Climbing Wall activity is permitted only when supervised by Campus Recreation Team personnel. Skill and Safety Test must be passed to become a certified belayer. Children 12 years old and younger are not permitted to belay.
Gym A & Gym B
Informal Recreation Volleyball, Badminton and Basketball:
Basketball challenge play will be conducted in the available courts when other players are waiting to play.

Informal Recreation Gym B:
This court will be utilized primarily for soccer, hockey, and aerobics. However, Gym B may also be used for field hockey, lacrosse, rugby, and tossing of baseball and football. Challenge play will be conducted when other players are waiting to play.

Russell Wright Fitness Center patrons must be 16 years of age or older to use the Russell Write Fitness Center unless special previously arranged programming is established. Fitness Equipment should be wiped down after each use. Orientations, fitness assessments, and exercise programs are available to all RWFC users. In order to complete a healthy workout, patrons are encouraged to warm up prior to exercise participate in cardiovascular, muscular fitness, and flexibility activities and then to cool down at the conclusion of their workout.

Track
Athletic or walking shoes are required. Walkers must use the outside lanes and runners use the inside lanes. Strollers and/or baby packs are not permitted. Course direction: even numbered days clockwise; odd numbered days counterclockwise. Youth under the age of 10 are not permitted to use the track.

Safety
All injuries should be reported to a Campus Recreation Team member. Minor injuries can be treated with first aid supplies, which are located at each activity area in the building. In the event of a serious injury or medical emergency, contact University Police (3333) immediately.

Services
Locker Policies: Day lockers are available for all patrons. Patrons may use their own lock or check out a lock at the Welcome Center with a valid ID. All locks must be returned at the conclusion of the day.
Extended Use Lockers: Lockers are available for rental by the semester, academic year, or annual basis. Lock is provided with the rental. Rental fee schedule is available at the Welcome Center.

Welcome Center Services
With a valid ID the following services are accessed at the Welcome Center. Towels will be available to ARC members at the Welcome Center. Towel Service is not available for guest passes. Equipment Checkout of a variety of sports and fitness equipment is available.
Lost and Found
All lost and found items will be temporarily stored at the Welcome Center.

Intramural Activities
Intramural Activities attract students who want to participate in athletic competition with other students on campus. Seasonal schedules, tournaments, and special events, are held between residence halls, fraternities, sororities, clubs, faculty, and commuting students. Intramural activities are provided for men and women separately as well as together in co-educational activities.
Outdoor Adventures
Outdoor Adventures is a program which encourages Slippery Rock University students, faculty, and staff to safely learn, enjoy, and appreciate outdoor recreation while protecting our environment. Outdoor Adventures also pledges to develop an outdoor leadership program that helps prepare students for future employment, and to develop this program to encompass activities for disabled and minority populations. SRU outdoor adventures provides programs that include whitewater rafting, kayaking, backpacking, canoeing, rock climbing, caving, cycling, and other indoor and outdoor events. Our usual schedule runs in the fall and spring semesters.

Ski Lodge
The lodge is available for use by SRU students, faculty and staff groups. Many groups use the lodge for meetings, programs, and end of the year celebrations. The building features restrooms, fireplace, refrigerator, ice machine and tables and chairs. There is also an outside patio with grills and picnic tables accompanied by a sand volleyball court. The lodge can be reserved through the Office of Campus Recreation at 724-738-4440.

Campground
There are primitive and electrical campsites in the campground adjacent to the ski lodge. Shower and restroom facilities are available inside the lodge. You may purchase a camping permit in the ARC room 117. Non electrical sites are $5.00 and electrical sites are $7.00.

Outfitter: This service is located in the Ski Lodge at the northeast end of campus, is the equipment end of SRU Outdoor Adventures. Outdoor equipment is available to rent at low rates for SRU students, staff, and faculty. The equipment used is the latest in the outdoor industry. Hours of operation vary with the seasons. Call the ARC Welcome Center (724-738-4801) for current hours of operation.

Reach Program
This is an on campus experiential based high and low challenge course program that serves all recognized student organizations with free team building, problem solving group initiatives on low course. The high ropes course allows for the provision of individual and pair challenges. Off campus groups can also secure experiences by contacting the REACH Program Coordinator at 724-738-4819.

Rental of ARC is Available
Rental for special events, parties, etc. Student groups may reserve activity areas free of charge on a space available basis during operational hours. A fee may be assessed for additional staffing, custodial maintenance and/or supervision of group. ARC is available for RENTAL by staff, faculty, and community groups. Fee schedule is available at the Welcome Center or ARC office.
COUNSELING CENTER
008 Old Main - 724-738-2034

College years are a time of excitement, challenge and growth. Students develop not just educationally, but personally as well. The process of development isn’t always smooth. Being away from familiar surroundings, family and friends, and having total responsibility for yourself becomes difficult at times and problems may develop. The Student Counseling Center recognizes this and offers counseling and testing services to help students with the problems they may encounter. In the counseling relationship, students can learn about themselves and others. They can learn skills to help them in problem-solving, decision-making, and relating to others at all levels. Sometimes psychological testing procedures are used to help in the learning process. Counseling records are confidential and are not available to anyone without the written consent of the student.

In addition to regular office hours, a counselor is available at all times to assist students with any emergencies that may arise. Should an emergency arise Please contact the McLachlan Student Health Center at 724-738-2052.

Arrangements for counseling services may be made by coming to the office, telephone or e-mail (access through our Web page). Appointments will be scheduled, whenever possible, to meet the convenience of the student. There is no charge for counseling services.

FOOD SERVICES
Weisenfluh Dining Hall
724-738-2038

Dining Facilities
The dining program at Slippery Rock University offers a variety of services throughout the campus for students and their guests. Meal service is available somewhere on campus from 7:00 a.m. to 12:00 midnight (Sunday through Thursday) and to 10:00 p.m. (Friday and Saturday). When scheduling classes, students should take into consideration the dining hall service hours. Allow yourself enough time between classes to eat lunch! NOTE: Dining hall hours are subject to change without notice.

Weisenfluh Dining Hall, located across from North Hall parking lot, contains a food court with a number of different food stations. This all-you-can-eat facility offers something for everyone: Hot entrees and ethnic foods, sandwich selection from the cold deli or hot grille area, pizza, vegetarian entrees, pasta and entrée salads made-to-order. Also available is a soup/salad bar, fresh baked breads, desserts including ice cream and frozen yogurt, and a variety of beverages.

Boozel Dining Hall, located at the lower end of campus next to the University Union, provides a more traditional dining atmosphere. The entrée selection includes vegetarian and healthy choice options, deli, grille, pizza, specialty bars, soup/salad bar, and a variety of desserts and beverages. This all-you-care-to-eat facility also features special meals, holiday dinners, monotony breakers, and prize giveaways.
**Rocky’s Grille**, located on the lower level of the University Union, is an à la carte snack bar featuring grille and deli sandwiches, pizza, Mexican, salads, and other grab-an-go items, desserts, and beverages. This operation also provides delivery service to students who have contracted for a meal plan.

**The Marketplace**, a convenience store located in Weisenfluh Dining Hall, provides a large selection of pre-packaged foods, snacks, packed lunches, beverages, and pastries/dessert items baked fresh daily.

**Taylor & Byrnes Gourmet Café** located in the lobby of the University Union, offers Starbucks brewed coffee, iced specialty drinks and smoothies. Pastries and fine chocolates are also available.

**Expected Standards Of Behavior:**

1. Students are not permitted to cut into food lines.
2. No food or service ware (glasses, china, silverware, etc.) is to be taken from the dining facilities.
3. No person is permitted in the dining hall unless he/she has presented a validated ID card or purchased a meal.
4. All trays, silverware, china, glassware, and paper are to be taken to the dish room or appropriate rocks.
5. Health and safety requirements demand that shoes and shirts must be worn at all times. No spikes (rubber or steel) are permitted.
6. Smoking and/or use of smokeless tobacco is prohibited in the dining rooms except when permission is granted for special catered functions.
7. Students are not permitted to throw food or other objects in the dining facilities.
8. Foul language is not permitted.

**Meal Contracts**

There are a number of meal plan options available to Slippery Rock University students. Students residing in a state-owned residence hall sign a housing/food service contract. Once signed, these become binding contracts. The only reason for exemption from the meal contract will be suspension or withdrawal from the University. Meal contracts are optional for off-campus/commuter students.

The meal contract entitles you to meals only when the University is in session. Students required to remain on campus during University recess periods (including student teachers and international students) may purchase meals at the transient rate if the dining facilities are open. Arrangements must be made in advance.

**Special Diets**

Special consideration will be given to boarding students who have a medically related dietary problem. Special diets will be prepared upon presentation of statement from the University physician or nurse practitioner. This statement must specify the nature of the medical problem and clearly define the dietary procedures that are to be followed. No exemptions from the meal contract will be given to students living in residence halls. Students should see the director of Dining Services, Weisenfluh Dining Hall, to arrange for special diets.

**ID CARDS**

Your SRU ID card is your key to many services on campus. It is your admission ticket to the dining facilities, sports events and
other campus activities. For those students living in a residence hall, it provides access to your building. Money deposited in a Rock Dollars account (Pre-paid debit account) is accessible with your ID card. Rock Dollars may be used to purchase items/services in a number of locations throughout campus: SGA Bookstore, dining facilities, selected vending machines, residence hall laundry machines, copiers in Bailey Library, ticket purchases, and parking fees/fines. The ID card is also used as identification for cashing checks at the SGA Bookstore or in town and to withdraw materials from the library.

Your ID card is valuable and you should treat it like cash or a credit card. It is your responsibility to ensure that your ID card remains in working condition. As a security measure, your card must be read by “swiping” it through a card reader terminal. If you lose or damage your card, you must replace it.

The following area regulations concerning the use of ID cards:
1. Each student is required to have an SRU ID card in his/her possession at all times. Students may, upon request of a University official, be required to show a University ID card for identification purposes.
2. Properly validated ID cards are to be used only by the person whose name and picture appear on the card.
3. An ID card must be shown before a student will be allowed to enter a University function.
4. Only students with a properly validated ID card may use the card as a “meal ticket” or for withdrawing materials from the library.

Violations of the above policies may subject the student to disciplinary action.

Replacement ID Cards

In the case of lost or stolen ID cards, replacement ID cards will be provided at a cost of $15.00 for the first replacement and $20.00 for any subsequent replacements. A $10.00 fee will be charged to replace damaged cards, if the card is returned to the ID Card Office when the new card is issued. Pictures for replacement ID cards are taken in the University ID Card Office, located in the lobby of Weisenfluh Dining Hall.

STUDENT HEALTH CENTER
Rhoads Hall - 724-738-2052

The McLachlan Student Health Center is located at Rhoads Hall. Health Service fees provide all students with confidential health care. Our mission is to enhance the educational process by removing health-related barriers to learning and by promoting an optimal level of wellness.

Students are encouraged to join as partners in their health care. Specific services include traditional medical care by certified physicians and nurse practitioners, walk-in care by registered nurses around the clock during the academic year, in-patient care for short-term illness, health related resources and wellness programs.

Special features include a SELF-CARE CENTER, WEIGH-IN AREA, and comprehensive exams including testing for pregnancy, HIV, sexually transmitted infection, pap smears, and pelvic exams. Confidential contraceptive counseling and prescribing is available. An additional fee may be required for some services.

Immunization services are available and include, but are not limited to, tetanus, MMR (measles, mumps, rubella), meningitis,
and TB (tuberculosis) testing for those seeking to satisfy registration, housing, or certification requirements.

Emergency ambulance service is available by contacting the University Police at 724-738-3333. Off campus dial 911. Be specific about the location and nature of the emergency. When in doubt about the need for an ambulance, contact the nurse on duty for advice at 724-738-2052.

Van transportation is available for non-ambulance injuries and illnesses. Contact the nurse on duty and ask for assistance.

Student involvement is a vital part of our quality improvement program. The Student Health Advisory Board (SHAB) is our student input group. SHAB is composed of student representatives and is involved in decision-making about health services programs and policies. Inquiries about SHAB may be directed to Linda Beatty at 724-738-4883.

HOPE peer education is a student outreach project dealing with a variety of health topics

While it is not required that all students carry health insurance, it is strongly advised. (Athletes and international students must have current health insurance benefits.) If you are currently without insurance, your current coverage does not extend to providers in the Slippery Rock/Western Pennsylvania area, or you are no longer eligible for benefits under your parents plan, SRU sponsors a Student Accident & Sickness Insurance Plan. You can request information by contacting the SHC.

Absence policies are determined by individual professors. It is the student's responsibility to be aware of these and do their part to meet the class requirements. Those confined to a hospital or the Health Center for 24 hours or longer, will be issued a statement verifying this confinement. The center does not have the authority to "excuse you" from class attendance.

Resource are provides printed and video material on health topics from A to Z. Material is available for loan with your student ID.

**WOMEN’S CENTER**
Strain Behavioral Science Building - 724-738-2992

The Women's Center is an on-campus resource center that exists to foster understanding and actions that result in increased respect for, cooperation among, and acceptance of all people. The Women's Center offers a safe and welcoming place for meetings, programs, studying, making friends, or taking a break. A resource library of books, videos, magazines, newsletters, and brochures about issues relevant to women is maintained on site. The Women's Center proudly houses and coordinates the SRU Community Alliance Clothesline Project, a visual testimony to the existence of interpersonal violence.

**THE BRIDGE PROJECT**
The Bridge Project -724-738-2121

Slippery Rock University has combined with Victim Outreach Intervention Center (VOiCe) of Butler County to provide sexual assault, relationship violence, and stalking education, prevention, risk-reduction and comprehensive services to the campus community. The Bridge Project is located on the lower level of Strain Behavioral Science Building in the Women’s Center. Our mission is to reduce the prevalence and consequence of violence.
against women on campus. We will address sexual assault, relationship violence and stalking from sociological perspective, challenging cultural norms and belief systems that contribute to violence against women.

All Bridge Project services are free and confidential. Services include: education in the form of awareness, prevention, risk-reduction, trainings on updated materials, victim advocacy including accompaniment to medical/legal appointments and distribution of educational information and programming including speakers, presentations and campus wide campaigns. Students can volunteer their time as peer educators for the Bridge Project.

In case of emergencies resulting from sexual assault, relationship violence or stalking, contact University Police at 724-738-3333 or McLachlan Student Health Center at 724-738-2052.

**OFFICE OF INTERCULTURAL PROGRAMS**
B-102 University Union - 724-738-2700

The Office of Intercultural Programs is a comprehensive office that assists with the development of a campus wide plan for the retention of minority students. The Office of Minority Student Affairs encourages exposure to the cultural richness found within color, gender, national origin, creed, lifestyle and sexual orientation. The staff advocates educational growth and development of minority students. With this in mind, specific retention and personal development programs are instituted for minority students to promote academic success and professional development.

Building Bridges Program Created to provide student participants with training and practical experience for making presentations to classes and other groups for the purpose of increasing knowledge about difference.

Leadership Institute Identifies and/or provides ongoing training for the development of campus leaders.

Student Development Opportunities for students to refine their skills through hosting programs, introducing featured speakers, participating in student lectures, co-presenting workshops and other leadership activity.

Personal Support Staff members of Minority Student Affairs follow up with minority students in regard to academic and personal concerns.

**Black Action Society (BAS)** is a student organization that focuses on the academic, social and cultural development for
African American students. Black Action Society also seeks to educate by providing programming that fosters a broad inclusion of diverse populations. Latino Student Organization (LSO) provides programs for the Latino population at Slippery Rock University. The organization’s mission is to educate and provide the campus community with a better understanding and appreciation of Latino culture and heritage.

Lesbians, Gays, Bisexuals and Allies (LGBA) was created to provide an opportunity for personal growth and education regarding lifestyles and to extend an opportunity for social interaction among members of the gay, lesbian and bisexual community and others. LGBA also provides support for individuals regarding lifestyles and seeks to enhance the relationships between gay, lesbian and bisexual communities and the Slippery Rock University campus.

Fraternities and Sororities/National Panhellenic Council (NPHC) The purpose of African-American heritage fraternities and sororities is to encourage academic success, social and cultural interaction, and to provide service to the campus and local community. NPHC organizations represented on campus include Alpha Kappa Alpha, Alpha Phi Alpha, Delta Sigma Theta, Omega Psi Phi, Zeta Phi Beta, Phi Beta Sigma and Kappa Alpha Psi.

Sister to Sister/Brother to Brother Program are support organizations for women and men of color. Both student groups are open to all students, and meet to discuss topics, including goal setting, personal relationships, academics, scholarship, networking, politics, health, family and community issues.

The Student Union for Minority Affairs (SUMA) in an effort to assist with the unity of all students on the campus of Slippery Rock University, with a particular emphasis on appreciation of diversity, this organization was established. It is open to all students on campus.

FAMILY CONNECTION SERVICES
University Union - 724-738-2092

Slippery Rock University’s Family Foundation was established in 1981 in order to promote a collaborative partnership with the families of enrolled students.

In 2002, Family Foundation has taken on a new name and a new look! Family Connection Services continues to enhance the personal support of our students in a community of learning.

It is our hope, through the efforts of this organization, that we will be able to support a variety of web-based and campus communication services that benefit Slippery Rock University students and their families.

Family Connection Services continues to be the sponsor of Slippery Rock University’s annual Family Day activities held in the fall of each year for parents and also acts as a clearing house of resources and contact information concerning campus policies and activities throughout the year.
RESIDENCE LIFE

The residential living experience at Slippery Rock University is based on providing students with a quality residence hall program. As a member of the residential community, students have the opportunity to become involved in numerous activities and organizations, to meet and become friends with many people from a variety of different backgrounds, and to enrich one’s academic pursuits at the University. Students also have the expectation of being a responsible community member.

Community Living
Community Living Responsibilities
The primary challenge of living in a residence hall is learning to live together with a variety of people. For individuals to live together, a respect for each other and a commitment to certain standards is required. These standards are based on the respect for the rights of others and exist to provide the most freedom for the most people. Every resident of every hall has the right to an environment conducive to academic pursuit and personal growth, the right to some measure of privacy, and the right to belong to the community. Along with these rights go responsibilities to oneself, to one’s roommate, to the residents of the building, and to other members of the community.

Residence Hall Staffing
The coordination and management of the Residence Hall Program is accomplished by a staff of 74 live-in personnel. Each complex is staffed by a Residence Life Coordinator who is a full-time professional. The Community Assistant is the staff member with whom you will have the most direct contact. These individuals are students who have received extensive training to assist students with adjustment, serve as a source of information, and provide opportunities to enhance your overall residential experience. Night Desk Staff, facilities staff, custodial staff and mailpersons who work to maintain a health living environment also assist in providing a quality experience in the halls.

Residence Halls
All residence halls have kitchens, computer labs, cable, microwaves, and individual computer access, telephone numbers, and voice mail boxes.

North Hall is the most traditional all-female residence hall on campus, in both appearance and atmosphere. It is located on the front of campus just off Main Street and is near to Old Main and Maltby Center. It houses 317 women and is also the home of the University Club, and the beautifully furnished Pennsylvania Room. North Hall women have always been known for academic excellence and a strong sense of pride and community development. Educational and social programs are provided in the large and well-furnished lounges. These areas are also very conducive to studying and social activities. North Hall students have made this residence hall an enjoyable living and growing experience.

Patterson Hall, which is air conditioned, houses approximately 308 residents and is located in the center of campus across from the Morrow Field House. One wing is coed and one is reserved for male students. Its two wings are connected on the first and second stories by large lounge areas that house large screen television sets, ping pong tables, pool tables, a microwave oven and vending machines. Patterson Hall also has a computer lab which gives students access to the University mainframe computer and the opportunity to learn and experience the...
benefits of personal computers. Residents take great pride in their building and University and demonstrate this through their involvement with campus organizations, intramural and building/floor programs. Patterson Hall also is the home of The Fine Arts & Humanities Residential Common.

**Harner Hall** (co-ed) houses 231 residents in two wings. Like Patterson Hall, it is centrally located close to classrooms, administrative buildings, and directly across from the Morrow Field House. Attention to academics is the norm in Harner Hall, and an active House Council offers diverse social, educational, and recreational activities and programs. Harner Hall features a computer lab located near the lobby, a large-screen television, quiet study lounge on the ground and third floors, a large social lounge on the second floor, and a common kitchen area. Harner Hall is pleased to house The Women in Leadership Residential Common as well as The Frederick Douglas Residential Common.

**Rhoads Hall** is a three-story, co-ed residence hall located on the upper end of campus between Patterson Hall and Maltby Center. It houses 209 students and a number of offices, including the Office of Residence Life and the McLachlan Student Health Center. A computer lab, ping pong room, and billiards are located on the first floor. The Residence Life Coordinator, Community Assistants, House Council, and students are active in providing a variety of educational, social, and recreational activities which encourage growth and development in its students. Rhoads Hall also hosts The Educational Residential Commons for upper-class students majoring in Education.

**Kraus Hall** is a four-story, co-ed residence hall located on the west end of campus and offers easy access to Old Main, McKay Educational Building, Weisenfluh Dining Hall and downtown Slippery Rock. Kraus Hall houses approximately 190 upper-class, graduate, and non-traditional aged students. The design of the building is a basic European square with a small, central courtyard. This hall features study lounges, a kitchen, a computer lab, a recreation room with a pool table and television. The nontraditional/graduate housing is located on the ground floor providing undergraduates who are age 21 and older and graduate students a living atmosphere geared to their academic and social needs.

**Bard Hall**, which is air conditioned, is ideally located for easy access across to Boozel Dining Hall and various classroom buildings. It is across from the only round building on campus (Vincent Science Hall) and offers housing for 334 students. The four-floor building is divided into two wings. Male and female residents are divided by wings. The pleasant and relaxed atmosphere of this hall makes it a favorite among students. The residence hall staff offers a variety of programs for residents each semester, and Bard Hall’s House Council organizes a variety of programs for residents. Also available to the residents are recreational spaces that provide billiards, ping pong, and television. Bard Hall houses The Honors Residential Commons and the Association of Residence Hall Students.

**Dodds Hall** is a co-educational hall with seven floors, six of which house 348 students. The first floor has a large, well-furnished lounge utilized for studying and social programming. Additionally, a kitchen, television lounge, vending area with microwave, laundry facilities, computer lab, and a smart classroom are located on the first floor. Dodds Hall offers a variety of social, cultural, and recreational programming. In addition, Dodds Hall is the home of the Long Distance Residential Interest Floor.

sense of pride and community development.
**Founders Hall** is located on the east end of campus. It is near one of SRU’s three man-made lakes, running and walking trail, as well as close to N. Kerr Thompson Football Stadium and the Aebersold Student Recreation Center. This large complex is designed to house 623 students. It is the largest and newest of the eight University-owned residence halls. Founders is comprised of eight floors, with each floor divided into four wings: two wings for males and two wings for females. The hall offers a variety of programming and provides well-furnished lounges for studying and socializing, a TV lounge, kitchen, laundry facilities and a smart classroom. Many special interest floors are located in Founders. These are: The Math & Science Residential Common, The ROTC Residential Interest Floor, and The Outdoor Adventure Residential Interest Floor. Many conveniences are located within to help make Founders a home-away-from-home.

Residence Halls have magnetic locks on all slide entrances and front entrance doors are equipped with a swipe card locking system that works with the student ID card. All doors are locked 24-hours-a-day. Each hall is equipped with an automatic fire alarm system that activates an alarm system in the University Police department. All rooms are equipped with smoke detectors. The Department of Residence Life is concerned with student safety, and we try to maintain safe living areas for our occupants. Locks are on each of the doors of each living area and can be unlocked by utilizing the resident’s room key. We work with student groups in promoting safety in the halls. For example, students helped us develop a policy that prohibits extension cords and requires power strips, which include a circuit breaker. This power surge protector should be utilized for electrical equipment such as a computer, refrigerator, stereo, etc. Only appliances with automatic shut off are permitted in the halls.

Residence hall guests are escorted by their host when visiting in the halls and are expected to obey University and residence hall rules and regulations. A copy of the visitation policy and rules and regulations can be found in the handbook entitled Living at the Rock. Please refer to this publication if you have any questions concerning visitation rules or residence hall regulations. If after reading the policies and rules, you have any questions, please feel free to talk to a Residence Life Coordinator or call the Department of Residence Life at 738-2082.

**R.O.C.K. Apartments**

An opportunity for independent living with the convenience of an on-campus location exists at the R.O.C.K. apartments. R.O.C.K. apartments are available to upper class students through the lottery system each spring. There are 47 four person apartments housing 188 students. Each apartment consists of four single bedrooms, a living/dining area, bathroom and patio/balcony. Each bedroom is wired for cable, computer access to the mainframe and personal telephone service. All apartments are air conditioned and furnished. Main doors are locked 24-hours-a-day. Front entrances are equipped with a card-swipe locking system that operates with a student ID card. Fire alarm systems are linked to the University Police Department.

**Freshman Residence Requirement**

Slippery Rock University believes that living in residence halls is beneficial to students making the transition between high school and University life. Research has shown that students who live in residence halls tend to do better academically and persist to complete their University curriculum. In the residence halls, students have the opportunity to learn from educational programming and from one another. They draw support from the
Residence Life staff and utilize the staff in addressing the multitude of challenges associated with University life. Because we believe that a student's first year at the University helps to set the tone for their educational and social development, all freshmen are required to live on campus. This requirement does not apply to freshmen who live with their parent or legal guardian at their primary residence and within a reasonable commuting distance. Also, any student over the age of 21 may request permission to live off campus (it should be noted that non-traditional housing is available in the residence halls). Requests to live off campus will be reviewed by the University Residence Requirement Appeals Board. Students who request an exemption to the freshman residence requirement must submit a written request to the Director of Residence Life at the time they submit their advanced residence hall deposit.

Approximately 28 sports are currently offered as intramural activities, and some sports have as many as 1,500 students participating. For a school its size, Slippery Rock University has one of the most extensive intramural programs in the country.

**THE ATHLETIC PROGRAM**

Always a strength at Slippery Rock University, Roth athletic programs offer students a variety of opportunities to participate. Part of SRU's mission focuses on the belief that sports and physical fitness help to expand the scope of today's education. Three types of athletic activities flourish.

**Intramural Activities**

Intramural activities attract students who want to participate in athletic competition with other students on campus. Seasonal schedules, tournaments, and special events are held between residence halls, fraternities, sororities, clubs, faculty, and commuting students. Intramural sports are provided for men and women separately as well as together in co-educational activities.

**Club Sports**

Club sports provide the opportunity for competition with teams from other colleges and organizations but at a less formal level than the inter-collegiate athletic program. Each club sport is under the supervision of a qualified faculty/staff member. Included in the present club sport offerings are: rugby, lacrosse, ice hockey, power lifting, judo, cycling, and equestrian for both men and women; and volleyball for men.

**Intercollegiate Athletics**

Intercollegiate athletics include a variety of sports and make an important and meaningful contribution to the total educational objectives of the University. The strength of the SRU intercollegiate athletic program is its academic accountability, as well as its desire for excellence in all 23 of the University's varsity teams. The list of competitive, intercollegiate teams for women include cross country, volleyball, soccer, and field hockey in the fall; basketball, swimming, and indoor track in the winter; and softball, tennis, water polo, and track and field in the spring. The men's sports include football, soccer, water polo, and cross country in the fall; basketball, wrestling, swimming, and indoor track in the winter; and baseball, tennis, golf, and track and field in the spring. Slippery Rock University is a member of the Pennsylvania State Athletic Conference (PSAC) and the National Collegiate Athletic Association (NCAA).
UNIVERSITY UNION OPERATIONS

UNIVERSITY UNION OPERATING HOURS:

Building Hours
Academic Year
Monday-Friday
7:30 a.m. - 12 midnight
Saturday - Sunday
10:00 a.m. - 12 midnight
Summer Sessions
Monday - Friday
8:00 a.m. - 6:00 p.m.
Saturday - Sunday
Closed
Office Hours
Academic Year
Monday-Friday
8:00 a.m. - 4:30 p.m.
Saturday - Sunday
Closed
Summer Sessions
Monday - Friday
8:00 a.m. - 4:00 p.m.
Saturday - Sunday
Closed
Computer Lab
Academic Year
Monday - Friday
8:00 a.m. - 10:30 p.m.
Saturday - Sunday
10:00 a.m. - 10:30 p.m.

Summer Sessions
Monday - Friday
8:00 a.m. - 5:30 p.m.
Saturday - Sunday
Closed

Building hours are subject to change depending upon event schedules. Break hours will be posted.

Scheduling SRU Union Facilities

The University Union offers a variety of gathering spaces that may be scheduled for the use of student and off-campus groups. Facilities may be reserved by student organizations and University departments by contacting the University Union Operations Office, C217 University Union. Non-University groups must schedule through the Camps and Conferences Office.

A Facilities Reservation form may be completed in the University Union Operations Office and must be received and approved no later than ten (10) working days prior to the event. Student organizations and University student groups must contact the University Union Operations Office and have the funds to cover all estimated charges deposited in their account ten (10) days prior to the event. Any event scheduled in the University Union will be canceled if the funds are not available within the allotted time. Non-University groups must sign a contract with the Camps and Conferences Office.
Advance Scheduling And Block Scheduling

Major campus events (i.e. orientation, homecoming, spring weekend, etc.) may be scheduled up to two (2) years in advance. Facilities for only one major event per group per semester may be confirmed or tentatively held at one time.

Student organizations and University departments may schedule regularly scheduled events (such as meetings, dances, banquets, etc.) no earlier than one (1) semester in advance. Events for the fall semester may be scheduled during the spring semester. Facilities for only two (2) regularly events may be confirmed or tentatively held at one time. Annual Greek and UPD events may be scheduled one year in advance.

Non-University groups (i.e. conferences, etc.) may schedule an event one (1) year in advance. Facilities for only two (2) events may be confirmed or tentatively held at one time. Conferences may not be scheduled in facilities which may conflict with traditional campus-wide events such as homecoming and spring weekend.

Scheduling requests beyond the scope of this procedure may be brought before theAssistant to the Vice President for Student Life Administration.

Scheduling Of Tables

Student organizations and University departments may schedule tables at specified locations in the University Union lobby. In order to assure equitable usage of table space, tables will be assigned in the order of application, as long as table space is available.

Reserving table space for sales and solicitation must follow the established guidelines.

Table space may be scheduled for up to five days in succession. A new request for each five-day period will be required at the conclusion of the preceding five-day period. If space in the specific area requested is available, it will then be reassigned for another five days.

Table space may be requested on a one-day-per-week basis during an academic term and will be assigned on the basis of one day per week for five weeks in succession. At the conclusion of the fifth week, another request will be necessary for reassignment.

All groups requesting table space must be sponsored by a student organization or University department. Use of audio/visual equipment at a lobby table is permitted only on a limited basis by completing a sign-out agreement. All audio/visual equipment used at lobby tables must be approved through the University Union Operations Office. The use of sound amplification equipment is not permitted.

A group conducting a sale at a table must be in compliance with the sales and solicitation rules of the University and the union.

Cancellations

Cancellations must be given to the scheduling office immediately. Organizations, University departments, and off-campus groups will be held responsible for all charges incurred due to failure to cancel an event and/or loss of privileges.
If a group fails to use a room for a scheduled event and did not cancel the room reservation at least two (2) weeks prior to the scheduled event (four weeks for the Multi-Purpose Room); the group shall be subject to sanctions listed below. A group's failure to use a room for a scheduled event when no members of the group are present during any of the time for which the event was scheduled shall also be subject to the sanctions listed below.

Sanctions

Any group which (1) violates any section of this procedure, and/or (2) fails to pay within 30 days of receipt, a bill for a debt legitimately owed to the University Union resulting from a scheduled event or loss/damage of equipment shall be subject to one of the following sanctions:

1. A University department or student organization shall be warned in writing and reminded of any assessment for costs incurred. Failure to comply will result in action turned over to appropriate sources, including Judicial Programs, and loss of privileges.

2. All Non-University groups shall be assessed for any costs incurred due to the scheduled event. Violations by a non-University group shall be assessed the rental rate for the facility scheduled plus a $25.00 processing fee. Failure to comply will result in payment being turned over to appropriate sources, and loss of future privileges.

Loss Of Scheduling Privileges

Any group/individual who fails to comply with scheduling policies/procedures is subject to the following progressive procedure:

1st violation
Written warning (may include assessment of incurred costs
2nd violation
Referral to Judicial Programs
3rd violation
Loss of scheduling privileges (for the current academic year)

SGA BOOKSTORE

Monday-Friday
8:00 a.m. - 5:00 p.m.
Special Saturdays
11:00 a.m. - 4:00 p.m.

COOPERATIVE ACTIVITIES OFFICE

Academic Year
Monday-Friday
8:00 a.m. - 4:30 p.m.
Summer Sessions
Monday-Friday
8:00 a.m. - 4:00 p.m.
CENTER FOR STUDENT LEADERSHIP

The programs and services offered through the Slippery Rock University Center for Student Leadership are designed to involve students in the life of the campus and enhance student leadership skills. The Centre provides programs and workshops that explore theories of leadership and the practical application of leadership skills. In addition, the Center encourages students to utilize leadership strategies in their roles within student organizations. The student activity programs sponsored each year are designed to complement academic course work by taking the theory learned in the classroom and placing it into practice. The Center’s goal is to involve every Slippery Rock University student in the development of leadership skills. The Center for Student Leadership, located in B-105 University Union, provides a conveniently accessible location for students to obtain informational resources, meet with professional and para-professional advisors, and utilize office equipment to enhance their programmatic efforts.

The Center for Student Leadership houses the Office of Student Organizations & Leadership and the Office of Student Activities. Each office works extensively with students (both individually and in groups), faculty, and staff to develop effective and meaningful opportunities for the campus community. For additional information, call (724) 738-2092.

Student Activities
The Office of Student Activities enhances and supports the educational mission of Slippery Rock University and the Division of Student Life through the coordination and creation of co-curricular programs and activities that serve to educate and entertain members of the SRU community. These events and activities assist students in developing individual responsibility, good citizenship, and an appreciation for diversity while providing opportunities for leadership, involvement, collaboration and FUN!

University Program Board (UPB)
The University Program Board (UPB) is the major co-curricular sponsor of student events. It consists of seven specialized committees and one executive position, held by students, who provide varied programming assuring a diverse array of entertainment for the campus community. The seven committees are Major Events, University Events, Public Relations, Cultural Diversity, Weekend Events, Lectures, and Arts & Entertainment. The University Program Board invites all students to enjoy their many events. Most events are free for SRU students. Recent events sponsored by UPB include Ludacris, Dave Chappelle, the Goo-Goo Dolls, Jimmy Fallon, Busta Rhymes, and WWE superstar Mick Foley. Visit the office located in B-122 on the main level in the University Union. All students are encouraged to become a part of this exciting student organization and help create campus entertainment while gaining leadership experience.

Student Transition Activities
Students and their families experience a number of significant transitions during the college years. The Office of Student Activities works collaboratively to create and implement special programs to ease and explain these transitional periods. Some of these programs include Orientation Team training, Family and Friends Day, and other specially designed events. Parents and family members will receive special communication about university resources, services, and programs from the Office of Student Activities.
Student Organizations & Leadership
The Office of Student Organizations & Leadership at Slippery Rock University works within the Center for Student Leadership and the Division of Student Life to create and support opportunities for students to develop as leaders. Opportunities abound for students to develop skills in communication, human relations, and management. From volunteer opportunities in clubs and organizations to paid positions as community assistants; as leaders in recreation programs to student athlete mentors; from peer educators to concert programmers, there is something for everyone.

The Center for Student Leadership, located in B-105 of the University Union, is information central for leadership opportunities and programs. All students are encouraged to stop in and visit to obtain resource materials and information about the variety of leadership development programs available.

Freshman Leader Scholar Program (FLSP)
The Freshman Leader Scholar Program is a selective program offered to 90 incoming students through a rigorous application and interview process. The program engages students in leadership retreats, weekly topical workshops, and service learning experiences throughout the first academic year. Activities are structured to be interesting and fun. The Coordinator of Leadership Development serves as a mentor to assist students in developing their leadership skills and in finding appropriate leadership roles in which to serve. FLSP graduates currently serve in key roles in the Student Government Association, the Association of Residence Hall Students, and other student organizations. Successful program participants receive a stipend of $250.00.

Leadership Alliance
Slippery Rock University is a member of the Northeast Ohio - Western Pennsylvania Alliance involving Westminster College, Thiel College, Youngstown State University, Lake Erie College, and Walsh University. Slippery Rock students are selected each year to participate in leadership retreats and topical workshops with students from the other Alliance schools. Students learn leadership skills and are exposed to different campus environments and issues through their participation in the program.

Student Ambassadors
Approximately 25 upper-class students are selected through a rigorous screening process to serve as Student Ambassadors. These student leaders represent the best of Slippery Rock University. They are invited to participate in special events involving senior administrative staff, the Council of Trustees, special alumni or foundation events, and other occasions when select student representation is appropriate.

Leadership Conferences and Workshops
The Center for Student Leadership coordinates several leadership development programs each year. Registration and transportation may be offered to regional or national leadership conferences. Special guest lectures and instructional workshops are held on campus. In addition, the Center collaborates with other departments to provide a diverse array of leadership development opportunities.

Co-Curricular Experiences Transcript (CCET)
All students are encouraged to register in the Center for Student Leadership for a Co-Curricular Experiences Transcript.
Throughout their college experience, students track their involvement in clubs and organizations, special recognition and awards, attendance at educational workshops, and other experiences that contribute to their leadership development. The Center for Student Leadership maintains the student’s records and produces a written transcript suitable for use in student portfolios or in the development of a resume.

**Student Organizations**

Student organizations at Slippery Rock University are viewed as opportunities for self-development and self-expression. Therefore, the success of student activities rests largely with the students. Students are encouraged to become involved in organizations as their time and interest permit. There are more than 120 organizations, activities, and teams, which have been created from student interest. The scope of the organizations includes athletics, drama, music, service, social, scholastic interest, the media, academic honoraries, governance and special interest groups. A variety of resources and workshops are available to assist student organization members with developing and enhancing their leadership skills.

The Center for Student Leadership coordinates the annual registration process for student organizations. An organization fair is sponsored annually to introduce students to the variety of clubs and organizations active on the campus. A directory of student clubs and organizations is maintained at [http://www.sru.edu/clubs](http://www.sru.edu/clubs). Students interested in starting a new club are encouraged to contact the staff in the Center for Student Leadership for assistance.

**Organization Recognition**

Student organizations are required to register annually in order to be recognized as university sponsored clubs. Organizations must submit a current list of club officers and their contact information, identify a faculty or staff member as organization advisor, and agree to abide by university policies and procedures. Recognized organizations are permitted to reserve university facilities, establish charge accounts with university services, and apply for funding to support activities and special events. In addition, recognized organizations are listed in university directories and receive notice of special programs, workshops, and conferences for organization members. The Student Organization Review Board (SORB) reviews all petitions for recognition by new and continuing organizations.

**Organization Responsibility**

Recognized student organizations have an obligation to protect the welfare of their members, guests, and the University. Every precaution should be taken to protect against University, individual and organization liability. Any violations of the law or University policy could subject an organization and/or its representatives to University disciplinary action, including possible loss of recognition.
Currently Recognized Organizations

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<tr>
<th>ORGANIZATIONS</th>
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<tr>
<td>Adapted Physical Activity Council</td>
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<td>All Saints Fellowship</td>
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<td>Alpha Kappa Alpha</td>
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<td>Alpha Kappa Psi</td>
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<td>Alpha Psi Omega</td>
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<td>Alpha Xi Delta</td>
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<td>Am. College Health Care Executives</td>
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<td>Am. Marketing Assoc.</td>
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<td>Am. Production &amp; Inventory Control Society</td>
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<td>Amnesty International</td>
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<td>Assoc. of Residence Hall Students</td>
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<td>Athletic Trainers Assoc.</td>
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<td>Beta Beta Beta</td>
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<td>Blue Key Honor Society</td>
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<td>Brother to Brother</td>
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<td>Campus Crusade for Christ</td>
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<td>Computer Technology Club</td>
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<td>Council for Exceptional Children</td>
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<td>Cycling Club</td>
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<td>Dance Express</td>
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<td>Dance Theater</td>
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<td>Delta Alpha Chi</td>
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<td>Delta Zeta</td>
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<td>Down Hill Ski &amp; Snowboard Club</td>
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Fraternities and Sororities

Slippery Rock University's national fraternities and sororities provide opportunities for fun, friendship, and learning. The primary purposes of these organizations are educational excellence, campus and community service, leadership development, and developing a friendship network. Joining a Greek organization provides a positive connection between students and the University. Membership in sororities or fraternities is a lifetime commitment that begins during the college experience.

The Greek system at Slippery Rock University has played a positive role on the campus since 1961. Interfraternity, Panhellenic, and National Pan-Hellenic organizations believe that Greek organizations can make a relevant contribution to their individual members, the University as a whole, and the community.

Interfraternity Council (IFC)

The Interfraternity Council is the governance organization at Slippery Rock University created by and for the fraternities affiliated with the North American Interfraternity Conference. Each fraternity elects two delegates to represent the fraternity
in making decisions regarding recruitment and membership criteria, scholastic requirements, programming opportunities, and other policy decisions. Executive officers are elected from the fraternity representatives. The purpose of this organization is to coordinate activities between the fraternities and to promote the interests of fraternities on the campus and in the community. Member organizations include:

Alpha Sigma Phi  
Kappa Delta Rho  
Phi Kappa Theta  
Pi Kappa Alpha  
Pi Kappa Phi  
Theta Xi

**Panhellenic Council (Panhel)**  
The Panhellenic Council is a self-governing body composed of two delegates from each National Panhellenic Conference sorority on campus. Executive officers are elected from the sorority representatives. The major functions of the council are to encourage beneficial inter-sorority relationships; to maintain high social, service, and educational standards within the Greek system; and to regulate recruitment of new members. Member organizations include:

Alpha Omicron Pi  
Alpha Sigma Tau  
Alpha Xi Delta  
Delta Zeta  
Phi Sigma Sigma  
Sigma Sigma Sigma

**National Panhellenic Council (NPHC)**  
The National Pan-Hellenic Council consists of representatives of each of the traditionally African-American sororities and fraternities. Executive officers are elected to preside over council meetings. The goals of the NPHC are to improve the campus and community through active service. Member organizations include:

Alpha Kappa Alpha sorority  
Delta Sigma Theta sorority  
Phi Beta Sigma fraternity

**Chartering A New Fraternity Or Sorority**  
Slippery Rock University is committed to the success of fraternities and sororities and works closely with currently recognized organizations, their respective governance councils, and national representatives and staff members to provide opportunities for all interested students. Establishment of a new fraternity or sorority is a lengthy process designed to insure sufficient support for sustaining the organization from university students; other fraternities and sororities; faculty, staff, and alumni advisors; and national staff and officers. In the event that a student interest group expresses a desire to establish a new fraternity or sorority, the following procedures apply. Modifications to these procedures may be made, as needed for cause, by the President, Vice President for Student Life, or designee.

Representatives from the interest group must meet with the Coordinator of Student Organizations in the Center for Student Leadership to review all relevant policies and procedures.

1. The interest group must forward a written request to the Coordinator of Student Organizations requesting the
opportunity to appear before the appropriate Greek governance council for the purpose of requesting a recommendation by the council for the establishment of a new organization.

2. The Greek governance council will respond to the interest group with the date, time, and location of the meeting when the interest group may appear and petition the council.

3. Representatives from the interest group must attend the scheduled council meeting. Following a presentation from the interest group, council members may ask questions or offer comments to interest group members concerning their petition.

4. No sooner than the next regularly scheduled council meeting, council officers must call a vote of the council as to whether the council will recommend or not recommend that the interest group continue with the formation process. The result of the vote will be forwarded in writing to the interest group representatives and the Coordinator of Student Organizations.

5. In the event that the council does not recommend continuation, the interest group representatives should meet with the Coordinator of Student Organizations to explore obtaining recognition as a special interest or alternative classification of student organization.

6. Should the council recommend continuation, the interest group will work in conjunction with the council officers and the Coordinator of Student Organizations to identify national organizations that may be interested in establishing a colony at Slippery Rock University.

7. Following identification of a national sponsor, the colony must complete the student organization recognition process and receive approval from the Student Organization Review Board and university president to operate as a recognized student organization. The appropriate council recommendation must be included with the petition presented to the Student Organization Review Board.

8. The colony is expected to complete all requirements established by the national sponsor, the local governance council, and the Student Organization Review Board prior to receiving a charter as a fraternity or sorority. This process typically takes a year or more.

9. After meeting all requirements and receiving a national charter, the organization will become a full voting member of the respective governance council.

**Recruitment, Initiation, And Hazing**
Slippery Rock University student organizations establish their own procedures and criteria for the selection and involvement of new members. Fraternities and sororities work together through their respective governing bodies to establish membership requirements. In addition, some organizations follow rules established by their national offices. Slippery Rock University expects that all members of all recognized student organizations will observe and fully comply with the University hazing policy outlined in the Code of Conduct. Fraternities and sororities must also comply with the regulations set forth by their respective national fraternity, Interfraternity Council, Panhellenic Council,
and National Pan-Hellenic Council. It is the responsibility of the officers of student organizations to be informed of all organization requirements and the hazing policy, and to see that they are brought to the attention of the rest of the membership.

No student or organization, fraternity, or sorority shall permit its pledges or members to submit or take part in hazing, as hereinafter defined, or vulgar or indecent practices, or any practices that involve hazard or danger.

For this purpose, hazing is defined, without limitation as to definition, as follows:

1. Hazing as a public display shall consist of any and all forms of public appearance that may result in adverse publicity to the organization. Hazing as physical abuse shall be interpreted to mean any practice, whether internal or external, which is apt to be detrimental to the health and/or well being of a pledge or member.

2. Hazing as moral indignity shall be defined as actions which by their ethical, moral and/or social implications, when viewed in the light of socially accepted standards of right or wrong may create in the individual a feeling of humiliation and/or disgrace.

3. Hazing as scholastic interference shall consist of any and all practices that place pledges or members in the position of being unable to attend or properly prepare themselves for classes.

4. A student or organization that engages in hazing will be referred to the Office of Judicial Affairs and will be subject to University disciplinary action.
Synopsis of the Slippery Rock University
Judicial Process
1) Violations of the Code of Conduct are reported in writing to
the Coordinator of Judicial Programs in the Office of
Judicial Programs, C-217 University Union.
2) The Coordinator investigates the incident and determines
any appropriate charges.
3) The Coordinator of Judicial Programs reviews this
investigation with the student/organization. The
Coordinator resolves the case if the student/organization
accepts responsibility for violations of the Code and agrees
with the action to be taken.
4) The case may be referred to a Hearing Board or
Administrative Hearing Officer in order to resolve the
charges.
5) A Hearing Board, composed of a Chairperson, one student,
and one faculty/staff member, is scheduled to consider
cases, which may result in separation from the University.
An Administrative Hearing Officer will review all other
cases.
6) The Hearing Authority reviews information presented by
the Coordinator, the student/organization, and any
witnesses.
7) The Hearing Authority determines whether the
student/organization violated the Code of Conduct and, if
so, will determine appropriate sanctions.
8) The student/organization is notified of the hearing decision
in writing.
9) The student/organization may appeal the hearing decision
within five days by submitting a written appeal to the
Coordinator of Judicial Programs. The written appeal is
reviewed by the Assistant Vice President for Student
Services in those cases not involving separation from the
University. The decision of the Assistant Vice President is
final.
10) An Appeal Board, composed of a Chairperson, one student,
and one faculty/staff member, considers appeals of
suspensions and dismissals to determine whether grounds
for an appeal hearing exist.
11) If an appeal hearing is granted, the student/organization
meets with the Vice President for Student Life who
determines the final resolution of the case.

For a complete description of all rights and procedures
of the judicial process, please refer to the complete
Code of Conduct.

Questions may be directed to the Coordinator
of Judicial Programs, C-217 University Union (724)
738-4985.
I. INTRODUCTION

Slippery Rock University is an academic community given meaning through the mutual respect and trust of individuals who learn, teach, and work within it. Students of Slippery Rock University are entitled to certain rights and privileges which will be protected through fair and orderly processes and which are best safeguarded when each student acts in a responsible manner. The purpose of this Code of Conduct is, therefore, to establish standards for students and a method to fairly assess student behavior according to those standards. All students of the University community are equally entitled to the protection of this document.

II. DEFINITIONS

A. The term "University" means Slippery Rock University.

B. The term "student" includes all persons taking courses at the University, both full-time and part-time. Persons who are not officially enrolled for a particular term, but who have a continuing relationship with the University, are considered students.

C. The term "student organization" means any number of persons who have complied with the formal requirements for University recognition; or is any number of persons comprised primarily of students who use University facilities or services; or any organization which identifies itself with the University and presents programs or activities in the University community directed primarily to students.

D. The term "University official" applies to faculty members, administrators, Residence Coordinators, Community Assistants, facility managers, and University police officers or other representatives employed by the University performing assigned administrative or professional responsibilities.

E. The term "University community" refers to the greater Slippery Rock area including the local citizens, businesses, and law enforcement agencies serving the University and surrounding borough and township.

F. The term "preponderance of evidence" characterizes the burden of proof in disciplinary proceedings. A preponderance of evidence means a greater weight of evidence or more likely than not. Even in cases which make reference to federal, state, or local criminal statutes or ordinances, the burden of proof in University proceedings remains as a preponderance of evidence.

G. The term "Hearing Authority" is used to refer to the powers and functions of both the Administrative Hearing Officers and the University Hearing Board.

H. The term "Appeal Authority" is used to refer to the powers and functions of both the Appeal Board and the Assistant Vice President for Student Services, or designated alternate, when acting in their appeal capacity.

I. The term "weapons" includes but is not limited to any firearm, pistol, revolver, rifle, shotgun, BB/pellet gun, paintball gun or any weapon designed or intended to propel a missile of any kind or any stun gun, taser, bow and arrow or any switchblade knife, field knife, sword or any other knife
having a blade of three or more inches, straight edge razor, batons, metal knuckles, blackjack, or any martial arts weapon. Other items may be considered weapons if used or brandished in a threatening manner such as lighters, baseball bats, hockey sticks, tire irons, etc.

J. The phrase “furnishing alcohol to minors” is defined as any situation where an individual gives alcohol to someone under the age of 21, purchases alcohol for someone under the age of 21, or allows anyone under the age of 21 to possess or consume alcohol on the premises owned or controlled by that person.

K. The term “harassment” includes when with the intent to harass, annoy or alarm another person, he/she strikes, shoves, kicks, or otherwise subjects others to physical contact, or threatens to do the same or; follows a person in or about a public place or places, or; engages in a course of conduct or repeatedly commits acts which alarm or seriously annoy such other person and which serve no legitimate purpose. Depending on its severity, a single act may constitute harassment.

L. The phrase “crime of violence” includes the following offenses: arson, assault, criminal homicide-manslaughter by negligence, criminal homicide-murder and non-negligent manslaughter, destruction/damage/vandalism of property, kidnapping/abduction, robbery, forcible sex offenses and non-forcible sex offenses as defined in the Family Educational Rights and Privacy Act (FERPA).

III. JURISDICTION

This document governs the behavior of all students and student organizations on and off University premises. The University will address behavior when it adversely affects the University community and/or the pursuit of the University’s objectives. Students and student organizations attending functions on or off campus as representatives of the University are subject to disciplinary sanctions for violations of the Code of Conduct. Students and student organizations are expected to comply with the statutes of the Commonwealth of Pennsylvania, federal laws, and Slippery Rock Borough ordinances and may be charged under this Code for violations of state or federal law or Slippery Rock Borough ordinances wherever those offenses occur.

Should actions violate both University regulations and public law, this may result in the application of University disciplinary proceedings in addition to any criminal proceedings.

A student organization and its members are subject to charges under this Code when one or more of the following is true:

- the alleged violation is committed by one or more members of the organization and, either implicitly or explicitly, the violation is permitted to occur with the knowledge of an officer of that organization;
- organizational funds are used to finance the alleged violation;
- the organization chooses to protect one or more individual offenders who are members or guests of the organization. That is, representatives of the organization have knowledge of individual offenders and refuse to provide information
about those individuals or otherwise refuse to cooperate in
disciplinary proceedings.
• the alleged violation occurs as a result of an organization-
sponsored function;
• the alleged infraction is a violation of the organization’s
constitution, bylaws, or policies including, but not limited to,
national policies and insurance provisions.

A case may be determined by its nature to be an organizational
act. Some organizational issues are not easily quantified. No
specific number of members is required to establish an event as
an organizational activity. Further, simply declaring that an
activity is not an organizationally planned or sponsored event may
not alter the responsibility of the organization for that event.
Factors to be considered in determining organizational
responsibility include, but are not limited to, the number of
members involved in the activity, the manner in which the
activity was planned and financed, the manner in which the
activity was publicized, and the unique details of what transpired
during the event that may clarify the role of the organization
and its members.

Both the student organization and individual student members of
the organization may be charged under this Code for an incident
of misconduct. Separate notices of charges will be sent to each
student and organization implicated.

IV. ENABLING CLAUSE

This document replaces and supersedes the previous Code of
Conduct and judicial procedures. However, all other University
regulations and policies will remain in effect. Records created or
sanctions imposed under previous documents will be continued as
specified at the time of creation.

Omission in any provisions of this Code shall not result in
invalidating or voiding the provision. All provisions will remain
valid and be enforced within the clear intent and spirit of this
Code.

The Code of Conduct shall be published in its entirety in the
Green and White Student Handbook. Copies of the Code of
Conduct may be obtained in the Office of Judicial Programs.
Notice of changes, corrections, or addenda to the Code of
Conduct will be available to all students and published in the
student newspaper at the beginning of each term.

The Vice President for Student Life, or designee, may alter the
procedures outlined in this document as needed for cause. All
time limitations specified in this document may be altered at the
discretion of the Vice President for Student Life, or designee,
as extenuating circumstances require. When altering time
limitations, the Vice President, or designee, will attempt to
complete adjudication procedures as soon as is reasonably
possible to provide a fair and complete hearing. Individuals
involved in University disciplinary action, including charged
students and witnesses, should notify the Vice President for
Student Life of any circumstances requiring alteration of time
limitations.
V. RIGHTS AND RESPONSIBILITIES

A. Academic Integrity:

Slippery Rock University is an academic community. The value of a Slippery Rock education is determined by the quality and character of Slippery Rock University students and graduates. Therefore, students and student organizations are expected to uphold academic integrity.

1. All academic work, including, but not limited to, papers, computer programs, assignments, and tests, must consist of the student’s own work.
2. Students are expected to learn and practice proper techniques for accurately citing resource material.
3. Students are expected to be honest in all academic work, refraining from all forms of cheating.
4. Students are expected to function as students including, but not limited to, attending class regularly and completing all assignments and examinations.

Academic Dishonesty
Academic dishonesty may take many forms. Examples of academic dishonesty include, but are not limited to, the following:

• buying, selling, or trading papers, projects, or other assignments;
• using or attempting to use any unauthorized book, notes, or assistance from any individual during a quiz or examination;
• plagiarizing and/or submitting the work of another as your own;
• fabricating information or citations;
• facilitating dishonest acts of others pertaining to academic work;
• possessing unauthorized examinations;
• submitting, without instructor permission, work previously used;
• tampering with the academic work of another person;
• taking a quiz or exam in place of a student or having any person take a quiz or exam in your place;
• any attempt to falsify an assigned grade on an examination, quiz, report, or program or in a grade book, document, or other record;
• any attempt, or actual, computer program theft; illegal use of software; inappropriate use of the internet, such as, but not limited to, illegal or unauthorized transmissions; or improper access to any computer system or account;
• any attempt, or actual, collusion - willfully giving or receiving unauthorized or unacknowledged assistance on any assignment (both parties to the collusion are considered responsible).
B. **Respect for Others**

Students are expected to act with regard for the well being of others and to cause no harm to others.

1. Students and student organizations must not endanger the safety, health, or life of any person, including themselves.
2. Students and student organizations must avoid the use of violence or threats of force or violence.
3. Students must obtain the full and knowing consent of all persons involved when engaging in physical acts of a sexual nature.
4. Students and student organizations must show respect for members of the University community and avoid all forms of harassment including, but not limited to, stalking, ethnic intimidation, and discrimination based on sex, race, disability, sexual orientation, or any legally protected class. (Use of the term “sexual orientation” is not to be taken as meaning that it is viewed by the University as a legally protected group.)
5. Students and student organizations must not participate in sexual harassment.
6. Students and student organizations must conduct all membership activities and any other activities free from hazing.

**Sexual Assault**

The following definitions of physical acts of a sexual nature are provided as examples and to assure a thorough understanding of unacceptable behavior. The definitions are not all inclusive nor limiting to this document. Neither are these legal definitions, but definitions designed to be easily understood by the reader.

**Non-consensual Sex** - Sexual activity that occurs when at least one person does not fully understand and/or agree to what is transpiring. This includes, but is not limited to, the following:

- Any sexual contact that involves the threat or use of force, violence, coercion, or intimidation.
- Any sexual contact with a person who is unable to consent due to incapacity or impairment, including impairment as a result of drug or alcohol use.

**Unwanted Sexual Contact** - The inappropriate touching or fondling of a person's body, including going beyond a person's approval of sexual contact.

Various terms are used to refer to sexual offenses including, but not limited to, *rape, acquaintance rape, date rape, stranger rape, sexual assault, indecent contact, and indecent exposure*. Some of these terms have specific legal definitions, but all of these terms refer to conduct prohibited by the Student Code of Conduct.

**Sexual Harassment**

Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when:
a. a submission to such conduct is made either explicitly or implicitly as a term or condition of an individual’s employment or education; or
b. a submission to, or rejection of, such conduct by an individual is used as the basis for academic or employment decisions affecting the individual; or
c. such conduct is sufficiently severe or pervasive so as to have the effect of creating an intimidating, hostile, or offensive work or educational environment, which unreasonably interferes with work or educational performance or negatively affects individuals’ employment or educational opportunities.

Sexual harassment may include verbal harassment or abuse; subtle pressure for sexual activity; sexist remarks about a person’s body or sexual activities; unnecessary touching, patting, or pinching; leering or ogling of a person’s body; demanding sexual favors accompanied by implied or overt threats concerning one’s job, grades, letters of recommendation, etc.; and/or physical assault.

Hazing Policy

1) **Hazing as Public Display** consists of any and all forms of public appearance which may result in adverse publicity to the organization or the University.

2) **Hazing as Physical Abuse** means any practice, whether internal or external, which could be detrimental to the health or well-being of any person.

3) **Hazing as Scholastic Interference** consists of any and all practices, which place a person in the position of being unable to attend, or properly prepare for, academic practices.

Actions that may be considered hazing include, but are not limited to, the following:

- whipping, beating, or paddling,
- running or calisthenics,
- exposure to the elements,
- forced consumption of food, alcohol, drugs, or any other substance,
- sleep deprivation,
- forced exclusion from social contact,
- coerced sexual activity,
- physical restraint or confinement,
- mental harassment,
- coerced participation in any activity that violates University policy; federal, state, or local laws, and/or organizational policies
- destruction or removal of public or private property,
- nudity,
- kidnapping.

Act 175 of 1986 prohibits fraternities, sororities, and other student organizations from hazing applicants for membership and from hazing persons who are already members to maintain their membership in organizations. Act 175 provides that **NO STUDENT MAY CONSENT TO BEING HAZED.** Therefore, any activity falling within the definition of hazing activities is considered to be a forced activity, subjecting the organization and its members to disciplinary action.
C. **Respect for Property:**

Students must respect the property of others and take reasonable care when using University or personal property.

1. Students and student organizations must act so as not to destroy or damage property owned or controlled by the University, the personal property of any individual, or other public or private property.
2. Students and student organizations must obtain proper permission prior to using or removing property owned or controlled by the University, the personal property of any individual, or other public or private property.
3. Students and student organizations must use library and other academic materials, equipment, and supplies appropriately, causing no damage or loss. This includes using technology resources appropriately and in a manner consistent with the acceptable use policy developed by Computing Services.
4. Students and student organizations must make proper payment for the use of any service.

D. **Right to Peaceful Assembly:**

Students have the right to peacefully assemble and to protest issues of concern. Such rights are balanced with the need of the University to continue daily functions. Students and student organizations are expected to keep the peace and to abide by general guidelines for peaceful assembly. (Information on holding demonstrations or peaceful assemblies may be obtained from the Assistant Vice President for Student Services.)

1. Students and student organizations will allow classes, lectures, meetings and other University functions to be conducted in a peaceful and orderly manner.
2. Students and student organizations will respect the rights of others, including invited speakers, to express their views.
3. Students and student organizations will respect the rights of others to move freely, allowing access of persons and vehicles through designated passages.
4. Students and student organizations must obtain proper permission prior to entering any office or residence of an administrative officer, faculty member, employee, or student.
5. Students and student organizations must utilize University premises in accordance with their authorized purposes and posted hours.
6. Students and student organizations must leave any premise after being ordered to do so by an authorized member of the University community or University official.

E. **Understanding the Administrative Processes of the University:**

The University is a large institution that requires the cooperation of students, faculty, and staff to effectively operate in support of the educational process. Students can learn about the various resources available at the University by reading written materials and asking questions. Students are expected to participate in the administrative process to help insure the success of all students.
1. Students and student organizations must complete all University records and documents and any other documents presented to a University office honestly and accurately.

2. Students and student organizations must comply with the reasonable requests of any University official acting within the scope of his or her official responsibilities. This includes the request to show identification and the request for students to make and keep appointments. Students and student organizations must respond to the requests of University officials involved in the investigation and adjudication of violations of the Code of Conduct.

3. Students and student organizations must cooperate with, and give accurate and honest information to, University officials and hearing authorities.

4. Students and student organizations must learn and abide by all published rules, regulations, and policies issued pursuant to a specific University function. Such rules would include, but not be limited to, regulations applicable to Residence Life, food services, student activities, social events, the library, health center or parking on campus. Any questions pertaining to specific policies and/or requests for copies of specific policies may be addressed to the Office of Judicial Programs, C-217 University Union.

5. Students and student organizations must meet the financial obligations incurred at the University.

6. Students and student organizations must utilize administrative and disciplinary processes appropriately and not bring charges through this or another process which are spurious, or which are intended primarily to harass or maliciously defame, or which are designed to intentionally overburden the adjudicatory or grievance systems.

F. Respect for the Law:

Slippery Rock University students are expected to be good citizens of the community. Regulations of the University, laws and ordinances of the Borough of Slippery Rock, Commonwealth of Pennsylvania, and United States of America apply to all students. This includes, but is not limited to:

1. Students and student organizations must refrain from disorderly conduct or disturbing the peace.

2. Students and student organizations must obtain written permission from the Chief, or designee, of the Slippery Rock University Police Department in order to possess any firearm, other weapon, dangerous chemicals or explosive, regardless of whether a license to possess the same has been issued, on University property or at a University related event or activity.

3. Students and student organizations must comply with all public laws.

4. Students and student organizations must adhere to all laws and University regulations governing the purchase, use, sale, furnishing, possession, or consumption of alcoholic beverages. The possession or consumption of alcohol is prohibited on the campus and in any facility owned or leased by the University except by permit through the Alcohol Request Committee (University Food Services) or in the on-campus residence of a University professional staff member.
5. Students and student organizations must comply with all laws governing the possession, use, sale, or exchange of illegal or controlled drugs, substances and drug paraphernalia.

6. Students who choose to consume alcoholic beverages must do so in compliance with all laws and University regulations and in a manner that does not subject individuals to harm or injury, destroy property, disturb others, or endanger themselves.

VI. SANCTIONS

Any student or student organization that violates the provisions of this document is subject to disciplinary action which may include, but is not limited to, the following sanctions. Sanctions may be applied singly or in combination. Each disciplinary incident is investigated and decided based upon the unique circumstances of that particular case. Although there will be usual and customary sanctions administered for similar violations of University regulations, there may be aggravating or mitigating circumstances that could alter the typical response. Aggravating factors may include, but are not limited to, the extent of harm or injury caused as a result of the incident and actions targeted toward a person based upon that person’s sex, race, disability, sexual orientation, or any legally protected class. (Use of the term “sexual orientation” is not to be taken as meaning that it is viewed by the University as a legally protected group.)

A. **Warning of a Technical Violation** is an official statement that the student/organization has violated the letter, but not the spirit, of a University regulation.

B. **Censure** is an official statement that the student/organization has violated a University regulation. It is intended to communicate most strongly both the disapproval and the reprimand of the University community.

C. **Probation:**

1. **Disciplinary Probation** is an encumbrance on the student’s/organization’s good standing at the University. Any subsequent violation of University regulations during the probationary period may result in separation from the University. A fixed term of probation not less than one semester in length may be specified. If no additional violations of University regulations occur, the student/organization is returned to good standing at the conclusion of the probationary period.

2. **Indefinite Disciplinary Probation** is a permanent encumbrance on the student’s/organization’s good standing at the University. Any subsequent violation of University regulations during the probationary period is likely to result in separation from the University. The student/organization will remain on probation until the disciplinary record is purged in accordance with the provisions of the Code of Conduct.

D. **Loss of Privilege** is the withdrawal of a privilege, use of a service, or participation in an activity for a specific period of time. This includes, but is not limited to, restriction of participation in Intercollegiate or Intramural Athletics, student organizations, Student Government, food services, other University services, programs, and academic trips or
activities. Loss of privilege may be imposed separately or in addition to any other sanction and should relate to the violations determined.

E. **Social Probation** establishes a fixed period of time, not less than one semester in which the student/organization may not be permitted to represent the University nor participate in any extracurricular or athletic activities. The specifics of the social probation will vary based upon the violation and the individual student's/organization's circumstances. The student may be restricted and only participate in activities directly related to academic pursuits and only be permitted to enter buildings necessary for the completion of academic requirements. Students/organizations on social probation may be restricted from attending and/or purchasing tickets for certain events sponsored by the University including, but not limited to, athletic events, concerts, UPB programs, intramurals, off-campus trips, etc.

F. **Separation from the University**

1. **Deferred Suspension** establishes a fixed period of time, not less than one year in which the student/organization is not in good standing with the University. While permitted to remain enrolled or recognized the student/organization is not permitted to represent the University nor participate in any extracurricular activities. The specifics of the deferred suspension will vary based upon the violation and the individual student's/organization's circumstances. The student may be restricted and only participate in activities directly related to academic pursuits and only be permitted to enter buildings necessary for the completion of academic requirements. Additional conditions, restrictions and/or educational sanction may be required during the deferred suspension. Any additional violations of University regulations or failure to complete the conditions or educational sanctions will result in the immediate suspension of the student/organization for the duration of the deferred suspension or longer. Additional sanctions may be applied as a result of the new violations. The student/organization will be placed on disciplinary probation for one year at the conclusion of the deferred suspension. Students on deferred suspension who are academically suspended from the University are not eligible for early readmission. Appeals of a deferred suspension will be reviewed administratively by the Assistant Vice President for Student Services.

2. **Interim Suspension**

   If the University President, or designee, determines that the presence of an accused student constitutes an immediate threat of harm to the student, other students, University personnel, or University property, the President, or designee, may immediately suspend that student.

   a. Within ten business days of the interim suspension, a hearing will be convened. Extenuating circumstances may warrant an extension, in which case the hearing will be convened at the earliest possible date. The student will be notified of the date, time, and location of the hearing.
b. At the hearing, the student will have the opportunity to present a defense and a determination will be made as to whether the suspension should be removed or made permanent or whether any other sanction should be imposed.

3. **Disciplinary Suspension** establishes a fixed period of time, not less than one semester nor more than two years, during which the student/organization may not participate in any academic or other activities of the University. Student organizations shall lose all privileges accorded recognized organizations including, but not limited to, room reservation and facility usage privileges, participation in intramural sports, Student Government Association funding, and using the University’s name in conjunction with the organization. Students shall be prohibited from entering onto the campus and the academic transcript will note the Disciplinary Suspension for the duration of the established suspension period. Once the suspension period has expired, the student/organization may seek readmission.

4. **Dismissal** establishes a fixed period of time, not less than one year, during which the student/organization may not participate in academic or other activities of the University. After the established time period has elapsed, the student/organization must petition the Vice President for Student Life for permission to seek readmission to the University. Certain criteria may be established to support the return of the student or student organization. Since the fixed term will vary according to the individual case and readmission may be contingent upon individually assigned conditions, the student will be prohibited from entering onto the campus and the transcript will note the Dismissal until such time as the Vice President for Student Life removes the sanction.

5. **Permanent Dismissal** establishes a permanent ban against the student/organization and prohibits any further involvement by the student/organization in academic or other activities of the University. The student is prohibited from entering onto the campus and the notation of the dismissal will be permanently placed on the student's academic transcript.

G. **Revocation of Degree**

Allegations of academic dishonesty may be filed against a student who has already received a diploma. The former student shall be afforded all protection and due process required by the Code of Conduct, as if he or she was still a student. Upon a finding of violation, the Hearing Board may recommend to the Provost that degree revocation proceedings be initiated in addition to the application of other sanctions.

H. **Restitution** for damage or loss to the University or to members of the University community may serve, in certain instances, in lieu of, or in addition to, the application of other sanctions.

I. **Educational and Counseling Programs**

Attendance at educational or counseling programs, researching and writing a paper, completion of special projects, or participation in other relevant activities may be
assigned in lieu of, or in addition to, other sanctions. There may be a fee for some of these activities.

J. **Withhold Official Records**
   The University may block registration or withhold transcripts, grades, diplomas, or other official records if the action is reasonably necessary to preserve the University’s ability to enforce its disciplinary rules.

K. **No-Trespass Order**
   The University may prohibit a student, non-student, or organization from entering particular buildings, residence halls, or other areas of campus that are not essential for the completion of academic requirements. In addition, the University may prohibit a student/organization from engaging in personal contact with any individual when such contact may potentially lead to harassment, threats, or other forms of unwanted contact or has reasonable likelihood of resulting in additional charges against the student/organization. Students suspended or dismissed from the University will be issued a no-trespass order to all University property for the duration of their separation.

L. **Residence Hall Relocation**
   A student may be relocated to a new residence hall room. Final determination of room assignments will be the responsibility of the Office of Residence Life or the Vice President for Student Life.

M. **Residence Hall Removal**
   A student may be immediately removed from the residence halls or removed from the residence halls at a future date.

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**Alcohol Related Violations**

**SRU Student Code of Conduct Sanctions**

The following sanctions will be administered for alcohol-related misconduct by individual students, student organizations and clubs. That is, the individuals responsible for the violation, as well as the organization itself, can be sanctioned separately. Slippery Rock University students who host a party or event and permit furnishing of alcohol and/or sales of alcohol in their room/apartment, or any other area within their control, as well as those students on the lease of any facility which permits-hosts a party, etc. can, and probably will be, held responsible for the violations that occur. They will then be sanctioned according to the prescribed penalties below that are detailed in the Code of Conduct. As discipline is cumulative in nature, a record of previous discipline will, in most cases, increase the sanctions administered for any violation.

**Underage possession or consumption of alcohol:**

1st offense: Censure (written warning) and Chemical Health Program

2nd offense: Indefinite Disciplinary Probation and Chemical Health Program Phase II

3rd offense: Minimum of a one-semester suspension from the University to a maximum of a two-year suspension.

**Possession/consumption of alcohol on campus by an individual 21 or older (does not include campus events for which an SRU alcohol permit has been secured):**

1st offense: Censure (written warning) and Chemical Health Program or alternative sanction
2nd offense: Indefinite Disciplinary Probation
3rd offense: Minimum of a one semester suspension from the University to a maximum of a two-year suspension.

Behavioral problems as a result of intoxication:

1st offense: Minimum of Indefinite Disciplinary Probation and Chemical Health Program to a maximum of Permanent Dismissal from the University.
2nd offense: Minimum of one semester suspension from the University to a maximum of a Permanent Dismissal.

Furnishing alcohol to minors:

1st offense: Minimum of one semester suspension from the University to a maximum of a two-year suspension.
2nd offense: Minimum of a two-year suspension from the University to a maximum of a Permanent Dismissal.

By policy, furnishing alcohol to minors includes any situation where an individual gives alcohol to someone under the age of 21, purchases alcohol for someone under the age of 21, or allows anyone under the age of 21 to possess or consume alcohol on the premises owned or controlled by that person. Under the University Code of Conduct, students will be charged with furnishing alcohol to minors in those situations where alcohol is provided to minors without regard for the health and safety of the individuals involved or the peace of the community. These situations will likely include, but are not limited to:

- Disorderly houses where minors consume alcohol. The tenants of the disorderly house and/or any individual believed to have purchased alcohol consumed in the disorderly house will likely be charged with furnishing alcohol to minors.
- Hazing stunts or drinking games where individuals under the age of 21 are provided with alcohol and are encouraged or required to drink to excess. Individuals believed to be responsible for sponsoring the activity and/or any individual believed to have purchased the alcohol consumed in the activity will likely be charged with furnishing alcohol to minors.
- Any situation where bulk containers (kegs, party balls, etc.) of alcohol are accessible to minors. Any person(s) responsible for the residence, event, or activity and/or any person(s) believed to have purchased a bulk container will likely be charged with furnishing alcohol to minors.
- Beer or liquor runs for individuals under the age of 21. Any person who is believed to have facilitated the purchase of beer or liquor for an individual under the age of 21 will likely be charged with furnishing alcohol to minors.

Illegal sales of alcohol:

1st offense: Minimum of a one-year suspension from the University to a maximum of a two-year suspension.
2nd offense: Minimum of a two-year suspension from the University to a maximum of a Permanent Dismissal.

NOTE:
Each disciplinary incident is investigated and the sanction decided based upon the unique circumstances of that particular case. Although there will be usual and customary sanctions administered for similar violations of University regulations, there may be aggravating or mitigating circumstances that could alter the typical response. Aggravating factors may include, but are not limited to, the extent of harm or injury caused as a result of the incident and amount of alcohol or number of people involved. (i.e. large amount of alcohol consumed or number of people at the party.) Therefore, the severity and circumstances of the offense will be factors in determining the sanction selected from the specified range.

VII. ADJUDICATION PROCEDURES

A. Charges

1. Any member of the University community, including, but not limited to, students, faculty members, local police agencies, and citizens, may bring charges against any student/organization. Allegations of misconduct should be made in writing and filed with the Coordinator of Judicial Programs, or designee.

2. Charges may be brought against a student/organization by a department or unit of the University, including, but not limited to, University Police, Residence Life, Student Life, Academic Records, and the Library. In such cases, a representative from the department should present the allegations of misconduct in writing to the Coordinator of Judicial Programs, or designee.

3. Residence Hall students may be adjudicated under the procedures of the Office of Residence Life.

B. Investigation

1. Upon receipt of a report of student/organization misconduct, the Coordinator of Judicial Programs, or designee, will determine whether the charge warrants action under the Code of Conduct.

2. If it is determined that the allegations warrant further consideration, the Coordinator of Judicial Programs, or designee, will conduct an investigation. The investigator shall provide written notification to the student/organization of the allegations made and who filed them. The investigator will also provide a copy of the disciplinary procedures outlined in the Code of Conduct. The investigator shall then consult with the student/organization and the individual reporting the allegations and perform those activities necessary to determine if facts exist which warrant the charges.

3. Notice of charges against an organization will be sent to the President or designee and advisor as listed on University registration documents. It is the responsibility of each organization to register with the University each year and to keep officer and advisor records current.
4. The student/organization may not contact the individual who reported the allegations and supporting witnesses except as arranged by the Coordinator of Judicial Programs, or designee. Any attempts to make contact with those initiating charges may be deemed as threatening or intimidating and could lead to additional charges under the Code of Conduct.

5. All students must cooperate with University disciplinary investigations. This includes the expectations to respond to correspondence, to respond truthfully to questions asked by University officials, and to participate as witnesses in disciplinary hearings.

6. Notice of all disciplinary charges and resulting proceedings will be communicated in writing to the current address listed on official University records. The responsibility to respond to disciplinary proceedings is not eliminated by failure on the student's part to notify the University of changes of address.

C. Resolution

1. If the Coordinator of Judicial Programs or designee determines, after investigating, that disciplinary action is not warranted, the student/organization will be notified, in writing, that all charges have been withdrawn.

2. If sufficient issues are unresolved, especially concerning the student's/organization's responsibility for violations of the Code of Conduct, the Coordinator of Judicial Programs, or designee, may refer the case to the appropriate Hearing Authority. The University Hearing Board shall be used in those cases deemed by the Coordinator to be sufficiently serious to warrant consideration of separation from the University should the allegations be proven. All other referrals will be to Administrative Hearing Officers.

3. If the Coordinator of Judicial Programs, or designee, concludes from the investigation that the student/organization accepts responsibility for a violation of the Code of Conduct, he or she will inform the student/organization of the recommended disciplinary sanction.

   a. If the student/organization agrees with the recommended sanction, that student/organization may waive the right to a formal hearing so that the recommended sanction may be put into effect. Once such a waiver of a hearing is signed by the student/organization, it may not be rescinded nor may a hearing or appeal be requested.

   b. If the student/organization disagrees with the sanction recommendation, the student/organization may request that the case be referred to the appropriate Hearing Authority for resolution. The Hearing Authority's findings and conclusions will not be limited by the Coordinator's, or designee's, original sanction recommendation.

   c. If the student/organization fails to meet as requested with the Coordinator of Judicial Programs, or designee, action will be taken in absentia.
d. The Coordinator of Judicial Programs may refer the case to the appropriate Hearing Authority for resolution.

e. The Coordinator of Judicial Programs or designee may apply administrative sanctions up to and including deferred suspension. The student/organization will be notified in writing of the resolution of the case and an administrative appeal option.

1) If the student/organization disagrees with the administratively applied sanction, the student/organization may petition in writing within five business days of the notification of sanction to the Assistant Vice President for Student Services to review the case.

2) The Assistant Vice President for Student Services will evaluate the student’s/organization’s petition to determine the reason for failing to fulfill the obligation to meet with the Coordinator of Judicial Programs or designee as well as any information presented that warrants changing the administrative sanction.

3) The Assistant Vice President for Student Services may deny the student’s/organization’s petition, remand the case to the Coordinator for further investigation, dismiss some or all of the charges, or reduce the sanction applied.

4) The decision of the Assistant Vice President for Student Services is final.

D. Hearing Authority

1. Disciplinary cases may be resolved through formal hearing procedures conducted by an Administrative Hearing Officer or by the University Hearing Board. The University Hearing Board shall be used in those cases deemed by the Coordinator of Judicial Programs to be sufficiently serious to warrant consideration of separation from the University should the allegations be proven. All other referrals will be to Administrative Hearing Officers.

2. The roster of Hearing Board appointments will consist of the following:

   a. Chairpersons appointed by the President or designee of the University for a specified time period;

   b. Students appointed by the Student Government Association President and/or the Vice President for Student Life or designee for a specified time period;

   c. Faculty/staff appointed by the President or designee for a specified time period.
3. Each appointing party may designate alternates for each appointee and/or may add or remove appointees as needed.

4. One Chairperson, one faculty/staff representative, and one student representative drawn from the Hearing Board roster will be scheduled to hear a case. All three hearing board members must be present to hear the case.

5. The President, or designee, has general authority as required by circumstances to name Hearing Board members.

6. Administrative Hearing Officers will be appointed by the President or designee and may be drawn from the Hearing Board roster.

E. Hearing Procedures

1. In cases involving more than one student/organization, the Coordinator of Judicial Programs will determine if a joint hearing or separate hearings will be scheduled.

2. The Coordinator of Judicial Programs shall notify the student/organization, in writing, of the charges filed, who presented the charges, the time, date, and place of the alleged misconduct and the rule(s) alleged to be violated, sufficient details of the charges to enable the preparation of a defense, and the sanctions which may be applied if the student/organization is found in violation of the specified charges. The notice will also indicate the Hearing Authority (Hearing Board or Administrative Hearing Officer) and the time, date, and location of the hearing.

3. The student/organization, upon request, will be permitted to review information obtained or developed during the investigation.

4. Prior to the start of the hearing, the student/organization must present to the Coordinator of Judicial Programs a list of witnesses and the order those witnesses should be called to testify.

5. The hearing will be scheduled no sooner than five days, excluding weekends and University holidays, from the date of notification.

6. A hearing may be held sooner than five days if the student/organization and Coordinator of Judicial Programs agree to do so in writing or in special circumstances by approval of the Vice President for Student Life.

7. The student/organization or Coordinator of Judicial Programs may request postponement of a scheduled hearing in writing prior to the start of the hearing. This written request must include the reason(s) that a postponement is being requested. The Chairperson of the Hearing Board or Administrative Hearing Officer shall rule on this request. These requests will be judged on a case-by-case basis and only granted in the most extenuating circumstances.
8. The hearing will be closed to the University community. Those permitted to be present are:
   a. the charged student and his or her advisor or the senior officer of the charged organization and his or her advisor: (Observers will not be permitted.)
   b. the alleged victim of the charged student's/organization's actions or activities and his or her advisor, as appropriate to comply with all relevant laws;
   c. the members of the Hearing Board or Administrative Hearing Officer;
   d. the Coordinator of Judicial Programs or designee;
   e. officials acting within their capacity in judicial affairs;
   f. witnesses as called to testify.

9. The Chairperson or Administrative Hearing Officer may order a disruptive person to leave the hearing.

10. The charged student/organizational representative and the victim may each be accompanied in the hearing by one advisor who may be, but is not limited to, a faculty member, student, staff member, legal counsel or any other person of the student's choice. The advisor may not speak directly to the Hearing Authority. He or she may only consult and interact privately with the advisee.

11. The Coordinator of Judicial Programs, or designee, who conducted the investigation shall present to the Hearing Authority all findings and evidence relating to the charges against the student/organization.

12. The charged student/organizational representative will be given the opportunity to hear the evidence presented and to question witnesses who testify.

13. The charged student/organizational representative may give testimony or make argument.

14. The charged student/organizational representative may present witnesses.

15. The charged student/organizational representative may reserve the right to remain silent. Should the student/organizational representative exercise the option of remaining silent, the Hearing Authority may take a negative inference.

16. Each student who testifies at the hearing will be informed that they are expected to tell the truth, and that any false information given by them to the Hearing Authority could lead to charges for violation of the Code of Conduct against them. All persons testifying before the Hearing Authority must swear an oath to tell the truth, the whole truth, and nothing but the truth.

17. The Chairperson or Administrative Hearing Officer may sequester all witnesses.

18. The Chairperson or Administrative Hearing Officer may place reasonable limits on the direct examination, cross-examination and arguments of anyone involved in the hearing. This would include limiting witness
testimony that is redundant or not relevant to the charges.

19. The Hearing Authority will determine the outcome of the case on the basis of the evidence presented even if the student/organizational representative fails to appear at the hearing or chooses not to present testimony or evidence.

20. Hearsay evidence alone may not be used to establish a fact necessary to establish guilt or innocence in a case. If necessary to ensure the safety of students, faculty, staff and visitors, charges concerning violence or threats of violence may be pursued without cooperation from the victim.

21. A record will be made of the proceedings. The student/organization, upon written request, may receive a copy of the record at a reasonable cost.

22. After all testimony has been given, the Hearing Authority will adjourn to closed deliberations.

23. The Hearing Authority will determine whether the preponderance of evidence supports that the student/organization is responsible for violating the Code of Conduct. For a Hearing Board, the decision will be determined by a simple majority where each member of the Hearing Board, including the Chairperson, will have one vote.

24. If the Hearing Authority finds the student/organization responsible for violations of the Code of Conduct, the Hearing Authority will review the student’s/organization’s disciplinary history, academic record and the range of appropriate sanctions established by the University for that charge. The Hearing Authority will then recommend to the Assistant Vice President for Student Services the appropriate sanction for the case, which must be based upon that range. The Assistant Vice President for Student Services will make the final sanction decision, which must be based upon the range provided to the Hearing Board.

25. The Chairperson or Administrative Hearing Officer will prepare a written statement of the findings indicating with reasonable specificity the facts and reason of the decisions made. This statement will be presented to the Coordinator of Judicial Programs no more than 25 business days following the hearing.

26. Within five business days of receipt of the written statement of findings, the Coordinator of Judicial Programs will notify the student/organization in writing, of the Hearing Authority’s decision.

VIII. APPEALS

A student or student organization has the right to appeal action taken by a Hearing Board or Administrative Hearing Officer. An appeal does not provide for a second hearing of the case, but addresses one or more issues as outlined below under Grounds for Appeal.

A. Appeal Authority
1. Unless an interim suspension is imposed, a student shall continue matriculation until the student’s case is fully adjudicated through University procedures, including any appeals.

2. Decisions rendered by an Administrative Hearing Officer and decisions rendered by a Hearing Board that do not result in separation from the University may be appealed to the Assistant Vice President for Student Services. The Vice President for Student Life will designate an alternate appeal officer in the event the Assistant Vice President for Student Services is unable to consider the case.

3. Decisions rendered by a Hearing Board which result in sanctions of separation from the University may be appealed to an Appeal Board. The Appeal Board will consist of one Chairperson, one faculty/staff representative, and one student representative from the Hearing Board roster. No one who served on the Hearing Board for a given case shall also serve on the Appeal Board for that case.

4. The President, or designee, has general authority, as required by circumstances, to name Appeal Board members.

B. Appeal Procedures

1. To appeal the decision of a Hearing Authority, the student/organization must file, in writing, the reasons for seeking modification of the hearing decision. This document must be filed with the Coordinator of Judicial Programs, or designee within five business days of receipt of the notification of the hearing decision.

2. The Coordinator of Judicial Programs, or designee, will prepare a written response to the student’s/organization’s appeal for the Appeal Authority.

3. In cases involving a victim, the victim will be notified of the appeal proceedings and may submit a written statement for the Appeal Authority within five business days.

4. The appeal documents, the Coordinator’s response, the victim’s statement, and all records from the hearing will be provided to the Appeal Authority for review.

5. **Grounds for Appeal:** Upon the specific request of the student/organization, as indicated in the appeal document, the Appeal Authority shall review the decision of the Hearing Board or Administrative Hearing Officer to determine:

   a. whether the hearing process was conducted fairly and in accordance with prescribed procedures;
   b. whether there is new evidence or relevant information, not available at the time of the original hearing, which may alter the Hearing Authority’s findings;
   c. whether there is evidence to support the original decision of the Hearing Authority;
   d. whether the University regulations alleged to have been violated were properly interpreted or applied by the Hearing Authority;
e. whether the sanction imposed was proportionate to the gravity of the misconduct.

6. If the Appeal Authority determines that none of the grounds for appeal have been substantiated, the appeal is denied. This decision shall be final and all sanctions determined by the Hearing Authority will be enacted.

7. The Assistant Vice President for Student Services, as Appeal Authority, may affirm the Hearing Authority’s decision, reduce the sanction determined by the Hearing Authority, dismiss some or all of the charges, or remand the case for a new hearing. The Assistant Vice President may not increase the severity of the sanction as a result of the student’s/organization’s appeal. The decision of the Assistant Vice President for Student Services is final. The student/organization will be notified of the Assistant Vice President’s decision in writing within five business days. The Assistant Vice President for Student Services will return the case records to the Coordinator of Judicial Programs who will maintain all records.

8. If an Appeal Board determines that there are grounds for appeal, the case shall be referred to the Vice President for Student Life.

9. The Vice President for Student Life will review the record of the case in its entirety.

10. The Vice President will set a date for an Appeal Hearing at which the student/organizational representative and the Coordinator of Judicial Programs may present information related to the appeal. The Vice President may request that witnesses or the victim appear at the Appeal Hearing.

11. The student/organizational representative may be accompanied in the appeal hearing by an advisor who may be, but is not limited to, a faculty member, student, staff member, legal counsel, or any other person of the student’s/organization’s choice. The advisor may not participate directly in the Appeal Hearing by offering testimony, questioning witnesses, or making argument, but may consult and interact privately with the student/organizational representative.

12. The student/organizational representative will present the reasons for requesting a modification of the findings of the Hearing Board.

13. The Coordinator of Judicial Programs will respond and present the reasons for the action taken against the student/organization.

14. The Vice President for Student Life may ask questions of the student/organizational representative and the Coordinator of Judicial Programs.

15. The Vice President for Student Life may call and question witnesses. The student/organizational representative and the Coordinator will each have the opportunity to question those witnesses.
16. The Vice President for Student Life may place reasonable limits on direct examination, cross-examination and arguments.

17. The Vice President for Student Life may affirm the Hearing Board decision, reduce the sanction determined by the Hearing Board, dismiss some or all of the charges, or remand the case for a new hearing. The Vice President may not increase the severity of the sanction as a result of the student's/organization's appeal.

18. The decision of the Vice President for Student Life is final. The student/organization will be notified of the Vice President’s decision, in writing, within five business days. The Vice President will return the case records to the Coordinator of Judicial Programs who will maintain all records.

Victims’ Rights in Disciplinary Proceedings

Victims of crime are guaranteed certain rights as required by federal and state law. All victims will have the following rights:

1. The right to have any and all allegations treated with seriousness.
2. The right to be treated with dignity.
3. The right to pursue any and all avenues of redress.
4. The right to be informed of University resources, including, but not limited to, the University Police, counseling services, affirmative action, and student health services.
5. At the victim’s option, the right to have allegations investigated and adjudicated by the Coordinator of Judicial Programs or designee.
6. The right, upon request, to have reasonable steps taken by the Coordinator of Judicial Programs to prevent any unnecessary or unwanted contact with alleged assailants.

Victims of a “crime of violence” are guaranteed the rights listed above in addition to the following:

1. The same right as the accused to have legal counsel and/or other advocates present at any University disciplinary proceeding, as appropriate to comply with all relevant laws.
2. The right to have only those questions relevant to the charges asked during the disciplinary investigation and hearing. The Hearing Authority may exclude statements and questions concerning the prior sexual history of any party if deemed irrelevant.
3. The right to provide a victim’s impact statement verbally or in writing to the Hearing Authority.
4. The right to be present and hear all testimony and evidence related to the disciplinary charges.
5. The right to be notified of the outcome of disciplinary proceedings. Victim requests to be notified of disciplinary proceeding outcomes must be made in writing to the Coordinator of Judicial Programs. All requests will be answered in writing only.
6. The right to submit a statement to be considered during any appeal.
There are several offices available to assist victims of crime on campus including the University Police, Health Center, Counseling Center, Bridge Project and the Office of Judicial Programs.

X. RECORDS

1. All disciplinary records shall be maintained for a period of no less than seven years from the date of the most recent incident or activity.

2. Incidents resulting in a finding of no violation or the withdrawal of all charges will be maintained for a period of seven years.

3. Incidents resulting in a sanction of Warning of a Technical Violation or Censure will be maintained for a period of seven years.

4. Incidents resulting in sanctions of Disciplinary Probation will be maintained for a period of seven years from the student’s/organization’s return to good standing.

5. Incidents resulting in sanctions of Indefinite Disciplinary Probation will be maintained for a period of seven years from the date of the student’s/organization’s final term at the University.

6. If an individual receives any additional sanctions during the storage period, records of all cases will be retained until there is a period of not less than seven years following the most recent sanction.

7. If a student/organization is separated from the University, complete records of the proceedings and all pertinent documents, including records of all cases, shall be maintained permanently.

8. A student’s academic transcript will indicate any action which prohibits readmission as long as the prohibition is in effect. This means that once a sanction of Suspension or Dismissal has been removed by expiration or action of the Vice President for Student Life, the notation will be removed from the academic transcript.

9. Disciplinary files involving withholding official University records (registration, transcripts, diplomas, etc.) will be maintained indefinitely. When the student has fulfilled all obligations under the Code of Conduct to release the hold, the file will be maintained according to the disciplinary sanction applied.

10. Files pertaining to the issuance of a no-trespass order will be maintained indefinitely. Should the no-trespass order be revoked, the record will be maintained for a period of not less than seven years from the date the restriction is lifted and in accordance with any disciplinary sanctions applied.
XI. RELEASE OF INFORMATION

1. Information from a student's disciplinary records will be released only in compliance with the Family Educational Rights and Privacy Act (FERPA). FERPA provides that no personally identifiable information may be released from disciplinary records without the written consent of the student. There are some exceptions to this provision as noted in this section and in the complete policy: Slippery Rock University Policies and Procedures Governing the Family Education Rights & Privacy Act (FERPA) and Pennsylvania's Right to Know Law. Copies of this policy may be obtained from the Office of Academic Records.

2. Charges that have been withdrawn or have been adjudicated with a finding of no violation will not be reported as disciplinary records.

3. Disciplinary records may be released without the student's consent to University personnel who have a legitimate need for possessing the information. Depending on the nature of the record, this may include, but is not limited to, the President and Vice Presidents; Academic Deans; and the Directors and staff of Academic Records, Housing, Food Services, University Police, Admissions, Financial Aid, and Accounting Services.

4. Disciplinary records may be furnished to parents or guardians of financially dependent students. Proof of dependency is the parents' responsibility and must be furnished annually. Each year students have the right to sign an Authorization of Disciplinary Record Disclosure form that permits the release of information to parents or guardians.

5. All requests to receive copies of disciplinary records must be made in writing to the Coordinator of Judicial Programs. All requests will be responded to within 45 days.

6. If the University receives a subpoena or judicial order requesting disciplinary records, the University will write to the student in care of the last address of record notifying the student of the request and release of the information. Students will not be contacted regarding a federal grand jury subpoena or any subpoena issued with a statement by the court or agency that the student is not to be informed.

7. Federal legislation permits the release from a student's disciplinary record of final determinations and outcomes of cases to the victims of violent crimes, attempted violent crimes, and sex offenses. The Office of Civil Rights has posited that victims of sexual harassment should also be informed of the outcome of proceedings.
STUDENT GOVERNMENT ASSOCIATION

C-216 University Union - 724-738-2656

SGA Definition

The Student Government Association, Inc., is an organization designed to represent and assist Slippery Rock University students. SGA is comprised of an executive board consisting of the president, vice presidents, parliamentarian, speaker of the Senate and senators representing residence halls, commuters and six major student organizations.

SGA functions primarily as a forum for students to express concerns. It is open to all students who are permitted and encouraged to voice their concerns during open forum of SGA meetings. Senators may speak on behalf of the students in their constituency.

SGA also acts as a liaison between the students and the faculty/administration. SGA strives to keep the lines of communication open and all of the students informed.

Functions and Services of the SGA

The Student Government Association operates several enterprises which include the SGA Bookstore, the SRU/SGA Child Care Center (which provides daycare at a reduced cost to students), vending machines and the SGA shuttle. These enterprises assist in funding SGA recognized activities and organizations. A major responsibility of SGA is to fund student organizations. These organizations must submit a constitution and, if approved, the organization may use the University name and facilities. After being recognized for two years, student organizations may request funding. Every Spring, the Board of CoOperative Activities or "Co-Op" distributes approximately $1,400,000 to recognized organizations.

ORGANIZATIONS FUNDED BY SGA

Amnesty International
Athletic Training
Athletics
Black Action Society
Campus Crusade for Christ
Chamber Singers
Cheerleaders
Child Care Center
CoOperative Activities
Cycling Club
Dance Theatre
Delta Alpha
Downhill Ski and Snowboard Club
Equestrian Team
Flute Ensemble
French Club
German Club
Ginger Hall
Gospel Choir
Gym Suite Service
Homecoming
Ice Hockey Club (Men & Women)
IFC
Internations
Intramurals
Jazz Ensemble
LaCrosse Club (Men & Women)
Latino Student Organization
SRU LEADS
L G B A
Marching Pride
Martha Gault Art Gallery
Martha Gault Art Society
Music Therapy Club
Order of Omega
Outing Club
Panhellenic Council
PCMEA
PETE
Philosophy Club
Potters Guild
Psychic Awareness Club
ROCKET
Rugby Club (Men & Women)
Russian Club
Student Government Association
SGA Shuttle
Sista 2 Sista
Social Work Club
Society of International Affairs
Spanish Club
Special Olympics
SUMA
University Choir
University Theatre
Volleyball Club (Men’s)
Union Program Board (UPD)
WRSK

CHILDCARE CENTER
007 McKay Education Building - 724-738-2102

Hourly Rates

Full-Time SRU Students
$1.75/hour

Faculty/Staff, and Community Members
$2.80/hour

The SRU/SGA Preschool and Child Care Center is a state licensed, non-profit facility owned by the Slippery Rock Student Government Association, Inc. All staff are required to meet state regulations regarding training and experience. The Center is open from 7:30 a.m. to 5:00 p.m., Monday through Friday, year round providing supervised free-choice activities as well as structured preschool program from 9:00-12:00 every morning. Children ages three through twelve are welcome. Summer programs for both preschool and school age children are also available. Part-time contracts can be arranged to include those days and times which best fit the parent’s schedule. Lunch is provided by Dining Services. The student rate reflects a subsidy of $1.05 paid by SGA, Inc. Information regarding registration, and enrollment forms can be obtained by visiting the Center or by calling (724) 738-2102.
COOPERATIVE ACTIVITIES
C-214 University Union 724-738-2103

Board of Directors - Cooperative Activities is the financial branch of SGA.

The board’s major responsibilities include: collecting the General Service Fee, operating the Student Government Association not-for-profit enterprises, recommending allocation of the General Service Fee to the student government, Senate, and University president and maintaining all necessary records of financial transactions.

Banking with SGA The procedure for persons in charge of the finances of the various SGA funded organizations is as follows:
1. Any money taken in is deposited at the Co-op Office, where it is credited to the account of the organization.
2. A payment request form is used to expend funds:
payment request.
3. Every organization should have its own account book covering all expenditures and receipts. These records should be balanced monthly with the master ledger in the Co-op Office.
4. All SGA funded organizations and clubs must have their monies banked in the Co-op Office.

Budget Policies (General)
SGA has delegated the responsibility/authority for receiving, evaluating and recommending the appropriate student organization budget to its board of directors - Cooperative Activities. The SGA Senate reviews the board of directors recommended budgets and accepts or rejects the recommendations. The final senate-approved budgets are then sent to the president of Slippery Rock University for his review and approval.

Both the SGA and its board of directors - Cooperative Activities, must perform their budgeting and fiscal functions within the policies and procedures established by the board of governors.

Budget Time Schedules Final dates will be printed in The Rocket.
2. Tentative Approval - Late Feb.
4. Final Budget -
5. Workshops - 1st two weeks of January semester.

Eligibility for SGA Funding Following are the rules concerning an organization’s eligibility to receive SGA funding. Packets will be available first day of class - spring semester.

1. The organization must have, and maintain, a valid constitution which has been approved by the Senate of the SGA.
2. The organization must be organized and operative for two years prior to submitting a budget request.
3. The organization’s membership must be limited to those students who have fully paid their General Service Fee.
4. Any organization which is classified as an academic or social club may make requests only for funding for specific events which are of interest to the general
student body as determined by the board of directors - Cooperative Activities.

5. All SGA funded organizations are required to bank all income in their account in the Co-op Office and are subject to established rules concerning expenditures.

6. Also see other stipulations concerning budgeting in the SGA budgeting process packet.

Tickets
All SGA-funded organizations which sponsor an event requiring tickets (i.e. raffle, dances, concert, etc.), must verify their ticket sales with Cooperative Activities. Sales, dollars and ticket counts must be returned to Cooperative Activities for deposit and reconciliation.

General Service Fee (Activity Fee)
Payment of the General Service Fee each semester and each summer session, as a part of the pre-registration procedure, will entitle the student to all privileges and programs sponsored by SGA through Co-op. All students on campus are required to pay the General Service Fee.

The General Service Fee is billed to each student as noted below:

Regular School Year

1. Full-time Student - 5 1/4 percent of tuition per semester for full-time students
2. Part-time Students - Pro-rated per credit hour
3. Full-time, post-baccalaureate and graduate students are required to pay the General Service Fee. Summer School $1.25 per week for all students, including undergraduate, graduate, and post-baccalaureate students.

Faculty
Faculty members and their spouses shall not be required to pay the General Service Fee. However, they will be asked to pay on a per-event basis for some events, which shall be publicized as such.

SGA BOOKSTORE
University Union – 724-738-2104
www.srubookstore.com

The SGA Bookstore is located in the University Union. The bookstore is operated by the Student Government Association, Inc., which employs a full-time staff under the direction of a manager. The bookstore sells all required and recommended textbooks for classes, both new and used, as well as all required and recommended supplies for all graduate and undergraduate classes. In addition to textbooks and school supplies, the bookstore also sells a variety of general reading books, references, teacher aids, art supplies, computer software, and a large selection of sportswear and novelties.

Any questions concerning bookstore policies should be directed to the manager’s office. Bookstore hours are 8 a.m. to 5 p.m. Mondays through Fridays and 11 a.m. to 4 p.m. on special Saturdays. Extra hours are added at the beginning of each semester for special events.
NOTE: Shoplifting is a serious offense. Anyone caught shoplifting in the bookstore will be referred to the appropriate legal authorities for prosecution under the Commonwealth of Pennsylvania’s Retail Theft Act. In addition, the individual will be referred to the Office of Student Standards.

Western Union
The bookstore is an agent for Western Union for receiving wired money. Any student having money sent from home may have it wired directly to the bookstore.

Book Buyback
The bookstore offers a book buyback service so that students may sell their unneeded texts for cash. The bookstore buys texts to be used the next semester and pays one half the new price for those texts. An outside firm will buy other texts at wholesale prices.

Policies and Procedures
Methods of payment
1. Cash
2. Personal Check (with SRU ID)
3. Mastercard, Visa, AMEX, or Discover
4. Traveler’s Checks
5. Rock Dollars Debit Account

IF YOU HAVE FINANCIAL AID, YOU WILL STILL HAVE TO PURCHASE YOUR BOOKS WITH ANY OF THE ABOVE MEANS. THERE ARE NO IN-HOUSE CHARGE ACCOUNTS. FINANCIAL AID DOES NOT PAY FOR YOUR PURCHASES.

Check Cashing Policy
Students may cash personal checks up to $50 per day
1. Students and staff must have SRU identification.
2. A service fee of .25 cents will be charged for each check cashed.
3. Second party checks will be cashed only from parents with the same last name, Student Government Association (SGA), Slippery Rock University, Commonwealth, and AVI. The check must be made payable to the student.
4. If a check is returned from the bank, that person will not be permitted to write checks until the bad check has been paid. Any other violations will result in privileges being revoked permanently.
5. All bad checks are sent directly to a national credit bureau.
6. If you wish to write a check for a purchase, it must be a separate check for the amount of the purchase only.

Return Policy
1. All returns must be accompanied by a receipt.
2. Merchandise must be in saleable condition.
3. Apparel items will be exchanged for size only if the customer does not have a receipt. Sale items can be exchanged for size providing the item is still a sale item.
4. Electronic merchandise is return-able within 30 days of purchase. After 30 days, all returns and defective merchandise will be handled by the manufacturer.
5. General and reference books, as well as special orders, are non-returnable.

Textbook Return Policy
An SRU I.D. card and original SGA Bookstore cash register receipt are required for all returns or exchanges.

The last day to return or exchange textbooks for any reason is 8 calendar days from the first day of classes of a regular term, and within 3 days of a summer session.

After the 8 calendar days, for an additional 10 days, textbooks can be returned with a receipt AND a signed authorized drop card or official class schedule showing withdrawal from the class. This does not apply to summer sessions.

New textbooks must be in new condition. Writing, highlighting, erasure marks, soiled or water damaged, missing or opened CDs & PIN codes, torn pages and other wear will result in a refund at the used book price, at the discretion of the store. Do not mark your book until you are sure you have the correct book.

Defective books will be replaced at no charge and must be returned immediately upon discovery, during the semester purchased. If a used book is determined defective and it can only be replaced with a new copy, the customer is responsible for the price difference.

**ADMINISTRATIVE INFORMATION SYSTEMS**
200 Maltby Center - 724-738-2156

The Administrative Information Systems area provides a variety of services, computing resources and facilities to support the University’s instructional, research and administrative functions. IBM CICS is used to support administration functions such as: student registration, student accounts, admissions and financial aide, etc.

The Degree Audit Reports System (DARS) has been completed for all undergraduate programs at the University. Students can validate their academic records to verify courses completed and remaining to be taken to insure compliance with academic program requirements. Degree audits can be performed and printed at every computer terminal in all of the academic departments and on rocktalk.sru.edu. Rocktalk, the voice response system, is being used to allow students to register for classes. The Rocktalk voice system is also used to report grades to students and take credit card payments. This system also allows students to drop and add courses and review their schedule. Rocktalk web, at rocktalk.sru.edu, allows students to drop and add courses, review schedules, view grades, student accounting information, and update their address, and print a degree audit.

Computer Operations supports the University’s instructional, research and administrative functions. Computer Operations is responsible for the operation and maintenance of the mainframe computer system and its peripheral devices. Some of our main activities include support for Admissions, Orientation, Registration, Billing, Grade processing, Graduation, and Honors Convocation. Test scoring and election result processing from
optical scan sheets are processed. Ad hoc and regular reporting is done for all levels of the university. Statistical support for academic and administration research projects is provided. Support is provided for the University's financial system.

INFORMATION TECHNOLOGY
319 Bailey Library - 724-738-2800

Information Technology’s mission is to provide and support the appropriate technology to serve the academic and administrative programs of Slippery Rock University. These technologies include desktop computing, library automation, the data, telephone, and cable television networks, distance learning technologies, administrative information support, mainframe computing operations, and user support.

Information Technology provides computer and network support to students and faculty throughout the university community. Microcomputer laboratories are available for student use and are located in each academic building, Bailey Library, and all eight residence halls; some are IBM-compatible, some are Apple Macintosh. All of these computer labs, which are sometimes reserved for classes, have an extensive list of software available for student use and are networked to the Internet, campus mainframe, campus email, and the library's myriad of on-line services. Each bed in each on-campus residence hall is provided with network connections that include the Internet. There is a "Help Desk" manned by certified technicians available for student and faculty use. Support services are provided for multimedia equipment, cable television programming, video conferencing, and maintenance of "smart classrooms" throughout campus.

Information Technology provides ID card services for the students, faculty and staff. The cards are encoded to provide meal plan, debit account, door access and library services.

The University telephone and voice mail systems are maintained by Information Technology. The system supports approximately 4500 digital phone sets and 5000 voice mail boxes.

Computer Use Policy

The following policy contains the governing philosophy for regulating the use of Slippery Rock University's computing facilities and resources and applies to all users of such facilities and resources. Access to the university's computing facilities and resources is a privilege granted solely to Slippery Rock University faculty, staff, registered students, and those with special accounts. All users of the computing facilities must act responsibly and maintain the integrity of these resources. The university reserves the right to limit, restrict, or extend computing privileges and access to its resources.

Those who violate the policies are subject to suspension of computer privileges and possible referral to the appropriate judicial or disciplinary process. Information Technology should be notified about violations of laws and policies governing information use, intellectual property rights, or copyrights, as well as about potential loopholes in the security of its computer systems and networks. The user community is expected to cooperate with the Information Technology Department in its operation of computer systems and networks as well as in the investigation of misuse or abuse. Should the security of a computer...
system be threatened, user files may be examined under the direction of the Information Technology and university authorities.

The primary use of computing facilities is for academic activities. Other non-restricted use, such as entertainment, is secondary and must yield to academic use. Entertainment and other secondary uses may be restricted when they are interfering with academic use.

Policies
The university’s computing policies include, but are not limited to, the following list. The term “you”, as used below, refers to any user of university computing facilities and resources.

1. You must not use a computer or network ID that was not assigned to you, unless multiple access has been authorized for the ID. You may not try, in any way, to obtain a password for another user’s computer or network ID. You may not attempt to disguise the identity of the account or machine you are using.

2. You must not use the university's network resources to gain or attempt to gain unauthorized access to remote computers.

3. You must not deliberately perform an act which will seriously impact the operation of computers, terminals, peripherals, or networks. This includes, but is not limited to, tampering with components of a local area network (LAN) or the high-speed backbone network, otherwise blocking communication lines, or interfering with the operational readiness of a computer.

4. You must not attempt to modify, in any way, a program or diskette which the university supplies for any type of use at its sites.

5. You must not knowingly run or install on any of the university’s computer systems, or give to another, a program which could result in the eventual damage to a file, computer system, or information network, and/or the reproduction of itself. This is directed toward, but is not limited to, the classes of programs known as computer viruses, Trojan horses, and worms.

6. You must not attempt to circumvent data protection schemes or uncover/discover security loopholes.

7. You must abide by the terms of all software licensing agreements and copyright laws. In particular, you must not make copies of copy-righted software, unless the university has a site license specifically allowing the copying of that software. Furthermore, you must not copy site-licensed software for distribution to persons other than Slippery Rock University faculty, staff, and students, nor may you copy site-licensed software for use at locations not covered under the terms of the license agreement.

8. You must not deliberately perform acts which are wasteful of computing resources or which unfairly monopolize resources to the exclusion of others. These acts include, but are not limited to, sending mass mailings or chain letters, creating unnecessary multiple jobs or processes, obtaining unnecessary output, or printing or creating unnecessary network traffic. Printing multiple
copies of any document, including resumes, theses, and dissertations is also prohibited.

9. The following type of information or software cannot be placed on any university-owned computer system:
   
   a. that which infringes upon the rights of another person.
   b. that which may injure someone else and/or lead to a lawsuit or criminal charges; examples of these are: pirated software, destructive software, pornographic materials, or libelous statements.
   c. that which consists of any advertisements for commercial enterprises.

10. You must not harass others by sending annoying, threatening, or libelous messages, or sexually, racially, or religiously offensive messages. This includes all materials deemed offensive by existing University Code of Conduct or similar laws.

11. You must not attempt to monitor another user's data communications, nor may you read, copy, change, or delete another user's files or software, without permission of the owner.

12. You must not use any of the university's microcomputers, work stations, or networks for other than a Slippery Rock University course, research project, work-related activity, departmental activity, or interpersonal communication. These resources must not be used for personal or financial gain.

13. Any network traffic exiting the university is subject to the acceptable use policies of the network through which it flows (PREPnet, NSFNET, SSHEnet, etc.), as well as to the policies listed here.

14. Existing university policies such as the sexual harassment policy, the student disciplinary policy, the facilities use policy, etc., listed in the university publications, will be enforced as they relate to a violation of the computer use policy.

Reminders
Violation of one or more of these published policies will result in a loss of access to the university computing systems with possible referral to the appropriate judicial or disciplinary process.

Offenders may also be subject to criminal prosecution under federal or state law, and should expect the Information Technology Department and the university to pursue such action. As an example, under Pennsylvania law, it is a felony punishable by a fine up to $15,000 and imprisonment up to seven years for any person to access, alter or damage any computer system, network, software, or database, or any part thereof, with the intent to interrupt the normal functioning of an organization (18Pa.C.S. 3933(a)(1).

Disclosing a password to a computer system, network, etc., knowingly and without authorization, is a misdemeanor punishable by a fine up to $10,000 and imprisonment of up to five years, as is intentional and unauthorized access to a computer, interference with the operation of a computer or network, or alteration of computer software (p.C.S. 3933(a)(2) and (3).
OFFICE FOR STUDENTS WITH DISABILITIES
122 Bailey Library - 724-738-4877

Slippery Rock University is committed to both the letter and spirit of laws that mandate access to higher education to students with disabilities. Accordingly, Slippery Rock University provides various disability-related services to ensure that qualified students with disabilities have the opportunity to participate in the educational, social, and cultural life of the University. The Office for Students with Disabilities provides accommodations and services to ensure equal access to education as intended by Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.

At Slippery Rock University we want all students to achieve academic success, and are interested in making every effort to accommodate and serve students with disabilities. Services that not limited to the following are: extended test time, separate test location, taped texts or books on tape from Recordings for the Blind and Dyslexic, note takers, test readers, test scribes, and/or use of computer, priority registration, elevator keys, special seating, others as requested and approved.

Any student requesting service must be registered with the Office for Students with Disabilities - 122 Bailey Library. To be eligible for services appropriate documentation must be approved (medical diagnosis, psychological evaluation, etc.).

Upon acceptance to SRU, students with disabilities are encouraged to make an appointment with the Director of Disability Services at 724-738-4877 to schedule a personal interview.

OFFICE OF DIVERSITY AND EQUAL OPPORTUNITY
305 Old Main 724-738-2016


Pennsylvania law now considers certain crimes to be more serious when motivated by hatred or malice toward the race, color, religion, or national origin of another individual or group. The law provides a more severe punishment of fines and imprisonment if the offense can be proved to be based upon a motivation of hatred of the race, color, religion or national origin of the victim(s).

Crimes punishable by the more severe penalty include assault,
aggravated assault, harrassment by communication or address (telephone), arson, criminal mischief, criminal trespass and other property destruction.

Vandalism causing damage or defacement to a church, synagogue, cemetery, mortuary, memorial to the dead, school, educational facility, community center, grounds surrounding such institutional facilities, or personal property located within, is an offense now punishable as a felony of the third degree if the repair, replacement or other costs exceed $5,000.

Any person who is injured or whose property is damaged by such actions can sue for damages, including damages for emotional distress, punitive damages and reasonable attorney fees and costs. Victims should immediately report any and all such activities to University police, 724-738-3333 for investigation and possible prosecution under this statute or to the vice president for student affairs, 724-738-2003.

Under this statute, the victim has the right to file a complaint against the suspect for injunction, damages or other appropriate civil or equitable relief. This may include recovery for damages, including damages for emotional distress, punitive damages and reasonable attorney fees and costs. The complaint may ask that the suspect cease the activities considered to be ethnic intimidation. This civil complaint may be filed even though criminal prosecution has not occurred.

GUIDELINES FOR TEMPORARY OUTDOOR ANNOUNCEMENTS
The University values and protects the freedom to speak one's mind as a fundamental aspect of individual liberty. Public institutions, such as state universities, are subject to the free speech guarantee of the first amendment by virtue of the due process clause of the fourteenth amendment.* The University will prohibit expressions in outdoor announcements if they fall into one of the following categories:

1. Incitement to Imminent Lawlessness (It appears that such provocation causes an immediate likelihood of violence or illegal acts. This would be referred to as an EMERGENCY situation.)

2. Fighting Words (The government regulates those words that are likely to provoke the average person to retaliation, and thereby cause a breach of the peace. Some offensive speech is inevitable and may be directed generally. Those words when directed to an individual may be termed Fighting Words.)

3. Certain Defamatory Speech (The publication or utterance of false statements which cause injury to an individual person, such as John Jones.)

4. Obscenity (Taken as a whole, it would be found to appeal to the prurient interests, when community standards are applied. It depicts or describes in an offensive way, sexual conduct defined by state law. Taken as a whole, it lacks serious literary, artistic, political or scientific merit.)

*Fiske v. Kansas, 274 U.S. 380 (1927)
PUBLIC NOTICE DESIGNATING DIRECTORY INFORMATION

Slippery Rock University hereby designates the following student information as public or Directory Information. Such information may be disclosed without a student's previous consent by the institution for any purpose at its discretion.

1. Name
2. Address (local, permanent, and e-mail)
3. Telephone number (local and permanent)
4. Date and place of birth
5. Program and concentration(s) and minor(s)
6. Student activities, including athletics
7. Weight, height (athletic teams)
8. Dates of attendance
9. Degrees and awards received
10. Date of graduation
11. All educational institutions previously attended
12. Academic awards/scholarships
13. Title of master thesis
14. Number of credits (full- or part-time) for which a student is registered

Currently enrolled students have the opportunity to withhold disclosure of all 14 categories of information under the Family Educational Rights and Privacy Act of 1974. The university will not partially withhold this information, so students are advised to think carefully before requesting non-disclosure. To withhold disclosure, written notification must be received in the Office of Academic Records and Summer School, Room 107, Old Main, Slippery Rock University. Slippery Rock University assumes that failure on the part of any student to specifically request the withholding of Directory Information indicates individual approval for disclosures. Former students and alumni are not covered under the Family Educational Rights and Privacy Act of 1974. As such, the university is not obligated to honor requests for non-disclosure of Directory Information from former students.

Note: Students requesting that Directory Information not be disclosed during their final semester of enrollment will have this information withheld indefinitely after leaving the university. Students are cautioned that making such a request may adversely impact future requests from potential employers and other important individuals/organizations.

PUBLIC NOTICE OF RIGHTS UNDER THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their educational records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the university receives a request for access.

Students should submit to the director of academic records and summer school, dean, department chairperson, or other appropriate official, written requests that identify the record(s) they wish to inspect. The university official will make arrangements
for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the university official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading.

Students may ask the university to amend a record that they believe is inaccurate or misleading. They should write the university official responsible for the record, clearly identifying the part of the record they want changed, and specify why it is inaccurate or misleading.

If the university decides not to amend the record, as requested by the student, the university will notify the student of the decision and advise the student of his or her right to a hearing regarding the request or amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the university in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the university has contracted (such as an attorney, auditor, or collection agent); a person serving on the board of trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the university may disclose education records without consent to officials of another school in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Slippery Rock University to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office U.S. Department of Education 400 Maryland Avenue, SW Washington, DC 20202-4605

Copies of the university's policy governing the Family Educational Rights and Privacy Act are available in the Office of Academic Records and Summer School, Room 107, Old Main. Questions concerning FERPA should be
referred to the director of academic records and summer school.

PETS ON CAMPUS
No dogs, cats, or other pets are permitted in any institutional facility (this includes the private residence of employees who may reside on campus). Excluded are dogs to assist the blind and animals required in connection with laboratory activities. Pets should be leashed and under the supervision and restraint of the owner at all times while on campus grounds. Stray animals found in buildings or on campus will be turned over to the appropriate authorities by the university police. While every effort will be made to identify and contact the owners of stray pets, responsibility for the pets rests with the owners. Violation of this policy may result in prosecution and penalties imposed in accordance with the Pennsylvania Crimes Code, Act 437, known as the “Dog Law”.

SALES AND SOLICITATION POLICY

I. The following is the established University policy in regard to selling and solicitation on the Slippery Rock University campus.

Athletic Events, Camps and Conferences Only recognized campus organizations may sell commercial services or products at athletic events, camps and conferences. Sales by any other individual or entity are not allowed unless sponsorship is provided by a recognized campus organization. Registration forms must be completed five University working days in advance of activity and registered with the Office of Student Life. All sales involving food products must be in line with the contract of the University food contractor.

II. Campus Building and Public Outdoor Areas

1. Definitions
   a. An office is the private work area of a University staff member
   b. Campus building includes all interior rooms, lobbies, and hallways of any non-resident campus building.
   c. Public outdoor areas refers to all walkways and outdoor areas open to the public.

2. A staff member assigned a private office area in any campus building may invite a person, firm, business entity, charitable organization to that member’s assigned office area to solicit the sale of products or services with that staff member only. The sale or the solicitation of products or services to any other staff member is prohibited in the campus building.
3. Public outdoor areas - Individual sales and/or
distribution of newspapers/books/other printed media,
as well as the individual solicitation and making of
donations to political/cultural/educational/ religious
organizations, shall be permitted on all walkways and
outdoor areas open to the public, provided that the
particular activity in question does not create a public
nuisance, cause undue noise, or disrupt the activities
that customarily take place in the area in question.
Leafletting shall be permitted in outdoor campus areas.
Registration forms identifying the name of the
recognized campus organization sponsoring the activity
must be completed five University working days in
advance of the scheduled activity. This form will also
ask for the name and address of the group, association,
organization, or corporation represented and be
registered with the Office of Student Life and copied
to University police.

4. Non-sponsored, non-affiliated individuals or
organizations may also distribute news-
papers/books/other printed media in outside public
areas, providing the activity in question is registered
with the Office of Student Life and copied to
University Police, and does not cause a disturbance.

III. Residence Hall Sales and Solicitation Policy

1. Definitions

a. A residence hall is a University-owned building that
contains rooms assigned to students for sleeping,
dressing, studying, and socializing. It also contains
common facilities and areas used by all students
assigned to such residence halls, including common
study lounges, common storage areas and areas
utilized in common for organized educational and
social functions.

b. The lobby area is defined as the living room of the
hall. This area is utilized by students to meet
people and is under the jurisdiction of the
individual residence hall house council and the
director of housing.

c. The sale of a product(s) or services shall include (1)
any attempt to organize a meeting in a residence
hall for the purpose of a demonstration or
explanation of a product or a service which are for
sale; (2) any demonstration, explanation or
distribution of literature in a residence hall
concerning products or services that are for sale;
(3) solicitation is defined as the act of approaching
another party with the intent of petition, request
or plead for support (monetary, personal
commitment, distribution of literature, etc.)

d. A residence hall room is defined as the private
room for one, two or three students that is utilized
for living, studying and socializing. Residence hall
room occupants are responsible for the contents of
the room and any activities that take place in that
room.
e. Common areas are defined as the non-living areas of the residence hall utilized by the students for the purpose of studying, socializing and community activities.

2. Except as hereinafter provided, no person (including a student), recognized student organization, firm, business entity, charitable organization, religious organization or other organization may sell or solicit the sale of products or services anywhere in a residence hall. Any exceptions to this policy will be made by the director of housing.

3. A student assigned to a room in a residence hall may invite a person, firm, business entity, charitable organization, religious organization or other organization to that student’s assigned room to solicit the sale of products or services with that student only. Such solicitation or sale must occur only in the assigned room of the student inviter. The sale or the solicitation of products or services to other students is prohibited anywhere in the residence hall.

4. Individual sales and distribution of newspapers/books or other printed media, as well as the individual solicitations and making donations to political, cultural, educational, and religious organizations shall not be permitted in the residence halls.

5. The University reserves the right to prohibit or disband any activity that causes undue noise or disturbance, disrupts or interferes with OR IS ON THE VERGE OF DISRUPTING, the activities that customarily take place in the residence hall in question.

6. Student groups or other organizations are permitted to distribute literature, conduct opinion polls, seek support for a particular case, etc., in the lobbies of each hall. Approval for such solicitation must be obtained from the individual house councils and the coordinator of each hall. ALL requests must be obtained at least 72 hours in advance. These organizations and their representatives must operate within the established guidelines.

7. Signs must be posted on bulletin boards which are located throughout the residence halls. They should not be posted on windows, walls, mirrors, doors, etc. All posted material, i.e., signs, must be approved by the director of housing before they are posted. Unapproved signs will be removed by the housing staff.

8. Nothing in these regulations shall be deemed to preclude any solicitation or sale by mail, telephone or other communication media.

IV. University Union Sales/Solicitation Policy

1. Definitions

   a. As used in these regulations, the term "solicitation" refers to the act of approaching another with the intent of petition or request for support (e.g., monetary support or personal commitment). Examples of solicitation include
distribution of literature, holding meetings, conducting surveys, and placing advertisements on bulletin boards.

b. As used in these regulations, the term “sale” refers to an actual sales transaction (e.g., the exchange of money, the signing of a written contract or the making of a binding contractual commitment to purchase a product or service.)

c. As used in these regulations, the term “recognized campus organization” means any group, association, organization or corporation officially recognized by or affiliated with the University, or any organization whose primary mission is to further the educational/social/cultural missions of the University.

d. As used in these regulations, the term “outside individual, groups, associations, organizations or corporations” refers to individuals who are neither University employees and groups, associations, organizations and corporations that are not officially recognized by, or affiliated with, the University. THE TERM INCLUDES UNIVERSITY EMPLOYEES WHEN THEY ARE CONDUCTING SOLICITATION ON BEHALF OF GROUPS, ORGANIZATIONS, ASSOCIATIONS AND CORPORATIONS NOT AFFILIATED WITH OR RECOGNIZED BY THE UNIVERSITY.

2. Policy Rationale

a. Any fully recognized organization must complete the Office of Student Life Registration Form and obtain the appropriate signatures for all sales on campus at least five days in advance.

b. Anyone wishing to solicit in or around the University union must register in the Office of Student Life. Registration includes stating, in writing, the purpose of the solicitation. No funds, fees, donations or monies of any kind may be collected or requested by the solicitor. No solicitor may disturb or disrupt traffic patterns or pedestrians in any way. This includes person-to-person distribution of literature. Should any of the aforementioned regulations be violated, the solicitor’s permit to solicit will be revoked and they must vacate the premises or will be subject to arrest.

c. To give college organizations the opportunity to conduct legitimate “money raising” projects, while providing a benefit or service to members of the college community.

d. To prohibit illegitimate activities or activities that create a public nuisance.

e. Prevent unfair competition (Refer to Section IV, Article A.).
f. Ensure consistent and uniform policy enforcement. Promoting equal opportunities for all college organizations.

3. Solicitation Eligibility and Restrictions
   a. Outside individuals or organizations are prohibited from soliciting in the University Union unless sanctioned or supported by a University organization. The sponsoring organization is responsible for any conflicts or problems that result from the conducting of a sale. Conditions for approval are:
      a. That the outside organization must contribute a minimum of 20 percent of the revenue produced to the sponsoring organization.
      b. Approval must be received from the director of student life to determine benefit or service to members of the University community.
      c. Registered student organizations are the only groups allowed to request sales dates and locations. Forms may be obtained from the Office of Student Leadership, located in the University Union. It is the responsibility of the student to complete the form properly, obtain the signature of the organization’s advisor and return it to the Office of Student Leadership. Registered organizations consist of University groups which have formally filed a list of officers, the signature of the faculty advisor, a constitution, and their financial plans with Student Government Association, Inc., and meet all of the requirements of the University for this classification.
      d. Non-registered organizations will not be permitted to solicit on campus.
      e. An explicit statement as to the purpose(s) of the solicitation or concession must be open and visible to contributor at the time of solicitation or concession.
      f. All monies must be collected and accounted for by the registered organization.
      g. In the judgment of the director of student life or his/her designated representative, sales or solicitation may be denied if it conflicts in time, place or function with other licenses granted.
      h. Any activity that is illegal by federal or Pennsylvania law is prohibited.
      i. Solicitation by methods such as door-to-door or person-to-person is prohibited. Soliciting is limited to specific locations and hours in the University Union.
      j. University organizations are restricted to two sales or solicitation activities per semester due to the large number of organizations requesting dates and locations. Each sale must be a short-term endeavor, not exceeding one day in length unless
k. Approval to conduct a money-raising event may be denied if deemed to be in competition with the University Union or cooperative activities regularly scheduled events or services.

l. Individuals are prohibited from soliciting in the University Union for personal gain or profit-making reasons.

m. Advertising prior to the sales may be placed only on the bulletin board designated as public notices. Signs should be of 11x14 size, in good taste and approved by the Office of Student Leadership.

n. The sponsoring group must clean up and dispose of all debris of the sale and advertisements immediately after the sale. Should they not do so, their right to sell or solicit may be revoked by the Office of Student Leadership.

o. University students, faculty or staff may not solicit or sell commercial products or services in the University Union. This does not include fund-raising events conducted by officially recognized University groups, organizations or departments.

p. Credit card solicitations are limited to two solicitations per semester and are scheduled on a first come basis. A credit card solicitation form must be completed and appropriate approval must be received. Forms are available in the Office of Student Leadership.

4. Registering Sales or Solicitation Activities.

All requests must be filed at least five working days prior to a sales or solicitation date with the Office of Student Leadership in the University Union. This is necessary for planning, reservation of space and conflict resolution purposes. Sales or solicitation is permitted on a first-come, first-served basis. Two sales of the same item in the same location will be prohibited. Sales dates and location cannot be reserved more than one year in advance.

A copy of the approved registration form will be given to the individual responsible for the sale. This form is to be utilized as a permit and presented to any University official inquiring as to the validity of a sales activity.

Publicity for sales is limited to posting in designated areas and where required, must be stamped or approved by the facility manager prior to the sale or event approved. Publicity can be posted only after the organization responsible has received approval for their event.

Ticket sales for scheduled fund-raising events are restricted to specific locations as determined by the director of student life and should be held no more than two weeks prior to the scheduled event.
Fiscal Information

Fiscal Information a. Rental or equipment fees may be charged for money-raising activities (e.g., movies, dances, etc.).

Enforcement

Outside individuals, groups, associations, organizations and corporations:

a. The University police department will escort violators off campus and will explain the University solicitation policy to them.

b. If the problem continues, appropriate civil or criminal action will be taken against intruders.

2. Slippery Rock University recognized campus organizations - Recognized campus organizations which violate this policy will be referred to the Office of Judicial Affairs for appropriate action in accordance with the University disciplinary code.

3. Residence hall activities committees - Residence hall activities committees which violate these policies will be referred to the Office of Residence Life which may impose appropriate disciplinary sanctions in accordance with the University disciplinary code.

4. Violations of the stated rules will result in loss of solicitation privileges up to 12 months, depending on the violation occurring as adjudicated by the vice president for student life. Additional violations may result in disciplinary action by the Office of Student Standards.

EQUAL EMPLOYMENT OPPORTUNITY

Policy Statement

It is the policy of Slippery Rock University, without regard to gender, race, color, national and ethnic origin, disability or other legally protected class:

a) Seek qualified employees, selected on the basis of ability, experience and training;

b) Make available to employees opportunities for training, development and advancement on the basis of the individual’s ability and performance; and

c) Encourage upward mobility and ensure that only valid requirements are used in promotion decisions.

In accordance with this policy, the university will seek to ensure that all personnel actions are made in a manner to further the principle of equal employment opportunity in the building of a diverse academic and employment community.

As a management tool to increase employment opportunities for traditionally under-represented individuals, the University declares its determination to continue to enforce the philosophical and practical intent of affirmative action.

Overall responsibility for equal employment opportunity as it is stated in the University's affirmative action plan resides with the president. Responsibility for day-to-day implementation and monitoring of the plan is assigned to the director of social equity. On an annual basis the director of social equity will submit a progress report to the president. Whenever remedial action appears to be needed, prompt
reports will be provided to the president and appropriate vice presidents.

Section 504 Of The Federal Rehabilitation Act Of 1973
It is the University's plan to fully comply with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. In so doing, the University does not discriminate against students with disabilities in admission, student programs, activities and services. Slippery Rock University will provide reasonable accommodations for qualified students with disabilities in an effort to enhance the learning process and enable individuals to reach their maximum potential. Section 504 states that no otherwise qualified person with a disability may be denied access to, or the benefits of or be subjected to discrimination by any program or activity provided by any institution or entity receiving federal financial assistance. There are specific provisions related to postsecondary education which prohibit discrimination against individuals with disabilities in recruiting, admission and treatment after admission. It requires reasonable accommodations be made by college and universities to those who possess a record of such impairment. These provisions are necessary to ensure that students with disabilities are given the opportunity to fulfill academic requirements and that they are not excluded from programs because of the absence of auxiliary aids. The student, however, is expected to meet the standards of each class as determined by the instructor.

Any student requiring accommodation under the Rehabilitation Act of 1973 MUST be registered with the Office for Students with Disabilities, 122 Bailey Library, to receive services. For services to be provided, documented evidence (i.e. medical diagnosis, psychological evaluation, etc.) of a disability must also be submitted.

Americans With Disabilities Act Of 1990
The Americans with Disabilities Act guarantees people with disabilities access to employment, public services and telecommunications. Under ADA, if you are, or become, disabled, you may request that reasonable accommodations be made to assist in the performance of your duties.

Accommodations are defined as modifications or adjustments to your work environment or the manner in which your job is customarily performed. Accommodations are reasonable if they do not create undue hardship for the employer. The Equal Employment Opportunity Commission regulation defines undue hardship to mean an action requiring significant difficulty or expense i.e., an action that is unduly costly, extensive, substantial or disruptive, or that will fundamentally alter the nature of the business.

If you are affected by this law and require accommodations, you may obtain an accommodation request from the Office of Social Equity or the Office of Human Resources. Slippery Rock University wants to assist you in whatever way possible. If you have any questions related to disabilities and employment, please contact the Office of Social Equity at ext. 2016.
Racial Discrimination Ethnic Intimidation
Slippery Rock University has a policy against racial discrimination and ethnic intimidation. This policy is supported by state and federal laws.

Slippery Rock University respects the rights of individuals to be employed and to pursue an education in an environment free of racial discrimination and ethnic intimidation. Therefore, the university will take whatever action necessary to insure, to the extent possible, that the basic rights of all individuals are protected.

Title VII Of The Civil Rights Act Of 1964
...prohibits discrimination based on race, color or national origin by programs or activities receiving federal financial assistance...

Civil Rights Act Of 1991
...the purpose is to amend the Civil Rights Act of 1964 to restore and strengthen civil rights laws that banned discrimination in employment and to provide monetary remedies for victims of intentional employment discrimination.

Pennsylvania Human Relations Act Of 1955
...prohibits discrimination on the basis of race, color, national origin...

Ethnic Intimidation and Vandalism Act of Pennsylvania
Charges of ethnic intimidation can be levied against those who commit certain designated offenses with malicious intentions toward the race, color, religion or national origin of a particular group or individual.

If you find yourself a victim of racial discrimination or ethnic intimidation, please report it to: Office of Diversity and Equal Opportunity, 305 Old Main, 724-738-2016 or Office of Intercultural Programs, B102 University Union, 724-738-2700.

Student Right To Know
Freshman Cohort and Student Athlete Graduation Rates Disclosure - In accordance with the Student Right to Know and Campus Security Act (P.O. 101-542) as amended by the Higher Education Technical Amendments of 1991 (P.L. 102-26), Slippery Rock University has published a report documenting the graduation rates of its full-time, degree-seeking freshmen and those student athletes receiving any form of athletically related financial aid. Anyone interested in receiving a copy of this report may do so in the Office of Academic Records and Summer School, Room 107, Old Main.

Equity In Athletics Disclosure
As set forth by the U.S. Department of Education, a report containing information outlined by the Equity in Athletics Disclosure Act will be available upon request from the Department of Athletics.

POLICY STATEMENT
Slippery Rock University’s sexual harassment policy and procedures seek to provide an environment that is free from sexual harassment. Such conduct is costly in human terms and seriously undermines the atmosphere of trust and respect that is essential to work and study for all members of the academic community.
All employees, students and vendors are to comply with both the letter and the spirit of federal and state laws and regulations that relate to sexual harassment. The coverage of this policy extends to persons visiting the campus.

It should be clearly understood that the University will take action to prevent sexual harassment, including, if necessary, disciplining those individuals whose behavior violates University policy. For employees, discipline may include, but is not limited to, oral or written warning, transfer, suspension or dismissal.

Students may be referred to student standards for appropriate disposition.

Legal Authority

Harassment on the basis of gender is a violation of Section 1604 of Title VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, the Pennsylvania Human Relations Act, regulations issued pursuant to those statutes, and perhaps other laws and/or constitutional prohibitions, as well as Slippery Rock University's Equal Opportunity/Affirmative Action Policy.

Definition

Unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature constitute sexual harassment when:

1. submission to such conduct is made either explicitly or implicitly a term or condition of an individual’s education or employment; or

2. submission to, or rejection of, such conduct by an individual is used as the basis for academic or employment decisions affecting the individual’s welfare; or

3. such conduct is so severe and pervasive that it has the purpose or effect of substantially interfering with an individual’s welfare, academic or work performance, or creates an intimidating, hostile, offensive or demeaning education or work environment.

Furthermore, as provided by the U.S. Department of Education Office for Civil Rights, sexual harassment also consists of verbal or physical conduct of a sexual nature, imposed on the basis of gender, that denies, limits, differentiates, or conditions the provision of aid, benefits, services, or treatment protected under Title IX.

Whether the victim and the person accused of harassment are of the same gender, or different genders, does not, in and of itself, determine whether any particular situation constitutes sexual harassment.

For purposes of this policy, even if misbehavior is not sufficiently severe or pervasive to constitute a basis for an award of damages or other relief to a victim under state or federal law, Slippery Rock University may still issue disciplinary action, up to and including termination of employees and expulsion of students, so long as the acts committed by a student or employee are a sufficient basis on which to issue discipline. Therefore, if the acts constitute a violation of the University's code of conduct for students, the University may issue discipline. The University may also discipline employees if the misbehavior meets just cause and other applicable standards in the appropriate collective bargaining agreement. Nothing in this policy may be taken to in any way modify or
contradict the substantive and/or procedural rules provided by any applicable collective bargaining agreement or regulation of the Board of Governors of the State System of Higher Education.

**Responsibilities**

The University has a legitimate interest in educating all of its students, faculty, and staff regarding sexual harassment and the procedures to be taken in resolving complaints. Each dean, director, department chairperson, and/or administrative officer shall make an appropriate effort within his or her respective area for supporting this policy. Assistance may be obtained by contacting the director of social equity or the director of human resources.

**Non-Reprisal**

No faculty, administrator, staff, student, applicant for employment, or member of the public may be subject to restraint, interference, coercion, or reprisal for action taken in good faith to seek advice concerning a sexual harassment matter, to file a sexual harassment complaint, or to serve as a witness in the investigation of a sexual harassment complaint.

**False Charges**

Sexual harassment is a serious matter which can have far-reaching effects on the careers and lives of individuals. Therefore as in any case of serious charges against a student or employee, false or malicious accusations will not be tolerated, and may be cause for disciplinary action, or in the case of students, referral to student standards.

**Prompt Reporting And Resolution**

It is in the best interest of all concerned to conduct a timely review of the circumstances of the alleged harassing behavior; accordingly, complainants are urged to file complaints as soon as possible.

The procedure for informal complaints calls for prompt review and mediation if desired by both the complainant and the accused, followed by action designed to prevent any further harassment. The procedure for formal complaints requires prompt review that may result in disciplinary action against someone who has sexually harassed another. To the extent that all information has been received and all witnesses are available to complete the investigation, the investigator(s) should attempt to complete and advise both parties of the outcome within 180 calendar days of receiving a written complaint.

**Voluntary Meetings**

In any internal procedures at the University, whether formal or informal, the complaint is not required to attend any face to face meeting with the person(s) against whom a complaint has been brought.

**Counseling**

Arrangements can be made for students and staff of the University to receive counseling from the University counseling center. Employees may seek help through the State Employee Assistance Program by calling 1-800-692-7459. Complainants who wish may be accompanied by an advocate to help them through the complaint process.

"Reasonable Person Of Complainant's Gender" Standard
In reviewing sexual harassment complaints, the University will employ the standard of a "reasonable person" of the same gender as the complainant.

Record Keeping

Records of disciplinary action are kept according to applicable policy or procedures. In the event of litigation, applicable records will be maintained.

Complaints Against Students

A complaint against a student should be brought to the attention of the vice president for student life, for consideration under the student code of conduct.

Purpose Of An Investigation

The purpose of an investigation is to determine whether a complaint has probable cause. There is no right to be represented by counsel, nor any right to introduce evidence or cross examine witnesses about their testimony.

Confidentiality

In recognition of the dignity and reputations of all parties, those officially involved in the proceedings or investigation should preserve, to the extent possible, the confidentiality of the complaints and all proceedings. Disclosure of the complaint will be limited to individuals who, in the interest of fairness and problem resolution, have a need to know. The complainant and the accused are encouraged to maintain confidentiality consistent with the provisions of this policy.

University Resources And Initial Points Of Contact

The sexual harassment complaint process includes procedures for resolving complaints from individuals who believe they may have been the subject of a specific act or a pattern of behavior falling within the definition of sexual harassment. The following University resources are available to individuals seeking information and counseling regarding University policies on sexual harassment, standards of behavior, and informal and formal mechanisms for resolving complaints.

Office of Diversity and Equal Opportunity
305 Old Main
724-738-2016

V.P. for Student Life
302 Old Main
724-738-2003

Director of Human Resources
205 Old Main
724-738-2070

Interim Assistant V.P. for Student Development
101A University Union
724-738-2669

Assistant V.P. for Student Services
Rhoads Hall
724-738-2728
While complaints may be made to the personnel identified above, those persons should notify the director of social equity or designee of such complaints. In cases where appropriate, or in the absence of the director of social equity, the president may designate an individual to receive complaints and perform other responsibilities provided hereafter in this policy. Reported information should contain names of the persons involved, a description of the complaint, the status of complaint and dates.

**Informal Complaint Procedure**

Informal procedures (in which no formal finding or discipline of an employee will be involved) include efforts to mediate a
resolution upon which both the complainant and the individual accused of sexual harassment can agree. The informal process can be broken off by either party at any time.

The complainant initiates the informal procedure by filing an oral or written complaint. Upon review of the informal complaint, the director of diversity and equal opportunity, or his/her designee, will contact the accused to arrange a meeting to inform the individual of the complaint. Any person involved in such informal discussions may be accompanied by an individual or appropriate union official if he/she so desires.

The director of diversity and equal opportunity, or his/her designee will advise the accused of the informal complaint procedure and describe the alleged behaviors considered offensive by the complainant.

To the extent possible, the identity of the complainant will be held in confidence during the informal complaint process.

After accepting the informal complaint, informing the accused of the allegation, and the complainant’s desire for mediation, the Director of Diversity and Equal Opportunity, or his/her designee will facilitate a resolution or appoint a mediator and notify the parties of the mediator’s identity. Mediation occurs by mutual consent; therefore, at any stage of the mediation process either party has the right to withdraw from the process.

The mediator or the director of diversity and equal opportunity will serve as the facilitator to seek a resolution of the complaint. Information regarding the circumstances and perceptions of the complainant will be shared by the mediator or the director of diversity and equal opportunity with the accused who will have an opportunity to respond. Depending upon the circumstances of the complaint and/or the willing-ness of the complainant to be identified, the mediation effort could include either or both of the following options:

- The director of diversity and equal opportunity or the mediator will have a discussion separately with the accused and the complainant concerning the alleged act or pattern of behavior causing the complaint and attempt to resolve the situation.

- Both the accused and the complainant may voluntarily attempt to resolve the situation through meetings in which both parties are present and participate. At the conclusion of mediation the director of diversity and equal opportunity or his/her designee will notify the parties involved of the outcome.

If the complainant or the accused is not satisfied with the outcome, he/she may choose to file a formal complaint using the University’s sexual harassment procedure or file with an external agency.

If the director of diversity and equal opportunity or his/her designee determines that there is need for a formal investigation, the formal process may be initiated on behalf of the University. If, after investigation, the University has knowledge of illegal behavior defined as sexual harassment by any of its employees or students, notwithstanding the wishes of a complainant, the University may have a legal responsibility to respond in accordance with the sexual harassment policy and contractual procedures.

Formal Complaint Procedure
When informal resolution is not chosen or is unsatisfactory, the following guidelines apply. Formal procedures include an investigatory and review process. This investigatory procedure is not intended to interfere with any legal rights an employee or student has under state or federal law. Nor is it intended to interfere with any employee rights under the appropriate collective bargaining agreement.

The complainant initiates the formal complaint procedure by filing a written formal complaint. The director of diversity and equal opportunity will inform the accused of the allegation and provide him or her with a copy of the written complaint and a copy of the University’s sexual harassment policy. If the accused employee is represented by a union, he or she will be informed of his or her right to union participation, but the failure to provide such notice shall not, because of this policy, be deemed to invalidate this process. That question may be left to resolution by an appropriate authority.

Investigations of complaints include but are not limited to access to records and interviews with the complainant, accused and others who may have relevant information. The director of diversity and equal opportunity or his/her designee will determine the scope of the investigation.

A preliminary determination will be made by the director diversity and equal opportunity or his/her designee as to whether a complaint, if proven, would constitute a violation of the University’s policy prohibiting sexual harassment.

If there is insufficient evidence to warrant a finding of sexual harassment, the complainant and the accused will be notified by the director of diversity and equal opportunity or his/her designee and the complaint will be closed.

If it appears there may be violations of University policy not regarded as sexual harassment, the matter may be referred to the appropriate manager.

If there is probable cause to believe that the University’s policy on sexual harassment has been violated, the director of diversity and equal opportunity or his/her designee will forward the findings to the appropriate vice president and/or the president to initiate action under the appropriate disciplinary policy. The complainant will receive written notification of the final disposition of the complaint. If the complainant finds the resolution or disciplinary action unsatisfactory, he or she may file a grievance with the appropriate union within 20 calendar days, or may pursue the complaint with appropriate external agencies.

The complainant has the option at any time during informal or formal proceedings to file a complaint through an external public agency responsible for enforcing laws regarding sexual harassment.

Generally this filing should take place within 180 days beginning with the date of the alleged incident.

Pennsylvania Human Relations Commission
101 South Second Street, Suite 300
Harrisburg, PA 17105-3145 (717) 787-4410

Pennsylvania Human Relations Commission
300 Liberty Ave. State Office Bldg. 11th Floor Pittsburgh, PA
15222
(412) 565-5395

U.S. Department of Education, Office for Civil Rights
400 Maryland Avenue Washington D.C. 20202-5151
(800) 421-3481

Equal Employment Opportunity Commission
(if filed jointly with PHRC - 300 days)
1000 Liberty Avenue Pittsburgh, PA 15222
(412) 644-3444
CHALKING OF SIDEWALKS POLICY

POLICY
Chalking of sidewalks and the wall in front of Patterson Hall near to Morrow Field House will be permitted by officially recognized student organizations for the announcement of university-sponsored events. A washable, non-staining chalk must be used. The university reserves the right to remove announcements periodically should the accumulation of signs detract from the appearance of the campus. Students shall not remove or alter the message of another student organization. The chalking of buildings, roadways, or parking areas is prohibited. Reported violations will be referred to the coordinator of student standards.

Facilities utilized for announcements, meetings, or other gatherings must be reserved through the appropriate university office. Contact the Office of Student Life for information.
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<td>Bookstore (SGA)</td>
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<td>Bookstore (Gallery 164)</td>
<td>S. Main St., Slippery Rock</td>
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<td>Bridge Project</td>
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<td>Campus Ministry (All Sts. Lutheran)</td>
<td>351 S. Main, Slippery Rock</td>
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<td>Campus Ministry (Newman Center)</td>
<td>342 Normal, Slippery Rock</td>
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<td>Career Services</td>
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<td>Center for Government Contracting</td>
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<td>327 Vincent Science Hall</td>
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POLICY OF NONDISCRIMINATION AND
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All inquiries regarding the above may be addressed to the Office of Diversity and Equal Opportunity, Slippery Rock University, 304 Old Main, Slippery Rock, PA 16057. The telephone number is (724) 738-2016.